

**2019  
THE STAR GALLERY  
WEDDING HIRE CHARGES**



Level 3 – 770 sqm  
**Seating Capacity:** Full-Seating, Theatre-Style – 770 pax  
 Partitioned, Theatre-Style – 143, 144, 149, 164, 170 pax  
 Full Seating, Banquet-Style – 470 - 490 pax (10 to a table)

Venue	Weekdays (Mon-Thu)	Weekends (Fri, Sat, Eve of PHs and PHs)
<b>LUNCH</b> Set-Up: 8am – 11am Event Day: 11am – 3pm Teardown: 3pm – 5pm	<b>\$13,600</b>	<b>\$14,300</b>
<b>DINNER</b> Set-Up: 3pm – 7pm Event Day: 7pm – 11pm Teardown: 11pm – 1am	<b>\$18,300</b>	<b>\$19,200</b>
Package includes: <ul style="list-style-type: none"> <li>1-time room configuration / utilities charges / standard stage (7m x 5m x 0.6m) and standard technical package.</li> <li>1-hour rehearsal time (Mon-Thu, before 4pm, one month prior to event, subject to availability).</li> <li>Complimentary usage of one studio room for preparation for event.</li> <li>Complimentary use of venue for pre-wedding shoot (capped at 3 hours subject to availability).</li> <li>Two VIP car park lots and reimbursable charge of \$300 for car park per event.</li> </ul>		

**OFFICIAL CATERERS**



*(The Official Caterers List is subjected to change without prior notice. Please liaise with caterer directly.)*

\* Weekdays (Mon-Thu), Weekends (Fri-Sat, Eve of PHs and PHs)  
 All rates are subject to applicable government and service charges

**For enquiries, please call Venue Hire Hotline @ (65) 6636 0055**

**THE STAR PERFORMING ARTS CENTRE** (Business Reg. No. 53185732L)  
 1 Vista Exchange Green #04-01 Singapore 138617  
 Tel: (65) 6636 0055 Fax: (65) 6636 0060 Website: [www.thestar.sg](http://www.thestar.sg)

V-28Oct2018

<b>Technical Facilities included in Package</b>	
Audio	<ul style="list-style-type: none"> <li>❖ 4 Microphones (wireless and wired)</li> <li>❖ 2 Direct Interface (for laptops, iPod)</li> <li>❖ 2 CD Players</li> <li>❖ 2 Stage Monitors</li> <li>❖ 1 Audio System Technician, from 9am to 4pm (lunch booking) or 4pm to 1am (dinner booking)</li> </ul>
Video	<ul style="list-style-type: none"> <li>❖ 3 Projector Package (combination of any 3 projectors)</li> <li>❖ Switcher w Crestron</li> <li>❖ VGA Cable to Laptops</li> <li>❖ DVD Player</li> <li>❖ 1 Video Technician, from 9am to 4pm (lunch booking) or 4pm to 1am (dinner booking)</li> </ul>
Lighting	<ul style="list-style-type: none"> <li>❖ Generic Stage Lighting</li> <li>❖ House Lights</li> <li>❖ 1 Lighting System Technician, from 9am to 4pm (lunch booking) or 4pm to 1am (dinner booking)</li> </ul>
Staging	<ul style="list-style-type: none"> <li>❖ Rostrum</li> </ul>
<ul style="list-style-type: none"> <li>• Additional technical equipment may be available at extra charges.</li> </ul>	

**Terms & Conditions:**

1. All rates are subjected to prevailing GST tax.
2. Booking will not be considered confirmed until the booking forms and deposits are received.
3. Non-refundable deposit of 20% is payable upon confirmation of booking. 80% Balance Payment to be made 2 weeks before event. Mode of payment is cash or cheque payable to "The Star Performing Arts Centre".
4. The Management reserves the right to impose a security deposit when deemed appropriate.
5. Additional equipment will be chargeable.
6. Liability for failure of equipment is only limited to a full refund of the individual equipment rental rates.
7. Prices are subject to change without notice. Please check with our Venue Hire Officer for the current Price List.
8. Package excludes (reimbursable charges): general consumables, additional technical staff and additional technical equipment apart from the standard provided in package, other ancillary spaces and catering.
9. Pre-wedding shoot locations: The Star Terrace, Gallery Deck, Grand Foyer and The Star Loft. (Choice of 2 locations depending on availability).
10. Catering and wedding themes are strictly arranged by appointed caterer(s).