



Multiple Entry–Multiple Exit (MEME) Application Portal

Student User Manual

Multiple Entry – Multiple Exit Application | A.Y. 2026–27

Application Process Overview

Step	Action	Description
1	Accept T&C	Read and accept the Terms & Conditions to begin.
2	Review & Verify	Review guidelines, circular, and verify your student details.
3	Upload NOC	Upload the Institute-verified No Objection Certificate.
4	Add Courses	Enter details and upload certificates for each completed course.
5	Lock Application	Finalise and lock your application — no edits after this.
6	Make Payment	Complete payment and upload your payment receipt.
7	Submit Form	Download, sign, stamp, and submit the application form.
8	Track Status	Monitor your application status via Application History.

Detailed Step-by-Step Instructions

1 Accept Terms & Conditions

Before accessing the application, you must read and acknowledge the portal's terms of use.

- Carefully read the Terms & Conditions displayed on the screen.
- Select the checkbox labelled: "I have read and agree to the Terms & Conditions."
- Click the "Continue to Application" button to proceed to the next step.

NOTE: You cannot proceed to the application without accepting the Terms & Conditions. Ensure you have read them in full before selecting the checkbox.



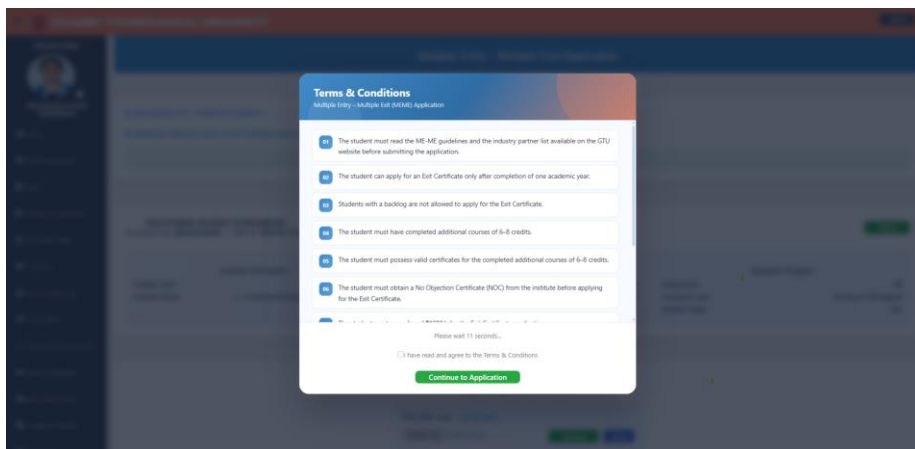
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ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

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2 Review Guidelines and Verify Your Details

Upon accepting the Terms & Conditions, the main application page will open. Review all available information before verifying your details.

The following resources will be available at the top of the page:

- **Guidelines for Multiple Entry–Multiple Exit (MEME)** — accessible via a dedicated link.
- **Mandatory Additional Courses Circular** — for A.Y. 2025–26 exit certificate requirements.
- **Qualification at Exit** — displayed to help you understand your exit qualification upon approval.
-

Your Student Details will also be displayed. Review the following information carefully:

• Student Name	• Institute Details
• Enrollment Number	• Branch Details
• ABC ID	• Academic Progress

- Review all displayed information thoroughly.
- Click the "Verify" button (top-right corner) to confirm that all displayed details are correct.

NOTE If any details appear incorrect, do not proceed. Contact your institute to rectify the information before continuing.



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Logout

Multiple Entry - Multiple Exit Application

[View Multiple Entry - Multiple Exit Guidelines](#)
[Mandatory Additional Courses for Exit Certificate under Multiple Entry Multiple Exit](#)

Provisionally Eligible for B.Sc. (Engineering)

STUDENT NAME
Enrollment No: XXXXXXXXXX | ABC ID: XXXXXXXXXX

Verify

Institute Information
Institute Code
Institute Name

XXX
Gujarat Technological University

Branch Information
Branch Code
Branch Name

32
Information & Communication Technology

Academic Progress
Programme
Academic Level
Earned Credits

BE
3rd Year of UG Degree
XXX

Step 1 : Upload Documents

NOC (PDF only)* (Sample NOC)

Choose File No file chosen

Upload View

3 Upload NOC Letter

After verifying your details, you must upload a No Objection Certificate (NOC) issued and verified by your institute.

- Obtain the NOC letter verified and stamped by your institute.
- Refer to the Sample NOC Letter provided on the portal for the required format.
- Upload the NOC letter as a PDF document using the upload control on this page.

GUJARAT TECHNOLOGICAL UNIVERSITY

Logout

STUDENT NAME
Enrollment No: XXXXXXXXXX | ABC ID: XXXXXXXXXX

Verify

Institute Information
Institute Code
Institute Name

XXX
Gujarat Technological University

Branch Information
Branch Code
Branch Name

32
Information & Communication Technology

Academic Progress
Programme
Academic Level
Earned Credits

BE
3rd Year of UG Degree
XXX

Step 1 : Upload Documents

NOC (PDF only)* (Sample NOC)

Choose File No file chosen

Upload View

Step 2 : Course Details

Platform*

-- Select Platform --

Course Name*

Enter course name

Course Credits*

e.g. 4

Course Duration (Months)*

e.g. 6



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NOTE: The NOC must be officially verified by your institute. A self-prepared or unverified NOC will not be accepted. Use the sample letter on the portal as a formatting reference.

4 Add Course Details

Enter the details of each course you have already completed. Each course must be added individually along with its certificate.

For each course, you will need to provide the following details:

• Platform	• Course Start Date
• Course Name	• Course End Date
• Course Credits	• Course ID (optional)
• Course Duration (Months)	• Course Certificate (PDF)
• Course Result	

- Fill in all required fields for the course.
- Upload the course certificate in PDF format.
- Click the "Add Certificate" button to add the course.
- Repeat this process for each completed course.

NOTE: You may delete any incorrectly added certificate before the application is locked. Once locked, deletion is no longer possible. Double-check each entry before proceeding.

GUJARAT TECHNOLOGICAL UNIVERSITY

Logout

Home

Certificate Request

Moocs

MEME Application

Download Endorsement

100 Activity Points

Examinom

Answer Sheet View

Convocation

✓ Rercheck/Reassess History

Degree Verification

Marksheet Tracker

Certificate Tracking

Step 2 : Course Details

Platform*

-- Select Platform --

Course Name*

Enter course name

Course Credits*

6

Course Duration (Months)*

e.g. 6

Course Result*

☐ Pass ☐ Fail

Course Start Date*

dd-mm-yyyy

Course End Date*

dd-mm-yyyy

Course ID(if applicable)

1

Course Certificate (PDF)*

Choose File No file chosen

Add Certificate

Course Added successfully!

Added Certificates

Platform	SubPlatform	Course Credits	Course Name	Duration(Months)	Start Date	End Date	Result	Certificate	Delete Certificate
SWAYAM	NA	6	java	1	01-01-2026	01-02-2026	Pass	View	Delete



5 Lock the Application

Once all course certificates have been added, you must lock your application to finalise it for submission.

- Review all entered course details and uploaded documents one final time.
- Click the "Lock Application" button to finalise your application.

NOTE: This action is irreversible. Once the application is locked, no changes can be made to any information or uploaded documents. Ensure that all details are accurate and all required documents are uploaded before locking.

The screenshot shows the Gujarat Technological University application portal. The header includes the university logo and name. The left sidebar contains navigation links: Home, Certificate Request, Moocs, MEME Application, Download Endorsement, 100 Activity Points, Examform, Answer Sheet View, Convocation, Recheck/Reassess History, Degree Verification, Marksheet Tracker, and Certificate Tracking. The main content area shows the 'Add Certificate' section with a form to enter Course ID and upload a Certificate (PDF). Below this is a table titled 'Added Certificates' with columns: Platform, SubPlatform, Course Credits, Course Name, Duration(Months), Start Date, End Date, Result, Certificate, and Delete Certificate. The table contains one entry for SWAYAM, NA, 6 credits, Java, 1 month, 01-01-2026 to 01-02-2026, Pass. Below the table, there are two steps: 'Step 3 : Lock your application and Download Application Form' with a 'Lock Application' button, and 'Step 4 : Application Payment' with a 'Pay Application Fee' button. The footer shows the year 2018 and the URL gtu.ac.in.

Platform	SubPlatform	Course Credits	Course Name	Duration(Months)	Start Date	End Date	Result	Certificate	Delete Certificate
SWAYAM	NA	6	Java	1	01-01-2026	01-02-2026	Pass	View	Delete

6 Payment and Receipt Upload

After locking the application, you must complete the required payment and upload the proof of payment.

- Proceed with the payment as directed on the payment page.
- Upon successful payment, note your Merchant Order Number.
- Enter the Merchant Order Number in the designated field.
- Upload the Payment Receipt using the upload control provided.



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NOTE: Retain a copy of your payment receipt and Merchant Order Number for future reference. Ensure the details entered match your actual transaction before submitting.

GUJARAT TECHNOLOGICAL UNIVERSITY

Logout

Course ID(if applicable)
1

Course Certificate (PDF)*
Choose File No file chosen

Course Added successfully!

Added Certificates

Platform	SubPlatform	Course Credits	Course Name	Duration(Months)	Start Date	End Date	Result	Certificate
SWAYAM	NA	6	java	1	01-01-2026	01-02-2026	Pass	View

Step 3 : Lock your application and Download Application Form

[Download Application Form](#)

Application is locked. No further changes allowed.
Please complete the payment process. After successful payment, you can download your application form.

Step 4 : Application Payment

Please complete the application payment. After successful payment, you must enter the Merchant Order Number and upload the payment receipt (PDF).

[Pay Application Fee](#)

GUJARAT TECHNOLOGICAL UNIVERSITY

Logout

Added Certificates

Platform	SubPlatform	Course Credits	Course Name	Duration(Months)	Start Date	End Date	Result	Certificate
SWAYAM	NA	6	java	1	01-01-2026	01-02-2026	Pass	View

Step 3 : Lock your application and Download Application Form

[Download Application Form](#)

Application is locked. No further changes allowed.
Please complete the payment process. After successful payment, you can download your application form.

Step 4 : Application Payment

Please complete the application payment. After successful payment, you must enter the Merchant Order Number and upload the payment receipt (PDF).

Merchant Order Number
Enter merchant order number

Payment Receipt
Choose File No file chosen

[Submit](#)

7 Download and Submit Application Form

After uploading the payment details, you must download, complete, and physically submit your application form to your respective institute.



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- Click the download button to obtain the application form from the portal.
- Complete all required fields in the form as instructed within the document.
- Get the form signed and stamped by the appropriate authority at your institute.
- Submit the signed and stamped application form to your respective institute.

NOTE: Physical submission to your institute is mandatory. An incomplete, unsigned, or unstamped form will not be accepted. Retain an acknowledgement copy for your records.

GUJARAT TECHNOLOGICAL UNIVERSITY

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Certificate Request

Moocs

MEME Application

Download Endorsement

100 Activity Points

Examinum

Answer Sheet View

Convocation

Recheck/Reassess History

Degree Verification

Marksheet Tracker

Certificate Tracking

Course End Date*

dd-mm-yyyy

Course ID(if applicable)

Course Certificate (PDF)*

Choose File

No file chosen

Added Certificates

Platform	SubPlatform	Course Credits	Course Name	Duration(Months)	Start Date	End Date	Result	Certificate
SWAYAM	NA	6	java	1	01-01-2026	01-02-2026	Pass	View

Step 3 : Lock your application and Download Application Form

[Download Application Form](#)

☒ Application is locked. No further changes allowed.

Step 4 : Application Payment

☒ Your application has been submitted successfully.

2018 - gtu.ac.in

GUJARAT TECHNOLOGICAL UNIVERSITY

MEME Application

APPLICATION FORM FOR EXIT UNDER MULTIPLE ENTRY MULTIPLE EXIT (ME-ME)

Note: You are provisionally eligible for the exit certificate, subject to fulfillment of all other required criteria.

Student Name	STUDENT NAME						
Enrollment	XXXXXXXXXXXX	AAPAR ID	XXXXXXXXXXXX	Academic Level	3rd Year of UG Degree	Credit Points	XXX
Programme Name	BE						
Branch Name	32 - Information & Communication Technology						
Institute Name	XXX - Gujarat Technological University						

CERTIFICATE DETAILS

Platform	Sub platform name	Course Name	Duration	Start Date	End Date	Certificate Credits	Course ID	Result
SWAYAM	NA	java	1	01-01-2026	01-02-2026	6	1	Pass

DECLARATION BY STUDENT

I hereby declare that I have uploaded all the required documents as mentioned below for the ME-ME application. I understand that my application may be rejected if any information or document is found to be incorrect or missing.

☐ NOC ☐ Fee Receipt ☐ Course Certificate

☒ I hereby declare that I have carefully read and agree to all the terms and conditions, and confirm that all the above-mentioned documents have been uploaded by me.

Signature of Student

Place & Date

Signature of HOD

Signature & Stamp of Principal

[Print Application](#)



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8 Check Application Status

After submission, you can monitor the progress of your application at any time through the portal.

- Log in to the Student Portal.
- Navigate to the MEME Application Page Application History section.
- Review the current status of your application.

NOTE: Application status updates may take time to reflect after physical submission to the institute. Check regularly for updates and follow up with your institute if the status does not change within the expected timeframe.

 GUJARAT TECHNOLOGICAL UNIVERSITY Logout

Home

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MEME Application

Download Endorsement

100 Activity Points

Examform

Account Detail View

Application History

Stage	Approve / Rejected	Approve / Rejected By	Date & Time	Reason
Student			10-Apr-2026 16:18	First Time Application Lock

Step 1 : Upload Documents

NOC (PDF only)* [\(Sample NOC\)](#)

Choose File

No file chosen

View

MEME Student Application Manual

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