

**2019
THE STAR LOFT
WEDDING HIRE CHARGES**



Level 11 – 215 sqm
Seating Capacity: Full Seating, Banquet-Style – 100 pax (10 to a table)
 Full-Seating, Theatre-Style – 144 pax

Hire Rates	Weekdays (Mon-Thu)	Weekends (Fri, Sat, Eve of PHs and PHs)
LUNCH Set-Up: 8am – 10am Event Day: 10am – 2pm Teardown: 2pm – 3pm	\$6,000	\$6,200
DINNER Set-Up: 3pm – 5pm Event Day: 5pm – 9pm Teardown: 9pm – 10pm	\$7,000	\$7,200

Package includes:

- 1-time room configuration / utilities charges / standard stage (7m x 5m x 0.6m) and standard technical package.
- 1-hour rehearsal time (Mon-Thu, before 4pm, one month prior to event, subject to availability).
- Complimentary usage of one studio room for preparation for event and Roof Terrace (if weather permits) as a solemnisation venue.
- Complimentary use of venue for pre-wedding shoot (capped at 3 hours subject to availability).
- Two VIP car park lots and reimbursable charge of \$150 for car park per event.

OFFICIAL CATERERS



(The Official Caterers List is subjected to change without prior notice. Please liaise with caterer directly.)
 All rates are subjected to prevailing GST tax.

For enquiries, please call Venue Hire Hotline @ (65) 6636 0055

THE STAR PERFORMING ARTS CENTRE (Business Reg. No. 53185732L)

1 Vista Exchange Green #04-01 Singapore 138617

Tel: (65) 6636 0055 Fax: (65) 6636 0060 Website: www.thestar.sg

V-28Oct2018

Technical Facilities included in Package	
Audio	<ul style="list-style-type: none"> ❖ 4 Microphones (wireless and wired) ❖ 2 CD Players ❖ 2 Stage Monitors ❖ 1 Audio Technician, from 8am to 5pm (lunch booking) or 3pm to 2am (dinner booking)
Video	<ul style="list-style-type: none"> ❖ 2 X 60' Plasma Display Televisions ❖ 2 X 6,000lumen DLP Projectors ❖ Switcher w Crestron ❖ VGA Cable to Laptops ❖ DVD Player ❖ 1 Video Technician, from 8am to 5pm (lunch booking) or 3pm to 2am (dinner booking)
Lighting	<ul style="list-style-type: none"> ❖ Generic Stage Lighting ❖ House Lights ❖ GDS Lights; Uplight and Downlight units for creating ambience in the room ❖ 1 Lighting Technician, from 8am to 5pm (lunch booking) or 3pm to 2am (dinner booking)
Staging	<ul style="list-style-type: none"> ❖ Rostrum ❖ Risers
<ul style="list-style-type: none"> • Additional technical equipment may be available at extra charges. 	

Terms & Conditions:

1. All rates are subjected to prevailing GST tax.
2. Booking will not be considered confirmed until the specific forms and deposits are received.
3. Non-refundable deposit of 20% is payable upon confirmation of booking. 80% Balance Payment to be made 2 weeks before event. Mode of payment is cash or cheque payable to "The Star Performing Arts Centre".
4. The Management reserves the right to impose a security deposit when deemed appropriate.
5. Additional equipment will be chargeable.
6. Liability for failure of equipment is only limited to a full refund of the individual equipment rental rates.
7. All prices are subject to change at the discretion of the Management.
8. Package excludes (reimbursable charges): general consumables, additional technical staff and additional technical equipment apart from the standard provided in package, other ancillary spaces and catering.
9. Pre-wedding shoot locations: The Star Terrace, Gallery Deck, Grand Foyer and The Star Loft. (Choice of 2 locations depending on availability).
10. Catering and wedding themes are strictly arranged by appointed caterer(s).