



9. Research Degrees : .....
10. Other (Diploma/Certificates : .....
11. Scholarship, Prizes, Awards, Honors etc. received : .....
12. Break in Service, if any, (indicate period of break in service) : .....
13. Any other relevant information : .....

**Part- II: Teaching record and activities**

<i>Class</i>	<i>Course/paper/ Groups etc. (including laboratory)</i>	<i>Duration of course date of commencement and terminator</i>	<i>For how many years are you teaching this course?</i>	<i>Periods allotted in the routine during the session</i>	<i>Number of classes actually taken during the session</i>	<i>Differences between Col-(5) &amp; (6)</i>	<i>Remarks/ comment if any</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>

3. Details of reading materials suggested to students by you:
4. (a) Did you supply a course plan to your students at the beginning of the year ?  
 (b) Was a copy of this plan submitted to the Head of the Department?
- 5) Do you have scheduled office time for students when they come and meet you outside the classroom and discuss academic matters?

6. How many hours approximately do you spend per week in the campus and in fieldwork? How many hours on average do you spend in:
- Supervising Research including projects.
  - Advising students outside the classrooms.
  - Taking classes, including practical classes.
  - Library work/Laboratory work/field work/other preparatory work:
  - Administrative work/assistance in such work.
7. Examination related work:
- Paper Setting
  - Conduct of examination
    - Annually
    - Monthly**
    - Weekly
    - Tutorials
8. (a) Courses taught at other Universities/Institutions of higher learning. Give details.
- b) Activities as paper setter/moderator/examiner/member of Board of Studies etc. in other Universities /Institutions. Give Details.
- (c) Activities as resource person in refresher/orientation courses in other Universities/Institutions of higher learning. Give details.
9. Contribution to teaching:
- Design of Curriculum
  - Teaching methods
  - Laboratory experiments
  - Evaluation methods
  - Preparation of resource material including books, reading materials, laboratory manual etc.
10. Absence during the period concerned and whether appropriate authority sanctioned leave:
11. Any other relevant information.

### ***Part III: Research Records and Activities***

1. Brief description of research (mentioning areas/topic of research at different periods of career) related earlier research activities might also be given.

<i>Research Stage</i>	<i>Title of work/thesis</i>	<i>Name of the University and year of award</i>
<b>M. Phil</b>		
<b>Ph. D.</b>		

2. Schemes/Projects from fund-giving authorities (including name of the funding Agency, title and duration of schemes, fund received, date of report, whether candidate was Principal Investigator/co-investigator, details of publication of report etc.)

<i>Title of the Project</i>	<i>Name of the Funding Agency</i>	<i>Duration</i>	<i>Remarks</i>

3. Ph.D. / M. Phil. Students guided with dates of award, topic, whether material of dissertation published, etc.

<i>Research Guidance (Name of the Students)</i>	<i>Title of work/Thesis</i>	<i>Name of the University</i>

4. Ph. D. / M. Phil students currently being guided (duration, topic etc.)

<i>Research guidance (Name of students currently being guided)</i>	<i>Title of work/Thesis</i>	<i>Name of the University</i>
1.		
2.		
3.		

5) Adjudication of dissertation of other Universities/Institutions:

6) Seminar, Conference, Symposia, Workshop attended and or organized (with details of paper submitted or session chaired, national/International occasion, Date etc.

<i>Sl. No.</i>	<i>Name of the Seminar</i>	<i>Organized by</i>	<i>Funding Agency</i>	<i>Place</i>	<i>Date</i>

7) Consultancy work done/planet taken etc. :

8) Research publications:

a) Referred journals/periodicals. Monograms / books :

b) Conference reports (abstracts/articles) :

c) Editing journals :

(Mention co-authors, co-editors if any).

9) Any other relevant information:

## **Part IV: Extra-curricular, Co-curricular, Extension and Outreach Activities**

(Information related to earlier years may also be given)

1. Contribution to administration and development of your Department:
2. Contribution to administration and development of your University (official position held, membership of authorities/committees etc):
3. Membership of authorities/committees of other universities/Institutions (including Board of Studies, Selection Committees, Governing Bodies etc.):
4. Organization of extra-curricular activities (sports, NCC, Cultural functions, Education Tours etc.):
5. Contribution to residential life of students:
6. Service to community (adult education, relief work etc.): As per demand to community.
7. Contribution to extension activities of the University (extension lectures etc.):
8. Writing/lectures other than those mentioned in Part-II and Part-III (including endowment lectures etc.):
- 9) Membership of learned bodies/professional organization of teachers etc. (with details of your specific contribution thereon):
10. Any other relevant information.

### **DECLARATION**

All details submitted in the Self-appraisal Report are true and correct.

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*Full Signature of the Teacher with date*

(Additional sheets of paper may be attached, whenever required).