

FORM 8	HKTDC Hong Kong Book Fair 2020 香港貿發局香港書展2020 16-22/12/2020	Return to : Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong
Deadline 19 Nov 2020	Broadband Internet Service (For All Exhibitors)	Attn : Ms. Winnie Ma Email : hkbf.es@hktdc.org Fax : (852) 3521-0450

No.	Description of Facilities (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)		Unit Rate (7 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
Additional Communications Facilities							
1#	CEC008+*	2M Broadband Line (Power Supply Excluded)(with access I.D.)(non-fixed I.P.) (HKD4000 deposit payable to "HKCEC" and mail to Finance Dept, 1 Expo Drive, Wanchai, HK)	4420	589			
2#	CEC019+*	Other Fixed & Non Fixed IP Broadband Line (Quote On Request) (only available while stock lasts)					

REMARKS:

- A charge of HK\$4,000 per set will apply for lost and / or damaged Interface Modem and / or power adaptor.
- One broadband line supports 1 computer only.
- Exhibitors are strictly prohibited from connecting the rented broadband lines to any device such as Wireless Access Points or computers to provide any form of ad-hoc wireless networking services which may adversely impact in any way HKCEC's existing Wireless System.
- It is recommended that User orders a data cable for high-speed broadband internet access when running more complex and high-speed internet applications such as File Transfer Protocol (FTP), video streaming, video uploading/downloading, data transfer, real time video broadcast, video conferencing, and/or use of a Virtual Private Network (VPN). For such purposes, a minimum order for a 10 Mbps Fixed IP Broadband Line is required for local usage and a minimum order for a 10 Mbps Dedicated Internet Access (DIA) Line is required for an overseas connection. Any speeds below 5Mbps are commonly used for internet browsing, e-mail, FTP and general needs.

Exhibitors have to give the location plan of the additional communications facilities above. Any change in the location on-site would require an on-site relocation charge 50% of the rental rate.

20% surcharge for late order received after 19 Nov 2020
30% surcharge for late order received after 9 Dec 2020

+##Please read the Conditions of Order clearly when you sign this Form HKTDC will not accept this Form submitted by booth contractor	TOTAL AMOUNT		
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Application will only be proceeded with installation layout plan and full payment.

Authorization from Exhibitor

Company Name: _____ Booth No.: _____
Tel: _____ Fax: _____ Email: _____ Date: _____
Contact Person: _____ Position: _____ Signature: _____

Payment Method (Please see condition 6. No separate invoice will be issued)

- By Cheque (Payable to Hong Kong Trade Development Council)
Cheque No.: _____ Amount : HKD/USD _____ Date : _____
- By Credit Card (Hong Kong Dollar Only) VISA MASTER CARD
Name of Card Holder: _____ Card No: _____
Expiry Date: _____ Amount: HKD _____ Signature: _____

Contact Information

In-charge	負責人	Telephone / 電話	E-mail / 電郵
Ms. Winnie Ma	馬翠雯小姐	(852) 2240-5478	winnie.cm.ma@hktdc.org
Mr. Frankie Wong	黃永基先生	(852) 2240-5464	frankie.wk.wong@hktdc.org
Mr. Patrick Fung	馮嘉駿先生	(852) 2240-5473	patrick.kc.fung@hktdc.org
Mr. Angus Ng	吳偉康先生	(852) 2240-5492	angus.wh.ng@hktdc.org
Mr. Brian Tsui	徐家翹先生	(852) 2240-5424	brian.kk.tsui@hktdc.org
Mr. Kason Wong	黃嘉耀先生	(852) 2240-5448	kason.ky.wong@hktdc.org

表格八		HKTDC Hong Kong Book Fair 2020 香港貿發局香港書展2020 16-22/12/2020			請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號				
截止日期 2020年11月19日		寬頻上網服務 (適用於所有參展商)			聯絡：馬翠雯小姐 電郵： hkbf.es@hktdc.org 傳真：(852) 3521-0450				
No.	申請項目 (香港參展商以港幣付款，海外參展商以美元付款)				單價 (供七天使用)		數量	總金額	
					HKD	USD		HKD	USD
租用額外通訊設施									
1#	CEC008+*	2M寬頻上網線(包括登入戶口)(不包括電源插座)(不固定IP.) (需繳交HKD4000按金予“香港會議展覽中心, 香港博覽道1號財務部收)			4420	589			
2#	CEC019+*	其它固定及非固定IP寬頻上網線(視乎供應提供，請聯系報價)							
備註： <ol style="list-style-type: none"> 如發生界面數據機和/或電源適配器遺失和/或損壞，每台收取4,000港元。 一條寬頻線只供一台電腦使用。 為免影響HKCEC現有的無線網路系統的正常運作，參展商嚴禁將租用的寬帶線路接駁到其他的裝置如外置無線發射接入點或電腦來提供任何形式的點對點無線網路服務。 若參展商須進行繁複和高速的互聯網連接以備各種網路程式應用，如檔案傳輸通訊協定(FTP)、視頻流，視頻上傳/下載，資料傳輸，即時視頻直播、視訊會議和/或使用虛擬私人網路(VPN)的，建議參展商預訂最低10Mbps固定IP寬頻線路支援本地使用連接和預訂最低10Mbps的專用互聯網接入(DIA)線路支援海外連接。任何低於5Mbps的速度通常適用於互聯網流覽，電子郵件和一般需求。 									
參展商須遞交有關上述額外通訊設施之位置圖。所有現場位置更改須繳付有關設施租賃費之50%作為現場更改費用。									
於2020年11月19日後交回須加百分之二十之附加費 於2020年12月9日後交回須加百分之三十之附加費									
+ # * 請參閱一般守則以作參考 本局不接受以攤位承建商名義申請此表內的項目					總金額				
申請必須連同規劃圖及全數款項方為有效									
申請參展商 公司名稱：_____ 展台編號：_____									
聯絡人：_____ 職位：_____ 電子郵件號：_____									
電話：_____ 傳真：_____ 簽署：_____ 日期：_____									
付款方法 (請參閱說明六，本局不會另開發票) <input type="checkbox"/> 支票 (抬頭『香港貿易發展局』) 支票號碼 _____ 所付款項: HKD / USD _____ 日期：_____									
<input type="checkbox"/> 信用卡 (只限港幣) <input type="checkbox"/> VISA <input type="checkbox"/> Master Card 卡主名稱: _____ 信用卡號: _____ 有效日期: _____ 所付款項: HKD _____ 簽署: _____									

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