



Ref. No. :

Date :

Ref No. COE/MAKAUT/FACULTY/7/2019-20

Date: 01/11/2019

Notice regarding submission of CA3, CA4 for newly admitted students & MAR for 2019-20

In continuation to notifications on submission of data for Continuous Assessment (CA), please note the following in respect of all CA data for immediate necessary action.

1. The panel for uploading Continuous Assessment 3 (CA3) is now live and teachers can upload the marks as per earlier occasions. **Last date of submission of CA3 would be 10.11.2019** (other than 1st Semester & 3rd Semester Lateral entry students).
2. Generation of list for eligibility checking for end semester examinations and panel for uploading attendance data would be made available on the basis of CA1, CA2 & CA3. Students who would achieve adequate attendance based on data provided by the colleges would get the application form for end semester examinations. On successful submission of application form and submission of fees through the colleges, admit card would be issued. A separate notification with details would be published in due course.
3. Panel for **CA4 would be made available in December** (Separate notice would follow). Marks of CA4 would be counted (along with CA1, CA2 & CA3) for calculation of final Internal Assessment (IA) marks but would not be counted for judging eligibility for application for end semester examinations.
4. List of newly admitted students (1st Semester & 3rd Semester Lateral) is presently available on the portal for uploading CA1/CA2 for the data available in registration portal till 16.10.19. After last date of submission of application for registration i.e. 01.11.19, panel for uploading data for CA1, CA2 & CA3 would be made available from 02.11.2019. **The last date of submission of CA1/CA2/CA3 would be 12.11.2019 (1st Semester & 3rd Semester Lateral)** for initiation of form fill-up process timely. CA4 for this category of students would be captured in December along with all other students.

This has been reported that, few colleges have failed to upload all data of MAR within the last date of submission of data for 2018-19. Considering requests received, the panel for **submission of data for MAR would be remain open till 07.11.2019 for uploading of data of 2018-19**. Panel for uploading MAR data for 2019-20 would open after closure of panel for 2018-19. Provision for continuous uploading/updating of MAR data would be available throughout the year and would be closed during the end of academic year. All concerned are advised to upload data for MAR of 2018-19 within the extended last date 07.11.2019 and thereafter no request for extension of date would be considered.

Events	Last Date
Submission of CA3 (other than 1 st Semester & 3 rd Semester Lateral entry students)	10.11.2019
Submission of CA1/CA2/CA3 (1st Semester & 3rd Semester Lateral)	12.11.2019
Submission of CA4	To be notified
Uploading MAR data of 2018-19 (final extension of date)	07.11.2019

For any assistance, all are advised to write the query in the 'Support' system of the portal.

(Dr. Subhashis Datta)
Controller of Examinations



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