



## Developing On-The-Job Training Plan for Employees with Disabilities

*On-the-job training (OJT)* is a system for training employees while they are carrying out the actual job. This workshop aims to equip training instructors and supervisors with the knowledge and skills to develop an OJT plan that will prepare their employees with disabilities for a given job role. Participants will learn how to analyse tasks for existing job roles and develop an OJT plan which includes hands-on job training supported with classroom instructions and practical sessions.

<b>VENUE</b>	: Enabling Village, 20 Lengkok Bahru, S(159053)	<b>COURSE FEE</b>	
		Full Course Fee	\$375.00
		(Before Funding including GST)	
		Nett Fee	\$ 37.50
		(After WSG Funding including GST)	

### ***At the end of this workshop, participants will understand how to:***

- ✓ Analyse and structure the tasks for existing job roles
- ✓ Develop an On-The-Job Training (OJT) plan incorporating hands-on job training along with classroom instructions and practical sessions
- ✓ Prepare employees with disabilities for their job roles using the OJT plan

To register, please email to [capabilitydevelopment@sgenable.sg](mailto:capabilitydevelopment@sgenable.sg)

For more information, please visit <http://employment.sgenable.sg>

*\*Funding by Workforce Singapore (WSG) is for Singapore Citizens and Permanent Residents only. Funding for each course is subject to approval upon registration.*