Quotation invited

Sub:- Quotation in sealed cover are invited for “Supply and Printing of Flex Banner” with duly filled in, “Annexure A” (Commercial/Financial Bid) with the following Details.

1. Sealed quotations are invited for “Printing and Supply and Printing of Flex Banner” at to the Registrar, Gujarat Technological University, Nr.Vishwakarma Government Engineering College Nr.Visat Three Roads, Visat - Gandhinagar Highway Chandkheda, Ahmedabad – 382424 - Gujarat Ahmedabad as per list attached/given overleaf.

2. The last date for receiving the quotation is during office hours (10.30 a.m. to 6.10 p.m.) up to 22/07/2022. Bidder has to send quotation via speed post/post/courier/register AD only, in person quotation will not be accepted. The envelope must be super scribed with the “QUOTATION FOR SUPPLY AND PRINTINGOF FLEX BANNER”.

3. Estimated value of the Contract Approximately Rs.1.00 Lakh (Rupees One Lakh Only) approximately.

4. The rates quoted shall be valid for a period of 180 days counted for the last date of receipt of the quotation or submission of tender.

5. Bidders are requested to quote rates as per format mentioned in "Annexure A", if any bidder fails to do the same then his bid will be rejected. The rates shall be quoted both in figures and words and should be signed by the authorized signatory.

6. The rates quoted should be for Gujarat Technological University, Ahmedabad inclusive of all taxes, GST, charges viz. packing, forwarding, duties, railway freight, transit insurance, installation and commissioning etc. and free delivery at University.

7. The contract shall be initially for a period of 2 (Two) year from the date of contract, renewable on mutual consent of both the parties and subject to satisfactory performance. The University holds the right to terminate the contract pre-maturely for violation of any of the terms of agreement or for any act of the firm/individual detrimental to the interest of the University.

8. Supply has to be made/services to be rendered at the University premises without any transportation/delivery/packaging charges and in phases as per requirement/urgency of the University.

9. If any firm fails to supply any material ordered by the University at the lowest approved rate after empanelment and if the university has to purchase the material at a higher price, the extra and additional cost will be recovered from the said firm/individual.

10. Supply has to be made in phases as per the requirement of the University. The University holds the right to reject any item if they do not confirm to the specifications / quality ordered for.

11. Samples of items will have to be shown before supply, if asked for.

12. The University is not bound to accept the lowest tender and reserves the right to accept any tender or reject any or all tenders without assigning any reason whatsoever and no correspondence in this
behave shall be entertained. The decision of the University authorities in the matter of selection shall be final and binding to all.

13. The incomplete and conditional bids will be rejected Quoting unrealistic rates will be treated as Disqualification.

14. Documents to be submitted:

a) Detail of the organization (including Name, Complete Address, Phone No, Contact Person, Email ID, Brief Description of the organization, etc) should be provided as per Annexure A.

b) The Agency should be registered with the concerned tax authorities such as TIN/TAN, PAN, Service Tax, Sales Tax/VAT department Or GST as applicable from time to time and other authorities, copy of certificate to be submitted along with this bid.

c) Income Tax PAN Card No (Photocopy of the PAN Card need to be submitted).

d) Self-declaration certificate regarding the matter that the organization is not blacklisted by any Government Organization (Annexure - B).

e) Copy of the Bid document will have to duly signed by the authorized persons in all pages with seal. This shall be treated as acceptance of all terms and conditions by the Bidders and as part of the agreement for fulfilling of the contract.

15. Security Deposit:

The successful bidder will furnish 'Security Deposit' of a sum of Rs. 5000/- (non-interest bearing) in the form of demand draft which shall be released only on termination of contract, after adjustment of dues, if any.

16. If any firm/individual fails or refuses to supply any material (any quantity) ordered by the university at the approved rate after empanelment, the university authority reserves the right to forfeit the security deposit either wholly or partly to the extent it deems fit and proper.

17. University will allot the work is successfully bidder and printing work to be assign as and when require by University throughout the contract required.

18. Printing matter must be approved from university before printing and supply.

19. Bidder will have to designing of Flex banner and/ Standee as per order.

20. Ink used for printing of Flex should be of good quality to with stand on any climate condition such as rain or hot climate. The printed ink on the Flex should with it’s be durable.

21. Flex banners should be supplied with necessary provision of hanger or holes for Fixing

22. No payment will be made in advance for any supplies under this Inquiry. Payment will be made after successful supply, and successful work completion certified by authorized person/competent authority.

23. Copy of the Bid document will have to duly signed by the authorized persons in all pages with seal. This shall be treated as acceptance of all terms and conditions by the Bidders and as part of the agreement for fulfillment of the contract.

24. The Bidder selected shall not be allowed to further subcontract in partial or full of the work assigned to them.

Winners of: "Most Promising University of India 2020" ♦ "1" Rank Among All Universities in Gujarat 2020 by Uni Rank ♦ "1" Rank in Gujarat State Institutional Ratings Framework (GSIRF) 2019 ♦ "National Leadership Excellence Award 2019 in Technical Education" ♦ "India’s Most Trusted State University 2019" ♦ "Outstanding University in West India 2019"

Head office : GTU Campus, Nr. Visat Three Road, Visat-Gandhinagar Road, Chandkheda, Ahmedabad - 382 424. Gujarat, India.

Phone : +91 079-23267521/570 e-mail : info@gtu.ac.in Website : www.gtu.ac.in

Signature of Bidder with Stamp

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25. After work completion, the soft copy in CD/Pendrive of the composed material in Page-maker/Draw/Adobe Photoshop as applicable and Portable Document Format (PDF) is to be submitted with the bills.

26. If any of the terms or conditions provided herein or any direction(s) issued by the University is not Complied with or contractor is found to have committed any breach thereof, the University will be at Liberty to terminate the Contract.

27. An undertaking (self-certificate) that the agency hasn’t been blacklisted by a Central / State/UT Government institution and there has been no litigation with any government department.

28. University will order for Printing and supply of Flex banner as when require WITHOUT ANY MINIMUM QUANTITY.

29. Delivery: Delivery of printed banner should be done before one day of the events.

30. Vendor must agree to design the content in CDR format.

31. For any query, bidder may contact on Purchase Department, GTU campus, Chandkheda (Phone no.: 07923267535/540) or you may write email on purchase@gtu.edu.in.

32. The University reserves the right to reject any or all quotations without assigning any reasons.

33. Judicial jurisdiction of all the dispute will be Ahmedabad (Gujarat) only.
Annexure – A (Financial Bid)
(To be submitted only on company Letter Head)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of Item Description</th>
<th>Rate to be Quoted</th>
<th>Minimum Order</th>
<th>Rates in Rupees only (Inclusive of all Taxes) With designing</th>
<th>Rates in Rupees only (Inclusive of all Taxes) Without designing</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Flex Banner with Stand /Standee (Fixed) Multi-colour Printing (240 GSM)</td>
<td>Per sq.ft</td>
<td>As Requirement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Flex Banner with Stand /Standee (Folding) Multi-colour Printing (240 GSM)</td>
<td>Per sq.ft</td>
<td>As Requirement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>Flex Banner with Frame Multi-colour Printing (240 GSM)</td>
<td>Per sq.ft</td>
<td>As Requirement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>Flex Banner without Frame Multi-colour Printing (240 GSM)</td>
<td>Per sq.ft</td>
<td>As Requirement</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:  
1. Frame: MS Hollow Frame (1 inch)  
2. The bidder quoting the lowest total of all the items together will be successful bidder.  
3. Rate must be inclusive of all taxes, GST, charges, (design, printing, delivery etc) viz. packing, forwarding, duties, railway freight, transit insurance, installation and commissioning etc. And free delivery at University
Annexure-B

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION UNDERTAKING REGARDING BLACKLISTING / NON- DEPARTMENT.

To,
The Registrar
Gujarat Technological University (GTU)
Nr.Vishwakarma Government Engineering College,
Nr.Visat Three Roads, Visat - Gandhinagar Highway,
Chandkheda, Ahmedabad – 382424 – Gujarat.

We hereby confirm and declare that we, M/s ______________________, is not blacklisted/de registered/debarred by any Government department/Public Sector Undertaking/Private Sector/or any other agency for which we have Executed/ Undertaken the works/ Services during the last 3 years.

For M/s ______________________

Sign of Authorized Signatory
With Date and Seal: