

## PARLIAMENT OF SRI LANKA VACANCIES

Applications are invited from citizens of Sri Lanka who are physically sound and of excellent moral character for the post of **Web Editor (English/Sinhala)** on the Staff of the Secretary-General of Parliament.

Applications prepared in accordance with the specimen given below should be sent only by registered post along with the copies of certificates of educational and experience to reach the **"Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte"** on or before **21.09.2025**. The post you are applying for should be indicated on the top left-hand corner of the envelope (This notice is available on the website: [www.parliament.lk](http://www.parliament.lk)).

### No. of vacancies - 01

#### 1. Salary Scale:-

According to the Schedule I of the Management Services Circular 04/2025 dated 25.03.2025, the monthly salary scale specified for this post is Rs.74,810-9x1,360/6x1,670-97,070/- (The minimum initial gross monthly remuneration on this salary scale inclusive of all allowances will be approximately Rs.114,715/-).

#### 2. Age Limit:-

Should be not less than 22 years and not more than 35 years of age by the closing date for applications (Upper age limit will not be applicable for the internal candidates).

#### 3. Educational Qualifications:-

A degree in Computer Science/Information Technology/Information Systems offered by a University recognized by the University Grants Commission (UGC)

**And**

Having passed the G.C.E. (O/L) examination in six (06) subjects including credit passes for Sinhala/Tamil, Mathematics and English not more than in two sittings.

#### 4. Vocational Qualifications:-

A certificate in programming languages such as Java and Scripting Languages such as Java Script and PHP issued by a recognized institution

**And**

Database Management Systems such as MySQL/MSSQL and Web Servers such as Apache, IIS would be an advantage.

#### 5. Experience:-

Three (03) years of post-qualifying experience in Web Editing or Developing.

#### 6. Method of Recruitment:-

On the merit of the written/trade test and a structured interview.

#### 7. Evaluation Procedure:-

##### (a) Written/trade Test

The written/trade test evaluates the applicants' knowledge and understanding of the job responsibilities. The maximum achievable score for this assessment is hundred (100).

(b) Interview

The qualifications of the applicants are evaluated by an interview board appointed by the Secretary-General of Parliament.

Applicants who score more than forty (40) marks in the written/trade test examination are called for the interview. In the interview, marks are awarded based on the following criteria with a maximum achievable score of hundred (100):-

Serial No.	Criteria
1	Additional Educational and Professional Qualifications
2	Subject Knowledge
3	Work Experience
4	Personality and Skills Demonstrated During the Interview

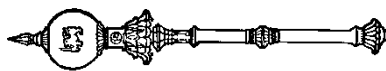
**8. Terms and Conditions of Service:-**

- (i) This post is permanent. However, pension entitlement pertaining to this post will be determined according to policy decisions taken by the Government in future. Appointments will be made initially subject to a three-year (03) probation period. If an internal candidate or a person who has been confirmed in a permanent post in the Public/Provincial Public service is selected, he/she will be appointed subject to an acting period of one year.
  - (ii) Selected candidates will be subject to the Financial and Departmental Regulations applicable to the staff of the Secretary-General of Parliament.
  - (iii) Selected candidates should contribute to the Widows'/Widowers' and Orphans' Pension Fund from his/her salary with a percentage specified by the Government.
  - (iv) Selected candidates should be subject to a medical examination.
  - (v) A Security Clearance Report with respect to the selected candidates will be obtained prior to his/her appointment.
- 9.** Applicants should attach copies of the following certificates to their applications (Not originals). Originals of the certificates should be produced when called upon to do so:-
- (a) Birth Certificate
  - (b) Certificates of Educational Qualifications
  - (c) Certificates of Professional Qualifications
  - (d) Certificates of Experience
- 10.** Applicants serving in the Public/Provincial Public Service/Public Cooperation/Statutory Boards should send their applications through relevant Heads of Departments/Institutions.
- 11.** Canvassing in any form will be considered a disqualification.
- 12.** Any information in the application found to be incorrect, if disclosed before selection will render the applicant liable for disqualification, and to dismissal, if discovered after appointment.
- 13.** Applications received after the closing date or sent without copies of the above mentioned certificates or not sent through Heads of Departments/Institutions (if currently serving in

the Public/Provincial Public Service/Public Cooperation/Statutory Boards) or applications not prepared in accordance with the specimen application form will be rejected.

**Kushani Rohanadeera**  
**Secretary-General of Parliament**

Parliament of Sri Lanka  
Sri Jayewardenepura Kotte  
..... 2025



## PARLIAMENT OF SRI LANKA

### Specimen Application Form

**Post of** .....

01. (a) Name with initials (**in English**): .....

(b) Names denoted by initials (**in English**): .....

(c) Full Name (**in block capitals**): .....

02. National Identity Card Number: 

--	--	--	--	--	--	--	--	--	--	--	--

03. (a) Private Address: .....

Telephone No.: 

--	--	--	--	--	--	--	--	--	--

WhatsApp No.: 

--	--	--	--	--	--	--	--	--	--

(b) Official Address: .....

Telephone No.: 

--	--	--	--	--	--	--	--	--	--

(c) Please indicate the address to which the admission should be posted.  
Private ☐ Office ☐

04. (a) Date of Birth: .....  
(A copy of the birth certificate should be attached)

(b) Age as at closing date for applications: Years..... Months..... Days.....

05. Civil Status: .....

06. Gender: .....

07. State whether a citizen of Sri Lanka: ( Yes / No )

08. Educational Qualifications: (Copies of the certificates should be attached)

G.C.E. (A/L)

Subject	Pass	Year

G.C.E. (O/L)

Subject	Pass	Year

09. Professional Qualifications: (Copies of the certificates should be attached)

Course	Institution	Effective Date

10. Experience: (Copies of the certificates should be attached)

Institute	Designation	Duration

11. Details of Present Employment:-

- (a) Name and Address of the Institution: .....
- (b) Date of First Appointment: .....
- (c) Present Post: .....
- (d) Monthly Basic Salary: .....
- (e) Allowances: .....
- (f) Gross Salary: .....

12. Have you been convicted for a criminal offence by a Court of Law? ( Yes / No )

If yes, give details.

.....

13. Have you served under the Government before? ( Yes / No )

If yes, give details. ....

I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Date: .....

.....  
Signature of the Applicant

**Certification of Head of Department/Institution**

**(Only for applicants serving in the Public Service/Provincial Public Service/Public  
Cooperation/Statutory Boards)**

Secretary-General of Parliament,

I recommend and forward the application of Mr / Mrs / Miss .....  
holding the post of ..... in this Institution. I certify that he / she  
has been / has not been confirmed in this post and his / her work and conduct are satisfactory  
and that he / she has not been subject to any disciplinary action or there is no intention to make  
such inquiry. He / she can be released from the service if selected for this post. (Please strike  
through the irrelevant words.)

Date: .....

.....  
Signature of Head of Department/Institution  
(Official Stamp)