

GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Accredited With A+ Grade By NAAC

No: GTU/Exam Form/S24 **13154**

Date: **12-04-2024**

CIRCULAR

INSTRUCTIONS FOR FILLING THE EXAM FORMS OF SUMMER-2024 EXAMINATION B.PHARM SEM -2 & 4 (REGULAR STUDENTS)

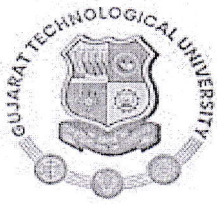
To make examination system more reliable, transparent, accountable and to promote the digitalization in the system, Gujarat Technological University (GTU) has taken a step forward through online exam form filling with student's login id on GTU portal and pay their fees through digital gateway.

Instruction for Institutes:

- (1) Exam forms of all students will be shown as approved by **Default** in institute's portal.
- (2) Please verify UFM as well as detention of the students as per the GTU rules. As per the UFM punishment or detention, if student is not eligible for current exam then Reject (disapprove) the exam form of the student. Institute can **Reject (Disapprove)** the exam forms from GTU admin panel, if any, as per schedule mentioned in Table-A with institute id and password. After completion of institute time frame, Institute will not be allowed to change the status of examination forms.
- (3) Please verify that exam forms of UFM released or detention released students are available on institute portal.
- (4) Please verify name, enrolment no, subject code, subject name and other details of student. If any mismatch or doubt found, immediately inform to GTU at: bph@gtu.edu.in
- (5) There is no need to collect the hard copy of examination forms receipts from students. Students can keep Examination form receipt for their reference.
- (6) No examination form will be approved/disapproved (reject) after the scheduled date of institutes is over. Take proper care for doing Rejection (disapproval).
- (7) Kindly refer Instruction Guideline for more details:
https://www.student.gtu.ac.in/Sample/Examform_admin_guide.pdf

Instruction for Students:

- (1) For filling the exam form and payment student has to login at <https://www.student.gtu.ac.in>
- (2) Kindly refer Instruction Guideline for more details:-
https://www.student.gtu.ac.in/Sample/Examform_student_guide.pdf
- (3) Student has to strictly follow the exam form schedule as mentioned in Table-A.
- (4) For any query regarding exam form contact your parent institute only. Students/guardian are instructed not to contact University in this regard.
- (5) If student find any mismatch in name, enrolment no, subject code, subject name and other details, they have to immediately contact parent institute.
- (6) If due to technical problem, payment is deducted for more than once for single form and student has not received the refund within 30 working days then please mail us at: epay_query@gtu.edu.in



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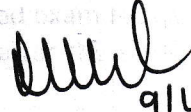
Important Instruction:-

- 1) Students are informed to fill their exam form and should pay the required exam fees as per the schedule mentioned in Table-A. Exam forms will not be accepted after the scheduled mentioned in Table-A gets over.

Table-A

Exam Form filling schedule for Regular students

Course	Sem & Exam Form Type	Dates for filling the exam form & payment by Students	Date for Rejection by Institute	Penalty (RS.)
B.Pharm	Sem-2 & 4 (Regular)	15-04-2024 to 20-05-2024	21-05-2024	NIL


9/4/24
Registrar