



Stand No.
Exhibitor



**RAW SPACE - APPOINTED CONTRACTOR/ PERFORMANCE BOND**

Order Form 2020

**Application Deadline: 23 September 2020**

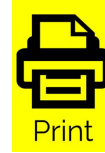
For any enquiries, please contact:

Attn: Ms Zyan YIP / Eunice LIM (PICO Art International Pte Ltd)

Email: [itbasia.2020@pico.com](mailto:itbasia.2020@pico.com)

Tel: +65 6290 5937

Fax: +65 6290 5617



We hereby order the following installation for the duration of the events:

**Please note:**

- Two (2) copies of TECHNICAL DRAWINGS (plan and perspective) of your stand design MUST be submitted to the Organiser for approval at [weilin.tan@messe-berlin.asia](mailto:weilin.tan@messe-berlin.asia) by **23 September 2020**, or IMMEDIATELY, if you join the exhibition above the stipulated deadline. Please refer to the rules and regulations in the manual for more information.
- ALL electrical connections must be done by the Official Stand Contractor
- Stand height should not exceed 5m. Please note that certain areas in the hall will not allow stand height above 3m due to the fire curtain. Written approval must be obtained from the Organiser on any special design stands.
- **ALL contractors, other than the Official Contractors must place a refundable Performance Bond of S\$50/- per sqm (minimum of S\$500/- not exceeding S\$5,000/- per booth). Cheques should be made out in favour of 'PICO ART INTERNATIONAL PTE LTD'.**
- Approval must be obtained on hanging of banners / framework / helium balloon and a charge usage or airspace may be imposed. Please contact the Official Contractor for more information.

**Special Design Stands/ Upgrading of Shell Scheme Stands**

If you are building your own stand or using a contractor for stand construction and / or interior decorator (including the Official Contractor), please fill in the following details:

Name of appointed contractor:

Address

Contact person

Job Title

Tel

Fax

Mobile

Email

Name and address of exhibitor (if recipient of invoice):

Name and address of recipient of invoice (if not identical with exhibitor):

Name of Contact on the Stand:

Phone:

Telefax:

Email:

Legally binding signature and company stamp:

We are only ordering by order and on account of the exhibitor (services will be charged to exhibitor).

Date:

Name of the customer (in block letters):

As of: Mar 2020/ Subject to alteration/ Legal venue and place of jurisdiction is Singapore

Official Stand Contractor: PICO Art International Pte Ltd