

**Proforma for submitting proposal for recognition as a Research Center**

<b>General Description of your Institution:</b>	
Name of the Institute / College: _____ _____	
Name of the Parent educational Society which runs the Institute/ College: _____ _____	
Vision & Mission Statements of the Institute/College:	<i>Vision:</i>  
	<i>Mission:</i>  
Date of Establishment of the Institute / College: (dd/mm/yyyy)	
<b>Details of Principal/ Director / Head of the Institution:</b>	
Name:	
Academic Qualification (with Specialization):	
Details of Experience:	
a) Teaching b) Administrative	
Date of Appointment: Principal:	
a) Institution Order No. b) University Approval	
Personal Address for Communication, E-mail ID, Phone Number(s), Fax number(s)	
	<i>Phones / Fax:</i>  
	<i>E-mail IDs:</i>  

<i>Dept. where this course is being conducted</i>	
<i>Designation of the Person in charge of the course</i>	
<i>Contact details of the Person I/c of the course</i>	<i>Name</i>
	<i>Personal address for communication</i>
	<i>Phones(Landline)</i>
	<i>Phone ( Mobile)</i>
	<i>E mail ID</i>
<i>Statutory body, which has recognized this course (Please enclose the order of approval)</i>	
<i>University to which this course is affiliated (Please enclose the affiliation order)</i>	
<i>Provision for Research Centre (per post-graduate course) in Annual Budget for the Financial Year: (Yes/No) [please specify the amount (in INR)]</i>	

*(Please fill one individual table for each course, in the fields /departments, for which 'Recognition as a Research Centre' is sought. Please use as many tables as necessary.)*

**Details of available faculty for guiding research scholars** *(Faculty eligible to guide PhD research (Please include only those who are existing, available and willing))*

<i>S No</i>	<i>Name, Degrees, Designation</i>	<i>Full Address</i>	<i>Phone Email ID</i>	<i>Is he / she already approved as a guide in another institution? (Kindly enclose documentary evidence)</i>
<i>1</i>				<i>Yes / No</i>
<i>2</i>				<i>Yes / No</i>
<i>...</i>				<i>Yes / No</i>

1		
2		
...		

#### Details of Research Publications/ Book Publications

**List of research papers published by the faculty, from your institution** (please include only the articles where credit is given to the institution. Please enclose reprints).

<i>S No</i>	<i>Title</i>	<i>Names of all authors, in the same order as in print</i>	<i>Journal (complete citation in a standard style)</i>	<i>Impact factor, if any</i>

Undertaking on an INR 300/- stamp paper : Enclosed/ Not Enclosed [ Tick whichever is applicable]

**List of research papers published by your faculty** (Here, please list out the articles where no credit is given to the institution. Please enclose reprints.)

<i>S No</i>	<i>Title</i>	<i>Names of all authors, in the same order as in print</i>	<i>Journal (complete citation in a standard style)</i>	<i>Impact factor, if any</i>

#### List of books published by your faculty

2. Name & Signature of Member:
3. Name & Signature of Member: