

	Professional Regulation Commission
APPLICATION FOR PROFESSIONAL IDENTIFICATION CARD (PIC)	

APPOINTMENT DATE:: \_\_\_\_\_

NAME \_\_\_\_\_ TEL No./CP No. \_\_\_\_\_  

Last Name
First Name
Middle Name

CITIZENSHIP: \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_  
(mm/dd/yy)

PERMANENT MAILING ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL GRADUATED: \_\_\_\_\_  
 REGISTRATION DATE: \_\_\_\_\_  
 LICENSE NO: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_  
 YEAR GRADUATED: \_\_\_\_\_  
 PROFESSION: \_\_\_\_\_  
 EXPIRATION DATE: \_\_\_\_\_  
(mm/dd/yy)

**DECLARATION AND ATTESTATION**

I am aware and I give my consent to the collection of the data required by this application form and the taking of my photograph, and if applicable, the taking of my fingerprints.

I further attest that all particulars and supporting documents provided by me are correct and complete. I am aware that any false statement or fraudulent document will lead to the rejection of my application or to the cancellation of my PIC already issued, and may also render me liable under applicable administrative and criminal laws.

\_\_\_\_\_  
SIGNATURE OF LICENSEE

**UNDERTAKING**

**(To be filled up by professionals, except for Real Estate Practitioners, who failed to comply with the required CPD Credit Units for the renewal of Professional Identification Card)**

For this compliance period, I am submitting \_\_\_ CPD units of the total required \_\_\_ CPD Credit units. I hereby undertake to submit the balance of \_\_\_ CPD credit units in addition to the \_\_\_ required CPD units (or a total of \_\_\_ units) for the next renewal of my PIC. I understand that in the event I fail to comply, my PIC will not be renewed.

\_\_\_\_\_  
SIGNATURE OF LICENSEE

**NOTE:**

- 1) ALL REAL ESTATE PRACTITIONERS CANNOT AVAIL THE UNDERTAKING AND HAVE TO PROVIDE PROOF OF COMPLIANCE WITH CPD PRIOR TO RENEWAL OF PIC PURSUANT TO SECTION 17, ARTICLE III OF REPUBLIC ACT NO. 9646 OR THE REAL ESTATE SERVICE ACT OF THE PHILIPPINES AND BOARD RESOLUTION NO. 49, S. 2015.
- 2) REPRESENTATIVE OF THE PROFESSIONAL APPLYING FOR ISSUANCE OF PROFESSIONAL IDENTIFICATION CARD (PIC) MUST SUBMIT:
  - a) THE PRESCRIBED AUTHORIZATION LETTER AND PHOTOCOPY OF PROFESSIONAL IDENTIFICATION CARD (PIC) OF THE REPRESENTATIVE AND EXPIRED PIC OF THE PROFESSIONAL; OR
  - b) SPECIAL POWER OF ATTORNEY (SPA) AND PHOTOCOPY OF ANY VALID GOVERNMENT ISSUED IDENTIFICATION CARD (ID) OF THE REPRESENTATIVE AND THE PROFESSIONAL
- 3) STRICTLY FOLLOW THE APPOINTMENT DATE ON RENEWAL OF PROFESSIONAL IDENTIFICATION CARD (PIC).
- 4) ANY QUERY ON CHANGE/CORRECTION OF NAME AND DATE OF BIRTH, PLEASE CALL AT (02) 736-22-48 OR EMAIL AT [prc.reg@gmail.com](mailto:prc.reg@gmail.com)