



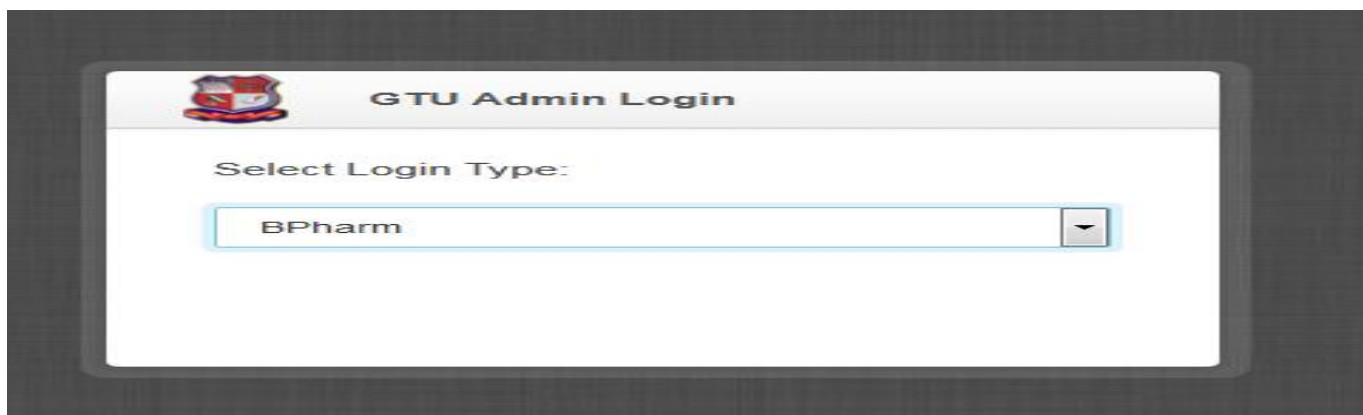
# GUJARAT TECHNOLOGICAL UNIVERSITY

(Pharmacy Section)


## INSTRUCTIONS TO ADD ELECTIVE SUBJECT IN GTU ADMIN PANEL B. PHARM. (SEM-7)

URL: <http://www.gtuexams.in/>

### Step-1: login with your credential



### Step-2: go to “Elective -> Add Elective” Option

 Gujarat Technological University  
Ahmedabad  
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Sem: **Add Elective** (dropdown menu)  
Select Branch Code: **Elective Report** (dropdown menu)  
**Dual Degree Program** (dropdown menu)

Instructions :

1. You have to choose elective subjects from dropdown lists for all then click on "Save All" Button.
2. If you want to select same subject for all student of same branch then you can choose subject from very first dropdown then click on "Add to all subject" button. Then you have to save data by clicking "Save all" button at the end of list.
3. For verification you have to go "Elective Report" under "Exam form" menu, generate the same report, make sure this report is generated as per your entered subjects list. - this is the final list witch use for generating exam-form.
4. You can check the updated data by drop-down color - after clicking on "search" button if you see green color text in drop-down then it means the data is saved otherwise it's still not saved.
5. Please ignore if you found any detained or UFM student in Elective list. We will filter the same at the time of Exam-Form Generation.

Add same subject in all student in selected branch: **2270006** (dropdown menu)

Last Modify : Never;

Enrollment	Name	Subjects
112010290006	SHAH VISHA MITESHKUMAR	2270006
122010290007	BANAVALI MALVIKA INDULAL	2270006
122010290010	ARVADIA KARTIK RAMESH	2270006
122010290012	BHUPTANI ABHI BHAVESHBHAI	2270006
122010290014	CHAUHAN RIDDHI RAJENDRA	2270006
122010290015	JOSHI PREYAS PARAGBHAI	2270006
122010290016	KAPADIA JASH JITESHKUMAR	2270006
122010290017	MISTRY BHUMI KISHORKUMAR	2270006
122010290018	NAKARANI NIRALI RAJESHKUMAR	2270006

### Step-3: select criteria then hit search button.

The screenshot shows the Gujarat Technological University Ahmedabad website. The header includes the university logo, name, and a welcome message for user bph201owner@gtu.edu.in. Navigation tabs include Home, Re-Check, Elective, Exam Form, Exam Data Reports, Other, and Staff. A search form is highlighted with a red box, containing dropdown menus for Sem (7) and Select Branch Code (90), and a Search button. Below the form are instructions for using the system. At the bottom, there is a section to 'Add same subject in all student in selected branch' with a dropdown for subject code (2270006) and an 'Add to all Subject' button. A table below shows a list of students with their enrollment numbers, names, and selected subjects.

Enrollment | Name | Subjects

112010290006	SHAH VISHA MITESHKUMAR	2270006
122010290007	BANAVALI MALVIKA INDULAL	2270006


### Step -4: Add Same elective in all students in one click.

This screenshot is similar to the previous one, but the 'Add to all Subject' button in the 'Add same subject in all student in selected branch' section is highlighted with a red box. The table below now includes a third student, ARVADIA KARTIK RAMESH, with enrollment number 122010290010.

Enrollment | Name | Subjects

112010290006	SHAH VISHA MITESHKUMAR	2270006
122010290007	BANAVALI MALVIKA INDULAL	2270006
122010290010	ARVADIA KARTIK RAMESH	2270006

## Step-5: Update different Subjects for different students



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Sem:

Select Branch Code:

Instructions :

1. You have to choose elective subjects from dropdown lists for all then click on "Save All" Button.
2. If you want to select same subject for all student of same branch then you can choose subject from very first dropdown then click on "Add to all subject" button. Then you have to save data by clicking "Save all" button at the end of list.
3. For verification you have to go "Elective Report" under "Exam form" menu, generate the same report, make sure this report is generated as per your entered subjects list. - this is the final list witch use for generating exam-form.
4. You can check the updated data by drop-down color - after clicking on "search" button if you see green color text in drop-down then it means the data is saved otherwise it's still not saved.
5. Please ignore if you found any detained or UFM student in Elective list. We will filter the same at the time of Exam-Form Generation.

Add same subject in all student in selected branch:

Last Modify : Never;

Enrollment	Name	Subjects
112010290006	SHAH VISHA MITESHKUMAR	2270006
122010290007	BANAVALI MALVIKA INDULAL	2270006
122010290010	ARVADIA KARTIK RAMESH	2270007
122010290012	BHUPTANI ABHI BHAVESHBHAI	2270008
122010290014	CHAUHAN RIDDHI RAJENDRA	2270009
122010290015	JOSHI PREYAS PARAGBHAI	2270010
122010290016	KAPADIA JASH JITESHKUMAR	2270011
122010290017	MISTRY BHUMI KISHORKUMAR	2270012
122010290018	NAKARANI NIRALI RAJESHKUMAR	2270013
122010290019	PANDYA AKSHAYKUMAR JASVANTRAY	2270014

## Step-6: Finally Click on Save All Button

132013290009	RATHAVA ATULBHAI JAGDISHBHAI	2270006
132013290010	SHAIKH SOHIL MAHMAD SAFI	2270006
132013290011	SINDHURIA MAYANK BHULABHAI	2270006
132013290012	SONI PURVI LALITCHANDRA	2270006

### Note:

#### As per Academic Council Resolution:

- 1) An Elective can be offered if minimum **10%** of the students of **sanctioned intake (not on enrolled students)** opted for particular elective subject.
- 2) An institute can offer up to 3 Elective Subjects **per class**.