GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સીટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦૦૭ દ્વારા સ્થાપિત)

No: GTU/Exam Form/MCAI/S2021/ 5156   Date: 15-09-2021

CIRCULAR

INSTRUCTION FOR FILLING THE REGISTRATION FORM OF MERIT BASED PROGRESSION FOR SUMMER-2021 EXAMINATION

MCA INTEGRATED SEM -2 [REGULAR STUDENTS]

References:

(1) શિક્ષણ વિભાગ પરિપત્ર ઠરાવ ક્રમાંક: કરન/૧૦૨૦૨૦/૦૬૦૫૨૦૨૦/ખ-૧, તા:૨૧/૦૫/૨૦૨૧.
(2) GTU/EXAM/SUMMER/2021/2712, dated: 24-05-2021.

- GTU has issued above mentioned circular (2) regarding guidelines of summer 2021 examination on the basis of above mentioned education department's resolution (1).
- University will give Merit based progression as described in above mentioned education department's resolution to all regular students of intermediate semesters of UG/Diploma Courses.
- It is mandatory for all regular students of MCA Integrated sem-2 to complete the registration process by paying required fees as per mentioned in Table-A.

Instructions for Institutes:

(1) Registration forms of all regular students will be shown as approved by **Default** in institute portal.
(2) Please verify UFM as well as detention of the student as per the GTU rules. As per the UFM punishment or detention, if student is not eligible for current exam, then Reject (disapprove) the registration form of the student. Institute can **Reject (Disapprove)** the registration forms from GTU admin panel, if any, as per the schedule mentioned in Table A with institute id and password. After completion of institute's time frame, Institute will not be allowed to change the status of registration forms.
(3) Please verify that registration forms of UFM released or detention released students are available on institute portal.
(4) Please verify name, enrolment no, subject code, subject name and other details of student. If any mismatch or doubt found, then immediately inform to GTU at: **mca@gtu.edu.in**
(5) There is no need to collect the hard copy of registration form receipts from students. Students can keep registration form receipt for their reference.
(6) No registration form will be approved/disapproved (reject) after the scheduled date for institutes is over. Take proper care for doing approval/disapproval.
(7) Kindly refer Instruction Guidelines for more details:
https://www.student.gtu.ac.in/Sample/Examform_admin_guide.pdf

Instructions for Students:
(1) For filling the registration form and payment student has to login at
https://www.student.gtu.ac.in
(2) Kindly refer instruction guidelines for more details: -
https://www.student.gtu.ac.in/Sample/Examform_student_guide.pdf

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(3) Student has to strictly follow the registration form schedule as mentioned in Table A.

(4) For any query regarding registration form contact your parent institute only. Students/guardians are instructed not to contact University in this regard.

(5) If student find any mismatch in name, enrolment no, subject code, subject name and other details, they have to immediately contact their parent institute.

(6) If due to technical problem, payment is deducted for more than once for single registration form and student has not received the refund within 30 working days then please mail us at: *epay_query@gtu.edu.in*

Important Instruction:

Students are informed to fill their registration form and should pay the required registration form fees as per the schedule mentioned in Table-A. Registration forms will not be accepted after the schedule mentioned in Table-A gets over.

Table-A
Registration Form filling schedule for Regular students

Course	Sem & Exam Form Type	Dates for Rejection by Institute	Dates for filling the registration form & payment by Students	Registration fees
MCA Integrated	Sem-2 (Regular students)	16-09-2021 to 17-09-2021	18-09-2021 to 23-09-2021	Rs.100/-

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