

FORM 4	HKTDC Hong Kong Book Fair 2020 香港貿發局香港書展2020 16-22/12/2020	Return to : Exhibition Services Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong Attn : Ms. Winnie Ma Email : hkbf.es@hktdc.org Fax : (852) 3521-0450
Deadline 9 Dec 2020	Additional Electricity Supply / Lighting Facilities (Not Applicable for Custom-built Participation Exhibitors)	

No.	Description of Facilities (Raw Space Exhibitor using Order Form 2) (HK\$ column for Hong Kong exhibitor only, US\$ column for all overseas exhibitor)		Unit Rate (7 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
Additional Electricity Supply, Lightings							
1#	LG006	500watt Square Pin Power Socket (220V) for one Electrical Appliance only (Not permitted for lighting connection)	545	73			
2		Electricity and visible wiring to each light(100 watt included, HK\$110 or US\$15 for each additional 100 watt power consumption. For neon lights, price should be subject to prior confirmation) (INSTALLATION OF LIGHT IS NOT INCLUDED)					
2a	LG007	(a)Each 100 watt Lighting Connection for Exhibitors' own Lighting (1 st – 10 th)	330	44			
2b	LG008	(b) Each 100 watt Lighting Connection for Exhibitors' own Lighting (11 th – 100 th)	300	40			
2c	LG010	Additional 100watt power consumption on each Lighting Connection (For item 2a, 2b only)	110	15			
3#	LG081	13 watt LED Spotlight (Yellow Light, 2700-3000K)	440	59			
4#	LG082	13 watt LED Long Armed Spotlight (300mm)(Yellow Light, 2700-3000K)	465	62			
5#	LG014	Fluorescent Tube (1200mmL) (White light, 6500K)	440	59			
6#	LG053	Mini Fluorescent Tube for Table Showcase (approx. 900mmL)(White Light)	440	59			
7#	LG079	7w LED downlight for tall / table showcase only (White Light)	770	103			
8#	LG080	1mL LED light strip (for table / tall showcase only) - White / Yellow on request	730	97			
9#	LG016	Halogen Downlight 50watt for Tall Showcase (FA017) (Yellow Light)	605	81			
10#	LG020A	35 watt Mini Halogen Tracklight for Showcase (Yellow light)	605	81			
11#	LG015	1 x 50 watt Halogen Tracklight on 1 metre track - Yellow Light	605	81			
12#	LG017	Additional Halogen Tracklight 50 watt for Existing Tracks (Yellow Light)	320	43			
13#	LG022	Halogen Floodlight 300 watt (Yellow Light)	970	129			
14#	LG023	Halogen Floodlight 500 watt (Yellow Light)	1115	149			
15#	LG024	HQI Floodlight 250watt (White Light)	1760	235			
16#	LG025	HQI Floodlight 70watt (White Light) (Inside Tall Showcase(FA017))	1335	178			
17#	LG026	1000watt Square Pin Power Socket (220V) for One Electrical Appliance only (Not for lighting)	1160	155			
18#	LG027	2000 watt Square Power Pin Socket (220V) for One Electrical Appliance only (Not for lighting)	1410	188			
19#	LG028	2860 watt Square Power Pin Socket (220V) for One Electrical Appliance only (Not for lighting)	2005	267			
20#	LG036	500 watt Square Power Pin Socket (220V) for Lighting Connections	1825	243			
21#	LG037	1000 watt Square Power Pin Socket (220V) for Lighting Connections	3495	466			
22#	LG038	2000 watt Square Power Pin Socket (220V) for Lighting Connections	6810	908			
23#	LG029	15Amp Single Phase for One Electrical Machine only (not for lighting connection)	2155	287			
24#	LG030	30Amp Single Phase for One Electrical Machine only (not for lighting connection)	2950	393			
25#	LG031	15Amp Three Phases for One Electrical Machine only (not for lighting connection)	3465	462			
26#	LG032	30Amp Three Phases for One Electrical Machine only (not for lighting connection)	5395	719			
27#	LG047A	Refrigerator 70 Litres (Socket with 24 hours power supply is included)	3400	453			

For items 2, 20 - 26, exhibitors must have their own electrician. The official contractor will not provide installation and connection services for these items. Total power consumption shall not exceed the current specified. Please note that all electricians working in the exhibition hall must comply with the subsidiary regulation in the Government Electricity Ordinance - Electricity (Registration). The employer of the electrician shall be liable for any damages caused if the electrician fails to comply with the above requirements.

28#	LG013	Spotlight / Fluorescent Tube change to Long Armed Spotlight (Yellow Light)	25	3			
Modification of Package Facilities (Free of charge for relocation / deletion of facilities if order placed on or before 9 Dec 2020)							
29		On-site relocation / deletion of electricity item (HKD100 per unit)					
30		Other modification (subject to prior confirmation on unit price)					

20% surcharge for late order received after 9 Dec 2020
30% surcharge for late order received after 13 Dec 2020

#Please read the Conditions of Order clearly before you sign this Form ●You may refer to the colour photos of booth facilities● NO Exchange and NO Refund for standard booth facilities	TOTAL AMOUNT		
Application will only be proceeded with installation layout plan and full payment.			

Authorisation from Exhibitor

Company Name: _____ Booth No.: _____

Tel: _____ Fax: _____ Email: _____ Date: _____

Contact Person: _____ Position: _____ Signature: _____

Payment Method (Please see condition 6. No separate invoice will be issued)

By Cheque (Payable to Hong Kong Trade Development Council)
 Cheque No.: _____ Amount : HKD / USD _____ Date : _____

By Credit Card (Hong Kong Dollar only) VISA MASTER CARD
 Name of Card Holder: _____ Card No: _____
 Expiry Date: _____ Amount: HKD _____ Signature: _____

Contact Information

In-charge	負責人	Telephone / 電話	E-mail / 電郵
Ms. Winnie Ma	馬翠雯小姐	(852) 2240-5478	winnie.cm.ma@hktdc.org
Mr. Frankie Wong	黃永基先生	(852) 2240-5464	frankie.wk.wong@hktdc.org
Mr. Patrick Fung	馮嘉駿先生	(852) 2240-5473	patrick.kc.fung@hktdc.org
Mr. Angus Ng	吳偉康先生	(852) 2240-5492	angus.wh.ng@hktdc.org
Mr. Brian Tsui	徐家翹先生	(852) 2240-5424	brian.kk.tsui@hktdc.org
Mr. Kason Wong	黃嘉耀先生	(852) 2240-5448	kason.ky.wong@hktdc.org

表格四		HKTDC Hong Kong Book Fair 2020 香港貿發局香港書展2020 16-22/12/2020		請交回 香港貿易發展局, 展覽服務部 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號 聯絡: 馬翠雯小姐 電郵: hkbf.es@hktdc.org 傳真: (852) 3521-0450			
截止日期 2020年12月9日		租用額外設施申請表(供電照明) (不適用於特裝參展商)					
No.	申請項目 (空地參展商請填表格二) 香港參展商以港幣付款, 海外參展商以美元付款		單價 (供七天使用)		數量	總金額	
			HKD	USD		HKD	USD
租用額外供電及照明設施							
1#	LG006	只供一件電器用之500瓦特電源方腳插座(220伏特) (不可用於照明裝置)	545	73			
2		每枝照明裝置之電線接駁及供電 (以每個燈頭100瓦特為限) [於同一支燈每增加100瓦特加收費港幣110元或美金15元, 霓虹燈價錢需另議] (大會承建商將不會提供安裝服務)					
2a	LG007	(a) 第一至十支自攜照明裝置 (每個計, 各一百瓦特)	330	44			
2b	LG008	(b) 第十一至一百支自攜照明裝置 (每個計, 各一百瓦特)	300	40			
2c	LG010	額外供電於同一支燈, 每100瓦特計算 (只供選擇項目 2a, 2b)	110	15			
3#	LG081	13瓦特 LED 短臂射燈 (黃光, 2700-3000K)	440	59			
4#	LG082	13瓦特 LED 長臂射燈 (約長300mm)(黃光, 2700-3000K)	465	62			
5#	LG014	光管 (1200mm長)(白光, 6500K)	440	59			
6#	LG053	微型光管(白光) - 裝於陳列飾櫃內	440	59			
7#	LG079	7瓦特LED隱藏式射燈供飾櫃用	770	103			
8#	LG080	1mL LED燈條 (只供飾櫃用) - 根據要求提供白色/黃色	730	97			
9#	LG016	供 FA017 高身陳列櫃專用之鹵素射燈 (50瓦特)(黃光)	605	81			
10#	LG020A	1 x 35瓦特鹵素路軌燈供陳列飾櫃用(黃光)	605	81			
11#	LG015	1 x 50瓦特鹵素路軌燈連一米長路軌(黃光)	605	81			
12#	LG017	於原有之路軌上再加裝鹵素路軌燈(50瓦特)(黃光)	320	43			
13#	LG022	鹵素泛光燈, 俗稱「小太陽」(300瓦特)(黃光)	970	129			
14#	LG023	鹵素泛光燈, 俗稱「小太陽」(500瓦特)(黃光)	1115	149			
15#	LG024	HQI白光燈 (250瓦特)	1760	235			
16#	LG025	HQI白光燈 (70瓦特) (供FA017高身陳列櫃照明用)	1335	178			
17#	LG026	只供一件電器用1000瓦特電源方腳插座(220伏特, 不可用於照明裝置)	1160	155			
18#	LG027	只供一件電器用2000瓦特電源方腳插座(220伏特, 不可用於照明裝置)	1410	188			
19#	LG028	只供一件電器用2860瓦特電源方腳插座 (220伏特, 不可用於照明裝置)	2005	267			
20#	LG036	供電燈接線用之500瓦特電源方腳插座 (220伏特)	1825	243			
21#	LG037	供電燈接線用之1000瓦特電源方腳插座 (220伏特)	3495	466			
22#	LG038	供電燈接線用之2000瓦特電源方腳插座 (220伏特)	6810	908			
23#	LG029	只供一件電器用15安培單相配電總制 (不可用於照明裝置)	2155	287			
24#	LG030	只供一件電器用30安培單相配電總制 (不可用於照明裝置)	2950	393			
25#	LG031	只供一件電器用15安培三相配電總制 (不可用於照明裝置)	3465	462			
26#	LG032	只供一件電器用30安培三相配電總制 (不可用於照明裝置)	5395	719			
27#	LG047A	雪櫃(70公升) (包括24小時電源插座)	3400	453			
參展商如選擇項目2, 20--26, 必須聘有持牌電器工人, 大會承建商將不會提供安裝及接駁服務予以上項目所使用的自攜電燈及電器用品。參展商不可使用至超過項目上已標明總電量。所有在展覽會場工作的電器工人必須遵守香港政府電力條例的電力註冊規定。如電器工人未能符合上述規例要求, 則其僱主須負責賠償因此引起的一切損失。							
28#	LG013	短臂射燈/光管 更換為長臂射燈 (黃光)	25	3			
改動原有標準設施申請 (於2020年12月9日或之前申請改動/拆除設施, 費用全免)							
29		現場改動 / 拆除電力設施費用為每項港幣100元					
30		其他設備 (租金另議)					
於2020年12月9日後交回須加百分之二十之附加費 於2020年12月13日後交回須加百分之三十之附加費							
# 請參閱一般守則●請參閱附頁之攤位設施圖片●標準攤位內設施不設更換或退款						總金額	
申請必須連同規劃圖及全數款項方為有效							
申請參展商							
公司名稱: _____ 展位編號: _____							
聯絡人: _____ 職位: _____ 電子郵件號: _____							
電話: _____ 傳真: _____ 簽署: _____ 日期: _____							
付款方法 (請參閱說明六, 本局不會另開發票)							
<input type="checkbox"/> 支票 (抬頭『香港貿易發展局』)							
支票號碼: _____ 所付款項: HKD / USD _____ 日期: _____							
<input type="checkbox"/> 信用卡 (只限港幣) <input type="checkbox"/> VISA <input type="checkbox"/> Master Card							
卡主名稱: _____ 信用卡號: _____							
有效日期: _____ 所付款項: HKD _____ 簽署: _____							

聯絡資料

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Mr. Angus Ng	吳偉康先生	(852) 2240-5492	angus.wh.ng@hktdc.org
Mr. Brian Tsui	徐家翹先生	(852) 2240-5424	brian.kk.tsui@hktdc.org
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