



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act No.: 20 of 2007)

## ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/AFFILIATION/AIC/2018-19/9329

Date: 28/12/2018

### **AFFILIATION PROCESS 2019-2020 & AI**

This is to inform to All Director /Principal of institute, GTU Affiliated Colleges for the Academic year 2019-20 for information & necessary action that in accordance with the provision no. 26, 27 and other related provision of Gujarat Act no-20/2007, Gujarat Technological University invites affiliation application for the academic year 2019-20 from colleges/institutions/affiliated for 2018-19 or from proposed New colleges/institutes. The application form, procedure of application, fees structure of affiliation and other related information are available on GTU website. Kindly visit following link. <https://www.gtu.ac.in/Affiliation.aspx>

For Login: <http://affiliation.gtu.ac.in>

a) Setting Up New Technical Institutions.	h) Addition of Integrated /Dual Degree Course
b) Extension of Affiliation.	i) Fellowship program in Management
c) Change of Site / Location	j) Introducing / Continuing supernumerary seats for OCI/ PIO / FN
d) Closure of Institution / Programme/ Course	k) Introduction / Continuing seats for sons / Daughters of NRI
e) Conversion of Women's Institution into Co-Ed Institution and Vice-versa.	l) Change in name of the course
f) Conversion of Diploma Level into Degree Level and Vice-versa.	m) Reduction in Intake
g) Increase in Intake / Additional Course(s).	n) Change in name of Institution
	o) Change in name of the Trust /Society / Company.

### **Important Dates Regarding Affiliation and Academic Inspection**

Sr.No.	Particulars	Last Date
01	Data Filling on Portal will start on 27/12/2018	28/01/2019
02	Submission of Hard Copy along with affidavit as per attached format by Institute on or before last date	02/02/2019
03	Download deficiency report by Institute	08/02/2019
04	Submission of Compliance Report on Portal by Institute	16/03/2019
05	Submission of Hard Copy of Compliance Report along with affidavit by Institute on or before last date	20/03/2019

Winners of : ICT Enabled University Award E-India - 2009 ❖ Manthan Award - 2009 ❖ GESIA Award - 2011  
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### Important Instructions' Regarding Affiliation and Academic Inspection

1. College/Institute has to enter their GTU mail Id as user name and password for existing institute is same as per admin panel of GTU.
2. Last date for the online submission of necessary data is **Dt.28/01/2019**. Institute has to fill the data carefully. After uploading of data, Institute has to lock the portal. After lock, no any further modification will be done. Portal will be automatically lock on last date 12.00pm. Institute has to generate the report. Submit the report along with affidavit as per Draft Annexure-A on or before **Dt.02/02/2019** with necessary fees and documents. E-payment link available on GTU website link: <https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm>
3. **Only those Institutes who have submitted hardcopy along with affidavit to GTU, can generate deficiency report through portal.** If any deficiency report will generate, Institute has to comply within one month i.e. on or before **Dt.08/02/2019**.
4. Institute has to upload compliance report based of deficiency report on or before **Dt.16/03/2019**, if generated.
5. Institute has to submit compliance report along with affidavit as per Draft Annexure-A on or before **Dt.20/03/2019**.
6. Zone wise/Central Hearing will be announced as per requirement on Dt. **Dt.21/03/2019**.
7. **Kindly note that if any Institute fails to submit data/compliance report in stipulated time, it will be considered that Institute is not interested to get/continue affiliation for the next year.**

**GTU will conduct AI (Academic Inspection) during Dt.01/04/2019 to 30/04/2019 after scrutinizing all reports, if required. However GTU reserves the right to conduct inspection at any time during the year and take necessary action based on report/data/complain etc.**

Institutions are advised to exercise due care and caution while submitting online data and that they may do so well before the last date to avoid last minute rush.

Sd/-

I/c Registrar

**Encl.:** Necessary Affidavit Format.

**Copy To:** All Director /Principal/Managing Trustee of institute, GTU Affiliated Colleges (for information & necessary action)

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**Annexure-A: AFFIDAVIT FOR APPLICATION / COMPLIANCE (On Non-Judicial Stamp worth Rs.20/-)  
BY THE PRINCIPAL/DIRECTOR AND TRUSTEE/MANAGING TRUSTEE OF THE INSTITUTE/COLLEGE**

I/ We, <name>, Chairman/ Secretary, <name of the Trust/ Society/ Company>, son of .....,  
Aged ..... years and, resident of ....., <name>, Secretary, <name of the Trust/  
Society/ Company>, son of ....., aged..... years and, resident of .....,  
<name>, Principal/ Director, <name of the Trust/ Society/ Company>, son of....., aged.....  
years and, resident of ....., in connection with our application dated ..... made to GTU for,  
(retain items in the list below as applicable)

- Setting Up New Technical Institutions.
- Extension of Affiliation.
- Change of Site / Location
- Closure of Institution / Programme/ Course
- Conversion of Women's Institution into Co-Ed Institution and Vice-versa.
- Conversion of Diploma Level into Degree Level and Vice-versa.
- Increase in Intake / Additional Course(s).
- Addition of Integrated /Dual Degree Course
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- Change in name of the course
- Reduction in Intake
- Change in name of Institution
- Change in name of the Trust /Society / Company.

Do here by solemnly affirm, state and declare as under:

- That the information given by <name(s)> in the application made to GTU is true and complete. Nothing is false and no material has been concealed.
- That if any of the information is found to be false, incomplete, misleading and/ or that the <name(s)> fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the Council shall also be free to take any action including Withdrawal of Approval and/ or any other action as deemed fit against the <name(s)> and others as the case may be and/ or the individuals associated with the Society/ Trust/ A Company established under Section 8 of Companies Act, 2013, and/ or the Institution.
- That I/We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/our knowledge. No part of the same is false and no material has been concealed there from.

**Signature of Principal/Director**  
**Name:**  
**Seal/Stamp of the Institute/College**

**Signature of Managing Trustee/Trustee**  
**Name:**  
**Seal/Stamp of the Trust**

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