



**TUNE PROTECT TRAVEL COLLISION DAMAGE ASSURANCE**

**IMPORTANT NOTICE:** To enable us to process your claim as quickly as possible, it is important to complete this form accurately and provide us with the original documentation requested at your own expense. If the information/documents supplied are insufficient, we shall advise you if further information / documents are required. Upon completing this form, please send the claim form and all supporting documentations to our servicing agent: **Tune Protect Commercial Brokerage LLC, Blue Bay Tower, Level 8, No. 807, Business Bay, Dubai, UAE**  
**P.O. Box: 124177**

Please answer all questions and  boxes where appropriate. Leaving a question blank may result in delays in settling your claim.

Policy Certificate Number: .....

Policyholder's Name: .....

ID No: ..... Passport No: .....

Contact No: (Office)..... (House)..... (Mobile).....

Claimant's Name (as per ID / Passport): .....

ID No: ..... Passport No: .....

Contact No: (Office)..... (House)..... (Mobile).....

Address: ..... Postcode: .....

Email Address: .....

**CLAIMANT'S BANK DETAILS (FOR QATAR ACCOUNT ONLY)**

Account Name:.....(Note: Payment can only be made to Policyholder)

Bank Account No: ..... Bank Name and Location: .....

SWIFT Code / Bank Identification Code (BIC): .....IBAN No: .....

Please fill in the flight information. Leaving this section blank would result in delays in settling your claims.

Airline: ..... Flight No: ..... Passenger Name Record (PNR) No / Booking No: .....

**First Departure Country:**

Scheduled First Departure Date (dd/mm/yyyy) : .....

Scheduled Return Date (dd/mm/yyyy): .....

I am filing a claim in respect of:- (Please  the relevant boxes and fill in the blanks)

<b>SECTION 1: TYPE OF CLAIM</b>	
<b>1. TUNE PROTECT TRAVEL BASIC COLLISION DAMAGE ASSURANCE</b>	
(a) Car rental excess charge	
Accidental damage to or theft of a rented motor vehicle	<input type="checkbox"/>
<b>2. TUNE PROTECT TRAVEL SUPER COLLISION DAMAGE ASSURANCE</b>	
(a) Car rental excess charge	
(b) Accidental damage to or theft of a rented motor vehicle	<input type="checkbox"/>
<b>3. TUNE PROTECT TRAVEL COLLISION DAMAGE+ ASSURANCE</b>	
(a) Accidental damage to roof of the vehicle	<input type="checkbox"/>
(b) Accidental damage of windows, windscreens or glass in sunroof	<input type="checkbox"/>
(c) Tires	
i. Tire for replacement	<input type="checkbox"/>
ii. Repair/ flat tire	<input type="checkbox"/>



- (d) Theft or Accidental Damage to the Personal Possession
- (e) Loss, stolen or accidentally damage of the rental motor vehicle's key

**SECTION 2: CHECKLIST ON THE REQUIRED SUPPORTING DOCUMENTS BY TYPE OF CLAIM**

The following checklist will help you assemble the documents required to support your claim  
**Please note:** i) **Dependent upon the circumstances, we may require other evidence to support your claim; in which case we will contact you.**  
 ii) **Failure to provide the supporting documents may result in a delay of your claim.**  
 iii) **Please provide translation if the supporting document is not in English, at your own expense.**

**COMPULSORY FOR ALL TYPES OF CLAIM**  **Duly completed Claim Form**  **Vehicle Rental Agreement**  
 **Certificate of Insurance**

**CAR RENTAL EXCESS CHARGE**

**ACCIDENTAL DAMAGE OR THEFT OF A RENTED MOTOR VEHICLE**

- Copy of the report filed with the Police at place of incident within 24 hours
- Proof of payment to the rental company
- Damage report from rental company

**ACCIDENTAL DAMAGE TO ROOF OF THE VEHICLE**

- Copy of the report filed with the Police at place of incident within 24 hours
- Proof of payment of the relevant excess/ deductible to the rental company
- Damage report from rental company

**ACCIDENTAL DAMAGE OF WINDOWS, WINDSCREEN OR GLASS IN SUNROOF**

- Copy of the report filed with the Police at place of incident within 24 hours
- Proof of payment of the relevant excess/ deductible to the rental company
- Damage report from rental company

**TIRE FOR REPLACEMENT**

- Copy of the report filed with the Police at place of incident within 24 hours
- Proof of payment of the relevant excess/ deductible to the rental company
- Damage report from rental company

**REPAIR/ FLAT TYRE**

- Copy of the report filed with the Police at place of incident within 24 hours
- Proof of payment of the relevant excess/ deductible to the rental company
- Damage report from rental company

**THEFT OR ACCIDENTAL DAMAGE TO PERSONAL POSSESSION**

- Copy of the report filed with the Police at place of incident within 24 hours
- Proof of original purchase receipts and other proof of purchase

Item	Description /Model Type	When And Where Purchased	Original Cost Price	Amount Claimed
Notice: If you have more items, please attach separate sheet <b>Total Amount:</b>				

- Damage report from rental company

**LOST, STOLEN OR ACCIDENTALLY DAMAGED RENTAL MOTOR VEHICLE'S KEY**

- Originals receipts and proof of payment for the key