



Summer Montessori Courses

Application Form

Name (English)	Name (Chinese)	Date of Birth
Address		
Mother/Father/Others		
Contact Person	E-mail	
Home Phone / Mobile Phone	School Attending	
Health (e.g. Allergies etc.)	Other Courses Attended / Interests	

Summer Montessori Courses

Course Name	Week	Date	Price
Budding Bambini / Casa	Week 1	2, 3, 4, 5, 6 July 2018	\$
Budding Bambini / Casa	Week 2	9, 10, 11, 12, 13 July 2018	\$
Budding Bambini / Casa	Week 3	16, 17, 18, 19, 20 July 2018	\$
Budding Bambini / Casa	Week 4	23, 24, 25, 26, 27 July 2018	\$
Budding Bambini / Casa	Week 5	30, 31 July, 1, 2, 3 August 2018	\$
Budding Bambini / Casa	Week 6	6, 7, 8, 9, 10 August 2018	\$
Budding Bambini / Casa	Week 7	13, 14, 15, 16, 17 August 2018	\$
Budding Bambini / Casa	Week 8	20, 21, 22, 23, 24 August 2018	\$
Budding Bambini / Casa	Week 9	27, 28, 29, 30, 31 August 2018	\$
Discount:			\$
Total:			\$

Summer Workshops (Twice a week)

Course Name	Date	Price	✓
Monday & Saturday			
Maths Bridging	9 July - 27 August 2018	\$260x15 = \$3,900	
Tuesday & Thursday			
Phonograms 1	3 July – 6 September 2018	\$260x20 = \$5,200	
Phonics A-Z (Stage 1)	3 July – 6 September 2018	\$260x20 = \$5,200	
Travel Around the World	10 July – 30 August 2018	\$400@	
Maths Bridging	12 July - 30 August 2018	\$260x15 = \$3,900	
Wednesday & Friday			
Maths Addition	4 July – 7 September 2018	\$260x20 = \$5,200	
Early Maths	4 July – 7 September 2018	\$260x20 = \$5,200	
Phonograms 1	4 July – 7 September 2018	\$260x20 = \$5,200	
Cambridge Pre-Starters Stage 1	11 July – 24 August 2018	\$320x20 = \$6,400	
Discount:		\$	
Total:		\$	

Summer Accelerated Workshops (Consecutive weeks)

Course Name	Date	Price	✓
Phonics A-Z (Stage 1)	9 July - 3 August 2018	\$260x20 = \$5,200	
Phonics A-Z (Stage 2)	6 - 31 August 2018	\$260x20 = \$5,200	
Phonograms 1	9 July - 3 August 2018	\$260x20 = \$5,200	
Phonograms 2	6 - 31 August 2018	\$260x20 = \$5,200	
Early Maths	9 July - 3 August 2018	\$260x20 = \$5,200	
Maths Bridging	9 – 27 July 2018 / 6 - 24 August 2018	\$260x15 = \$3,900	
Maths Addition	9 July - 3 August 2018 / 30 July - 24 August 2018	\$260x20 = \$5,200	
Maths Subtraction	6 - 31 August 2018	\$260x20 = \$5,200	
		Discount:	\$
		Total:	\$

Saturday Workshops or others

Course Name	Date	Price	
Writing Wizards (Level 1)	7, 14, 21, 28 July, 4, 11, 18, 25 August 2018	\$320@	
A Pro's Day	7, 14, 21, 28 July, 4, 11, 18, 25 August, 1 September 2018	\$320@	
Cambridge Pre-Starters Stage 1	7 July – 17 November 2018	\$320@	
		Discount:	
		Total:	

Parent's Signature

Parent's Name

Date

Payment methods:

-by Cash;

-by Cheque, payee's name: "Touch2Learn Education Ltd."

-Bank Transfer: HSBC 658003421001 (Touch2Learn Education Ltd.)

* please send the receipt image for our reference by e-mail: info@touch2learn.com.hk

Summer Terms and Conditions

Enrollment

- ✧ Parents should complete and sign the enrolment form and mail it to us with the deposit and tuition payment enclosed. Enrolment in person is also accepted.

Payment of Fees

- ✧ Programme fees must be paid in full before the first session. Fees are payable in Cash, Cheque or through the ATM. Please make cheques payable to Touch2Learn Education Limited. For fees paid by cheque, the payment must be made at least 7 working days in advance. Once the cheque has cleared, you will be notified that your child may start his/her sessions.
- ✧ For fees paid through the ATM, please email a copy/print screen of the confirmation page/receipt to info@touch2learn.com.hk. Confirmation of receipt of payment is only official when The Centre has replied with an acknowledgement of receipt.
- ✧ Once paid, programme fees are non-refundable and non-transferable.
- ✧ We charge a \$20 administration fee for each change you make to courses within term time.
- ✧ Please note that the Centre will charge \$50 for each non-sufficient funds (NSF) cheque.

Late Pick-ups, Absences and Make-Up Classes

- ✧ No make-up class is allowed in summer.
- ✧ For classes offered by Touch2Learn in conjunction with other educational partners, we regret that make-up classes will not be available.
- ✧ Make-up classes cannot be accumulated to offset the tuition fees for the following term.
- ✧ Please be ready to pick up your child at the end of class time. Your child will be asked to wait in the reception area once class is over. We understand occasional unforeseen circumstances causing delays, so a 10 minute grace period is given. A \$50/5 minutes supervising fee will be charged beyond the first 10 minutes, to be deducted from the initial deposit.






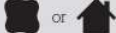








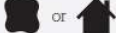



Housekeeping

- ✧ Punctuality is an important habit. Please do your best to help your child foster this virtue that reflects responsibility and respect for him/herself and others.
- ✧ Please bring your child to the washroom before the session if possible to avoid unnecessary disruption in class.
- ✧ If your child has any food allergies, please ensure that the Centre Staff knows about this in writing. We will not be held responsible for any allergic reactions occurring if this has not been brought to our attention.
- ✧ Shoes must be taken off before entering the classroom environment and placed in cubbies provided. Socks must be worn at the Centre at all times for hygiene reasons.
- ✧ Children under 3 must bring an extra set of clothing in case of 'accidents'!
- ✧ All new students will be provided with a Communications Book which is to be filled in and read through by the parents and used as a communication tool between parents and teachers, a folder to keep their work, and a tote bag to keep everything together. Please ensure that your child brings this set to every session. Replacement for lost items will be charged a small fee.





Photos and Other Media

- ✧ We reserve the right to the use of pictures, videos and work of the children participating in our programmes, for professional training and/or promotional purposes, unless otherwise informed by you in writing.

Arrangement During Rainstorms And Typhoons

Weather Conditions	Centre Service	Centre Courses
Standby Signal No. 1 		
Strong Wind Signal No. 3 		
Gale or Storm Signal No. 8 		
Amber Rainstorm Signal 		
Red Rainstorm Signal 		
Black Rainstorm Signal 		

LEGEND

-  = sessions will run
-  or  = parents / caregivers may decide whether it is safe for the child to travel to the Centre, but the sessions will run*
-  = please stay home

* In the case of absence due to Typhoon Signal 3 or Red Rainstorm Signal, the make-up class is not counted as one of the make-up classes allowed per month.

Accompanying Children

- ✧ Children 2 and above must attend classes without the accompaniment of their parents/caregivers.
- ✧ Children under 2 must have an accompanying adult. There is a waiting area, but if the adult decides to leave the Centre, we must be able to reach the adult immediately in case of emergency, and the adult must be within 5 minutes' accessibility from the Centre.

Personal Data

- ✧ We will use your personal data (including name, telephone number, fax number, e-mail and mailing addresses) for the purpose of providing you with information about any events, programs, news and opinion surveys organized by us.
- ✧ The personal data being collected via the present means, other than being utilized for the purposes above mentioned, will not be sold, traded or rented in any form through any means to any other parties.

Disclaimer

- ✧ All participants enrolled in activities at Touch2Learn do so at their own risk and the company is not liable for any loss, damage, or injury to students, their family members, and guests as a result of participating in these activities.
- ✧ These terms and conditions are subject to change any time without prior written notice from Touch2Learn.