

**Tender No.:27, 2022-23**

# **Tender Document for the purchase of Maruti Suzuki Ciaz Smart Hybrid Alpha 1.5L for Gujarat Technological University**

Tender inviting  
authority:

Registrar on behalf of Gujarat Technological University

Address:

Gujarat Technological University, GTU Campus, Nr.Visat Three Roads, Chandkheda,  
Ahmedabad- 382424, Gujarat, India.

Ph.:

079 – 23267521/570

E-mail: [registrar@gtu.ac.in](mailto:registrar@gtu.ac.in)

URL:

[www.gtu.ac.in](http://www.gtu.ac.in)



Date & time of start of:  
downloading

Date: 13/01/2023  
11:00 hrs onwards

Last date & time of  
Physical submission  
of technical bid and  
Financial Bid

Date: 24/01/2023  
Up to 17:00 hrs

Tender/bid inviting/  
opening authority:

Registrar  
Gujarat Technological University

**Signature of Dealer**

**Registrar  
Gujarat Technological University  
Ahmedabad**

**TENDER NOTICE NO. : 27 of 2022-23**

**Tender for the purchase of Maruti Suzuki Ciaz Smart Hybrid Alpha 1.5L for Gujarat Technological University from registered authorise dealer of Maruti Suzuki having their dealership in Ahmedabad or Gandhinagar.**

**Type of tender: Open**

**Tender inviting and opening authority: Registrar, Gujarat Technological University.**

**(A) Details of Tender item:**

<b>Sr. No.</b>	<b>Name of Work</b>	<b>Quantity</b>	<b>Tender Fee in (Rs.) (including GST)</b>	<b>EMD (Rs.)</b>
1.	Purchase of Maruti Suzuki Ciaz Smart Hybrid Alpha 1.5L for Gujarat Technological University.	1 (One)	1062/-	10,000/-

**Signature of Dealer**

**Registrar  
Gujarat Technological University  
Ahmedabad**

## **Procedure for offline Submission of Tender Document**

The Tender for the above items are invited offline. The following procedure will be adopted for offline opening of the price bids.

### **DEPOSITING THE BIDS:**

**The bids will be submitted physically to our office with following documents:-**

#### **Technical Bid**

1. Covering letter accepting terms and condition of tender of the participating firm on letterhead.
2. Original Equipment manufacturer (OEM) certificate or authorized dealership/distributorship certificate as applicable.
3. Detailed technical specifications highlighting the features of the vehicle.
4. Firms' Business Registration documents.
5. GST Registration No. of the firm.
6. Tender fee and EMD by Demand Draft in favour of "Gujarat Technological University" payable at Ahmedabad of any nationalized/ scheduled bank.

#### **Mode of sending the tender:**

Two cover bid tender. Two separate cover consisting of technical bid (eligibility criteria) in one cover and commercial bid (Schedule-B) in second cover. Both cover shall be put in main single cover including DD of the tender fee and EMD and shall be submitted in sealed cover by registered post/speed post only.

#### **Description essential to be made on sealed cover:**

The main single cover must be super scribed as, "Tender for the purchase of Maruti Suzuki Ciaz Smart Hybrid Alpha 1.5L for Gujarat Technological University." Two separate cover super scribed as (1) Technical bid cover and (2) commercial bid put in main single cover along with tender fee and EMD.

#### **Address of submission of tender:**

Gujarat Technological University, GTU Campus, Sabarmati-Koba Highway, Nr. Visat Three Roads, Chandkheda, Ahmedabad-382 424.

#### **Date of opening tender:**

- (1) Part-1, technical bid on Dt.25/01/2023 at 10:30 AM at GTU Chandkheda Campus by the Estate committee.
- (2) Part-2, commercial bid. This bid will be opened after examination of pre-qualification and shall be opened only those tenders who will technically/PQ succeeded. Date will be intimated.

Signature of Dealer

Registrar  
Gujarat Technological University  
Ahmedabad

## General Terms and Conditions:

1. Only the manufactures and their authorized distributors or dealers or channel partners having dealership in Ahmedabad or Gandhinagar need to submit their tender. The authorized distributors or dealers or channel partners should furnish a certificate from the manufacturer for their dealership.
2. No person or firm shall submit more than one Tender for the same item.
3. It is mandatory to provide all the relevant documents of the Technical bid.
4. a Preferably rate should be quoted in Indian Rupees.
  - b. The rates quoted should be for single complete unit with F.O.R. delivery at **Ahmedabad city only. The rates quoted should be inclusive of Ex- showroom price at Ahmedabad inclusive of GST, CESS, Insurance Charges (for 1 year from Government Insurance Company), Vehicle Registration & Lifetime RTO Tax, Municipal Corporation Tax and any other taxes or charges as applicable.**
  - c. The rates should also include any packing and forwarding charges/ loading/unloading/ handling charges/freight/full risk coverage insurance, etc. In case of imported goods all the expenses towards custom duty, clearing charges and transportation with insurance will be borne by the firm/tenderer and they must quote the rates FOR as mentioned above.
5. Gujarat Technological University established by the Government of Gujarat vide Gujarat Act-20 of 2007. Hence vehicle is applicable to Government passing (G- Passing). The procedure of G-passing shall be followed by the tenderer.
6. The tender should be accompanied by detailed printed technical literature with specifications, make and model number of each item. Specifications given in the offer must match to the website and/or printed technical literature, otherwise the offers shall be rejected.
7. All losses during transit will have to be made good by tenderer at his own cost within a period of 15 days.
8. The tenders must provide guarantee/warranty of satisfactory functioning of vehicle for a period of at least two years from the date of purchase.
9. **Tender Document Cost:**

The details of tender document can be downloaded from website [www.gtu.ac.in](http://www.gtu.ac.in) > Quick Links> Tender option.
10. **Payment Terms:** The standard terms and conditions of payment is in full at the time of delivery of the car.
11. Please quote maximum discounted price, as no further negotiations will be made.
12. Any judiciary matter shall be in Judiciary of Ahmedabad only.
13. Gujarat Technological University reserves the right to accept or reject any or all offers in full or in part without assigning any reason (s) therefore.
14. The process of purchase can be cancelled at any time without assigning any reason thereof.

Signature of Dealer

Registrar  
Gujarat Technological University  
Ahmedabad

# Financial Bid Format

(To be submitted off-line and in separate cover only)

Department:	Gujarat Technological University					
Tender Number :	27/2022-23					
Bid Sheet :						
Name of the Bidder/Firm :	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)	Amount (In words)
	Maruti Suzuki Ciaz Smart Hybrid Alpha 1.5L (BS VI, White color, Fuel Type-Petrol, Manual single complete unit with F.O.R. Delivery at Ahmedabad City including company based tools and accessories)	Each	01			
	Grand Total :					
	Total Rs. in Words:					

**The F.O.R. shall be quoted with filling following individual prices:**

Sr.No.	Item	Amount (In Rs.)
1	Ex- Showroom Price	
2	GST (CGST + SGST)	
3	GST CESS	
4	Insurance for 1 year (Government Insurance company)	
5	RTO Tax	
6	Municipal Corporation Tax	
7	TCS (Tax Collected at Source)	
8	Any other applicable tax or charges	
9	(-) Discount	
Total Price of Vehicle:		
Total Rs. in Words:		

Signature of Dealer

Registrar  
Gujarat Technological University  
Ahmedabad