

GUJARAT TECHNOLOGICAL UNIVERSITY

No: GTU/Diploma/Exam Form/Winter2018/7738

Date: -15-10-2018

Instructions for filling up the exam forms for Diploma Engineering Winter Exam-2018

- (1) Please download the PDF file of Exam Forms of Diploma Engineering (**Semester 1st / 3rd CtoD**) from admin panel.
- (2) Print the Exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.
- (3) Please verify UFM as well as detention of the students as per the GTU rules. If as per the UFM punishment or detention, if student is not eligible for current exam then do not send exam form of student to GTU.
- (4) Please verify subject code of student, if any mismatch or doubt found then immediately inform to GTU on (diploma@gtu.edu.in)
- (5) After filling the exam forms, institute have to GUN the exam forms using bar code reader within time schedule.
- (6) Once you gun the exam forms, credit exam fees by SBI payment gateway to GTU. Schedule will be as follows
- (7) If the colleges fail to credit exam fees in time, Students hall ticket will not be sent to those institutes.
- (8) There is no need to send the hard copies of exam forms to GTU.

Diploma Engineering (Winter-2018)

(Semester 1st / 3rd C to D)

| Sr no | Dates for downloading and filling Exam form for Student | Dates for Gunning of forms by institute | Lock and Challan Submission Date | With Penalty (In Rs.) |
|-------|--|--|----------------------------------|------------------------------|
| 1 | 17-10-2018 to 22-10-2018 | 17-10-2018 to <u>23-10-2018</u> | <u>23-10-2018</u> | Nil |
| 2 | 24-10-2018 to 25-10-2018 | 24-10-2018 to <u>26-10-2018</u> | <u>26-10-2018</u> | 100/- |
| 3 | 15 days Before Exam starts (Practical/Theory) | | | 1000/- |
| 5 | Within Last Week Before Exam starts (Practical/Theory) | | | 2000/- |

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I/C Registrar