



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No.:20 of 2008)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ સ્થાપિત)

No: GTU/Enrollment/2022-23/૨૭૨

Date: ૦૭-01-2023

Circular

Subject: Enrollment forms Submission of MBA, MCA, and MBA-Part Time– 2022

Instruction for Institute:

PDF files of Enrollment Forms are to be downloaded from URL:<http://enroll.gtu.ac.in/>

- Kindly refer Institute Manual in Help menu of enrollment portal. For any query regarding enrollment form, mail at: gtu_enrollment@gtu.edu.in
- Institutes are requested to use the same user id and password for enrollment process, which is utilized on GTU admin panel <https://www.gtuexams.in/>.
- Institutes are informed **not to submit hard copy of filled enrollment form files to GTU** and keep it for institute records only.
- Institute has to approve students photograph, once it is uploaded by student from GTU admin panel <https://www.gtuexams.in/> -> Student-View and approve student photo

Important Instructions:

- Colleges are hereby informed to get the forms filled up as per Instruction Manual.
- For any query regarding enrollment form, contact to parent institute only. Institute will consolidate all such queries and send the mail to gtu_enrollment@gtu.edu.in
- **Confirmed students enrolment list will be available on institute enrollment portal and it must be shared with students by the institute.**
- Students are informed to fill their enrollment form in respective institute and should pay the required enrollment fees at institute as per the schedule mentioned in Table-A. Colleges are informed to strictly adhere to the schedule below:

Table-A

Sr. No.	Description	Date
1	Date for students to fill the forms and pay the enrollment fees in respective institute	09-01-2023 to 13-01-2023
2	Dates for colleges to Gun the enrollment forms (As per Instruction Manual uploaded on GTU website)	09-01-2023 to 16-01-2023
3	Dates for colleges to pay enrollment fees online on portal <ul style="list-style-type: none">• Upload of payment challan receipt on portal	17-01-2023 to 18-01-2023



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4	Date for students to fill the forms in respective institute. (with 100/- penalty)	19-01-2023 to 20-01-2023
5	Dates for colleges to Gun the enrollment forms (As Per Instruction Manual uploaded on GTU website)(with 100/- penalty)	19-01-2023 to 21-01-2023
6	Dates for colleges to pay enrollment fees online on portal • Upload of payment challan receipt on portal	23-01-2023

Instructions for Students:

- Students have to contact to their respective institute regarding any enrolment related query.
- Students are informed to login/register in GTU student portal and compulsory upload his/her passport size photograph and signature **after 24 hours of enrollment confirmation.**

Copy to:

Principal/ Head of affiliated institutes for information and necessary action and to be displayed on institute notice board for circulating among students.


Registrar ૨૧/૧૩