

1. Define: (12)
 - a. Business risk.
 - b. Business environment.
 - c. Banking.
 - d. Occupation.

2. Explain the importance of Banking. (5)

3. Differentiate between: (16)
 - a. Profession and employment.
 - b. Private and Public company.
 - c. BPO and KPO.
 - d. Training and development.

4. Explain some of the new trends in banking sector. (5)
5. Explain the various social responsibilities of business. (5)
6. Explain the various Economic objectives of business. (5)
7. Draw a chart to represent the levels of management. (6)

8. Fill in the Blanks: (6)
 - a. Business contributes to the _____ of the country.
 - b. To make profit, Business should make best possible use of _____.
 - c. Working in an office is _____ activity.
 - d. Education and training in a specific field is necessary for _____.
 - e. Manpower planning refers to the process of estimating the _____ requirement of an organization.
 - f. _____ serves as a means of checking the information given in the application form and making an overall assessment of the candidate's suitability for the job.