VACANCIES

STATE PHARMACEUTICALS MANUFACTURING CORPORATION
MINISTRY OF HEALTH & MASS MEDIA

We are looking for qualified, dynamic, self-motivated, career ambitious, team players to join SPMC to fill the following vacancies.

Every applicant,

i. Should be a citizen of Sri Lanka.
ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
iii. Should be of excellent moral character.

1. General Manager (HM 2-1)

General Manager is the highest level Executive Officer of the SPMC. General Manager is accountable and responsible for all the activities, and administrative and financial affairs of the Institute who under the general direction and control of the Board of Directors, exercise, perform and discharge powers, functions and duties of the Board as may be delegated by the Board and provide leadership and encouragement to the staff of the SPMC, for excelling in official achievements and generation and transfer of technology.

External Candidates (1 or 2 below)

1. A Bachelor's Degree in Science or Business Administration or Public Administration or Finance or Business Management or Production Engineering or any other Degree relevant to the post which is recognized by the University Grants Commission

And

Postgraduate Degree (Masters') in Science or Business Administration or Public Administration or Finance or Business Management or Production Engineering or any other relevant field or Corporate Membership of a recognized Professional Chartered Institute, which is relevant to the subject area of the post.

With

At least 18 years experience in Managerial Level out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, statutory Board or a reputed Mercantile Establishment after obtaining first degree.

2. A Bachelor's Degree in Science or Business Administration or Public Administration or Finance or Business Management or Production Engineering or any other Degree relevant field recognized by the University Grants Commission

And

PhD Degree in any relevant Field.

And

At least 05 years experience at Senior Managerial Level with a proven track record and Management experience in a Corporation, statutory Board or a reputed Mercantile Establishment after obtaining first degree.

Internal Candidates:

A Minimum of five (5) years satisfactory service in a post in the Senior Manager (HM) Category in the subject area relevant to the post.

And

A proven ability to lead and direct multi-disciplinary teams. Experience in proper deployment and efficient management of human and other resources.

Salary Scale : HM 2-1 - Rs. [161,140-12x4,850=219,340]

(According to schedule II of the MSD Circular No. 01/2025, Basic salary of Rs. 161,140/= will be paid from 01.01.2027 and the **starting salary point is Rs. 140,317/= for the year 2026**)

In addition to the above salaries, government approved allowances are also paid.

Age : Should not be less than 35 years and not more than 55 years. The upper age limit will not be applicable to the Internal Candidates.

Method of Recruitment : structured interview

Other Benefits:

- Corporation maintained official Vehicle or allowance for own vehicle as per the circular No. PED 1/2015(i)
- Fuel allowance (145 Liters of diesel or petrol per month)

2. Deputy General Manager - Planning and Procurement (HM 1-1)

Head of the Planning & Procurement Division and responsible to the General Manager for all matters relating to Planning & Procurement work namely ;

1. All matters relating to the production planning, scheduling raw materials and packaging materials, inventory control and stores management.
2. Import of pharmaceuticals raw materials, machinery, spare parts etc., through tendering process.
3. Monitoring to open LCs and other banking activities, handling of custom clearances, freight forwarding, marine insurance, local purchases.
4. Attend to quality issues, stock disposal.
5. Monitor and assist to implement cGMP and adhere to SPMC Quality Management System.
6. Any other responsibility assigned by General Manager.

Qualifications:

External Candidates

A Bachelor's Degree in Business Management, Public Administration, Public Management, Commerce, Supply Chain Management or any other Degree relevant to the subject area of the post which is recognized by the University Grants Commission.

And

A Post Graduate Degree qualification (Masters) in the relevant field or Associate Membership of a recognized Professional Chartered Institute, which is relevant to the subject area of the post.

And

Minimum of 12 years experience at a Managerial Level in relevant field in a Corporation, Statutory Board/ Institution or a reputed private institution after obtaining the first degree.

Internal Candidates: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.

2. Completion of minimum two (2) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post and Post Graduate Degree qualification (Masters) in subject area relevant to the field or Associate Membership of a recognized Professional Chartered Institute.

Salary Scale : HM 1-1 - Rs. [140,640-15x4,100=202,140]

(According to schedule II of the MSD Circular No. 01/2025, Basic salary of Rs. 140,640/= will be paid from 01.01.2027 and the **starting salary point is Rs. 123,019/= for the year 2026**)

In addition to the above salaries, government approved allowances are also paid.

Age : Should not be less than 35 years and not more than 55 years. The upper age limit will not be applicable to the Internal Candidates.

Method of Recruitment : structured interview

Other Benefits:

- Corporation maintained official Vehicle or allowance for own vehicle as per the circular No. PED 1/2015(i)

- Fuel allowance (115 Liters of diesel or petrol per month)

3. Personal Secretary (JM 1-1 Grade II)

External Candidates (1 or 2 below)

1. A Bachelor Degree in a relevant field which is recognized by the University Grants Commission.

2. Having obtained a Diploma / Higher Diploma (Course duration should not be less than one year) in the relevant filed for the post.

   And

   At least five (05) years post qualifying experience in a relevant field in a Corporation, Board or a reputed Statutory Institution.

Internal Candidates(1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.

2. Completion of minimum five (05) years satisfactory service in a post of the Management Assistant- Non Technological (MA 1- 1) Grade II, in the subject area relevant to the post.

- **Salary Scale** : JM 1-1 Rs. [72,650 – 10 x 1,360.- 18 x 2,040= 122,970]

  (According to schedule II of the MSD Circular No. 01/2025, Basic salary of Rs. 72,650/= will be paid from 01.01.2027 and the **starting salary point is Rs. 65,633/= for the year 2026**)

- **Age Limit** : Should not be less than 22 years. and not more than 45 years**.** The upper age limit will not be applicable to internal applicants.

- **Method of Recruitment**: Written competitive examination and /or a structured interview.

4. Training & Development Officer (JM 1-1 Grade II)

External Candidates

A Bachelor Degree in Human Resources Management , Business Management , Public Administration or Commerce which is recognized by the University Grants Commission.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.

2. Completion of minimum five (05) years satisfactory service in a post of the 'Management Assistant-Non Technological' (MA 1- 1) Grade II, in the subject area relevant to the post.

- **Salary Scale** : JM 1-1 Rs. [72,650 – 10 x 1,360.- 18 x 2,040= 122,970]

  (According to schedule II of the MSD Circular No. 01/2025, Basic salary of Rs. 72,650/= will be paid from 01.01.2027 and the **starting salary point is Rs. 65,633/= for the year 2026**)

- **Age Limit** : Should not be less than 22 years. and not more than 45 years**.** The upper age limit will not be applicable to internal applicants.

- **Method of Recruitment**: Written competitive examination and /or a structured interview.

5 . Engineering Assistant (Computer Hardware) (JM 1-1 Grade II)

External Candidates (1or 2 or 3 or 4 below)

1. A Bachelor Degree in Computer Science or Computer Engineering which is recognized by the University Grants Commission.

2. Having obtained a certificate of proficiency in Computer Hardware not below than the National Vocational Qualification Level 7, issued by a Technical/ Vocational training institute accepted by the Tertiary and Vocational Education Commission.

3. Having obtained a certificate of proficiency in Computer Hardware not below than the National Vocational Qualification Level 6, issued by a technical /vocational training institute accepted by the Tertiary and Vocational Education Commission.

   And

   At least five (05) years post qualifying experience in a relevant field in a Corporation, Board or a Reputed Statutory Institution.

4. Having obtained a certificate of proficiency in Computer Hardware not below than the National Vocational Qualification Level 5, issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission.

   And

   At least ten (10) years post qualifying experience in a relevant field in a corporation, Board or a Reputed Statutory Institution.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above

2. Completion of minimum five (05) years satisfactory service in a post of the 'Management Assistant-Technological' (MA 2-1) Grade II, in the subject area relevant to the post.

- **Salary Scale** : JM 1-1 Rs. [72,650 – 10 x 1,360.- 18 x 2,040= 122,970]

  (According to schedule II of the MSD Circular No. 01/2025, Basic salary of Rs. 72,650/= will be paid from 01.01.2027 and the **starting salary point is Rs. 65,633/= for the year 2026**)

- **Age Limit** : Should not be less than 22 years. and not more than 45 years**.**
  The upper age limit will not be applicable to internal applicants.

- **Method of Recruitment**: Written competitive examination and /or a structured interview.

Fringe Benefits :

- Attendance & performance incentive.
- Encashment of unutilized annual and sick leave.
- Provide Medical insurance scheme and Medical reimbursement scheme.
- The Corporation will contribute 15% of the salary towards the EPF whilst the employee will have to contribute 10%.
- The Corporation will also contribute 3% of the salary towards the ETF.
- Gratuity will be paid in accordance with the Gratuity Act No. 12 of 1983 and MSD circular.
- Other Fringe Benefits.

General Instructions:

- Application using the prescribed form should be forwarded with names , addresses and contact details of two non-related referees. Certified copies of all Educational Certificates should be enclosed along with the application. Each application should be sent in a separate envelope. Application form could be down loaded from the official Website of the State Pharmaceuticals Manufacturing Corporation **https://www.spmc.gov.lk**

- Applications from employees in Government Department and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.

- The post applied for should be written on the top left hand corner of the envelope which contain the application should be sent to the following address by registered Post within 10 working days of this advertisement.

- The applications not complying the above requirements will be rejected.

Chairman
State Pharmaceuticals Manufacturing Corporation
No. 11, Sir John Kotelawala Mawatha
Kandawala Estate - Ratmalana.

18.10.2026