



GUJARAT TECHNOLOGICAL UNIVERSITY
(Established under Gujarat Act No. 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી
(ગુજરાત અધિનિયમ ક્રમાંક: ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

No.GTU/SSS/Veri/2018/4311

Date: 07-06-2018

Circular

Sub: Procedure for GTU Student Academic Document Verification through e-mail from company/Institution.

With reference to circular No.GTU/BE/Doc_Ver/WIN13/784 dated 23-01-2014, the company/Institution, who want to get GTU Student's academic verification from the University through e-mail is required to follow below mention procedures.

1. Request mail from company/Institution to the student_support@gtu.edu.in e-mail id.
2. Verified or not verified scanned copy of Academic documents of students (like marksheet, degree certificate etc.) for verification to be attached in the e-mail.
3. Receipt of SBI online payment to be attached in the e-mail. (Link for online payment is mentioned below).

<http://www.gtu.ac.in/Payment>

<http://gtu.ac.in/ImpCircular/SBIPayment%20Instructions.pdf>

Fees to be paid for document verification is as below:

1. Fees for Mark sheet - 50/- INR
2. Fee for Provisional Certificate - 100/- INR
3. Fee for Degree Certificate - 100/-INR
4. Fee per Transcript - 100/ INR

Request e-mail without above details/Documents will not be processed. (i.e. not taken into consideration).

The Circular will be effective from the date of publication of the circular.

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I/C Registrar

Winners of: ICT Enabled University Award E-India - 2009 Manthan Award – 2009

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