

Dear Policyowner:

To be able us process your Hospitalization claim, you need to submit to us the following documents:

1. Duly accomplished Claim Form. Part A is to be completed by the Insured and Part B by the attending physician. If not properly filled out, we will return the form to you for completion.
2. Record/details of consultations/treatments in the past.
3. Itemized Hospital Statement of Account showing the time and date/s of admission and discharge.
4. Hospital Admitting History and Discharge Summary or Medical Abstract which you can obtain from the Records Section of the hospital.
5. Record/details of operation (if surgical operation was performed).
6. Results of laboratory procedures and diagnostic examinations.
7. Photocopy of two (2) valid IDs of Insured (e.g. passport, SSS, TIN, Comelec).

Claim for hospitalization benefits with incomplete documents will not be processed. Additional papers may be required if necessary. Documents issued or executed abroad should bear the authentication of the Philippine Embassy or Consulate in the area.

For any concerns, you may communicate with us through our contact information above or email us at directmarketing@paramount.com.ph.

Sincerely,
Paramount Life and General Insurance Corp.
Direct Marketing

A department of:

