



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established under Gujarat Act No. 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત અધિનિયમ ક્રમાંક: ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

No. : GTU/EXAM/UFM_Doc/Winter-16/9049

Date: 22nd Nov, 2016

Circular:

Subject: Revised UFM case Docket to be used by Institute/Examination Centres.

It has been observed by the University that few institute/Examination Centres does not fill the UFM case docket properly and in some cases required information found missing. Due to this the scrutiny process cannot be carried out in befitting manner and also students may face difficulties at a time of hearing.

To acquire all required information for the UFM case to be register during the Examination the Revised UFM docket is uploaded here with and the Sample filled UFM case docket is also uploaded for Institute/Examination Centre for reference.

All the Institute/Examination Centres are here by instructed to use the Revised UFM case docket for the unfair means case registered during examination. Institute/Examination Centres are also informed to refer the informative Sample UFM case docket so that required information may reaches to the University.

Note:

- The Samples provided are only for the reference and Institute/Examination Centre have to fill the docket as required.
- The Samples are provided only for the purpose of guidance to the institutes.
- All UFM case dockets should carry CCTV footage of block where irregularity reported.
- **Not filling up appropriate information in UFM case docket may lead to calling/inviting the involved staff at the time of UFM hearing.**

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I/C Registrar

Copy to:

1. All the Principals and GTU-Coordinators of constituent institutes of University
2. All the section In-Charge and officers of the University
3. All Zonal Officers of the University
4. PA /PS to Honorable Vice Chancellor
5. PA to Registrar