

Guidelines for Change of Supervisor

When a Supervisor of a scholar happens to be away from the University Departments/University College /Recognized Colleges for more than two months and up to six months, he/she shall continue to Supervise the scholar, but a Supervisor-in-charge shall be nominated by the Dean (PhD) based on the request of the recommendation of the DPC members of the PhD Scholar. The Supervisor-in-charge shall function till the Supervisor returns. Supervisor-in-charge will not claim any right/privileges etc.

When a Supervisor retires from service on superannuation or leaves service, migrates to other University or non-recognized department of the University or the institution(s) affiliated to the University becomes Private University he/she may supervise the scholar provided he/she has continuously supervised the scholar for a minimum of two years after confirmation of provisional registration of the scholar upon a written request. However a Joint Supervisor shall be nominated by the Dean (PhD) based on the recommendation of the supervisor and DPC members of the PhD Scholar.

When a Supervisor retires from service on superannuation or leaves service, migrates to other University or non-recognized department of the University or the institution(s) affiliated to the University becomes Private University he/she shall make arrangements for an alternate Supervisor. The proposed supervisor must satisfy the prevailing University norms.

In cases where the scholar wishes to work on the same research topic with the proposed Supervisor, he/she shall submit the new pre-registration form specifying the change of supervisor along with the letter of No Objection from old supervisor clearly specifying that he/she does not have any objection if the scholar wishes to work on the same research topic and the previous Supervisor will not claim any rights/ privileges etc. on the research work done by the scholar under the supervision of the new Supervisor, in future. A No Objection letter from new supervisor should specify that he/she shall continue to supervise the scholar on the present research topic and will ensure that proper recognition/acknowledgement etc. shall be imparted to the old supervisor based on his/her quantum of contribution.

In cases where there is a change of research topic (i.e. pre-registration is done again with a new research topic and new supervisor), the proposed supervisor can conduct a core-course on the new research topic which will be treated as an additional core-course and has to be submitted to the University. This will not affect the coursework result if the scholar was successful.

Further, if the proposed supervisor feels that the undergone/studied core-course is satisfactory then he/she shall certify that the change of research topic (i.e. pre-registration is done again with a new research topic and new supervisor) does not require an additional core-course to be conducted.

In case when a Supervisor is not able to guide/supervise the PhD Scholar due to his illness; a Joint Supervisor shall be nominated by the Dean (PhD) based on the recommendation of the Supervisor and DPC members of the PhD Scholar along with a No Objection certificate from the Supervisor clearly specifying that he/she does not have any objection if a Joint Supervisor is appointed.

In case of the unforeseen event of death of the Supervisor of the PhD Scholar we may inform the concerned student to get the written consent of the proposed Supervisor who satisfies the prevailing University norms.

However, for cases where in a Co-Supervisor is already appointed, he/she will be allowed to continue as a Supervisor for the scholar (in cases of illness or death or retires from service on superannuation or leaves service, migrates to other University or non-recognized department of the University or the institution(s) affiliated to the University becomes Private University) provided that he fulfills the criteria as per the prevailing norms of the University.