GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Accredited With A+ Grade By NAAC

No: GTU/Exam Form/DE/W2026/8380 **Date: 27-10-2026**

CIRCULAR

INSTRUCTIONS FOR FILLING THE EXAM FORMS (UFM RELEASED) OF WINTER 2026 EXAMINATION

Diploma in Engineering (DE) Sem- 3 & 4 (Remedial/Term Extension Remedial)
Diploma in Engineering (Working Professional) Sem-3 & 4 (Remedial)

To make the examination system more reliable, transparent, and accountable and to promote the digitalization in the system, Gujarat Technological University (GTU) has taken a step forward through online exam form filling with student's login id on GTU portal and pay their fees through a digital gateway.

Instruction for Institutes:

(1) Exam forms of regular students on the institute's portal will be shown as approved by **Default.**

(2) Please verify UFM as well as the detention of the students as per the GTU rules. As per the UFM punishment or detention, if a student is not eligible for the current exam then Reject (disapprove) the exam form of the student. Institute can **Reject (Disapprove)** the exam forms from GTU admin panel, if any, as per the below schedule with institute id and password. After completion of institute timeframe, Institute will not be allowed to change the status of exam forms.

(3) Please verify that exam forms of UFM released or detention released students are available on the institute portal.

(4) Please verify name, enrolment no, subject code, subject name and other details of student, if any mismatch or doubt found then immediately inform to GTU at: diploma@gtu.edu.in

(5) There is no need to collect the hard copy of exam forms/exam form receipts from students. Students can keep Exam form receipt for their reference.

(6) No exam form will be approved/disapproved (reject) after the scheduled date of institutes. Enough time will be given to all colleges so take proper care during approval/disapproval.

(7) Kindly refer Instruction Guideline for more details:
https://www.student.gtu.ac.in/Sample/Examform_admin_guide.pdf

Instruction for Students:

(1) For filling the exam form and payment student has to login at https://www.student.gtu.ac.in

(2) Kindly refer Instruction Guideline for more details: -
https://www.student.gtu.ac.in/Sample/Examform_student_guide.pdf

(3) A student has to strictly follow the exam form schedule as Table-A.

(4) For any query regarding the exam form contact your parent institutes only. So students/guardians are instructed not to contact University in this regard.

(5) If a student finds any mismatch in name, enrolment no, subject code, subject name, and other details, they have to immediately contact parent institute.

(6) If due to technical problem, payment deducted for more than one time for a single form and a student has not received the refund within 30 working days then please mail us at: epay_query@gtu.edu.in

(7) If student has paid the exam form fees and institute will reject the exam form after term end then exam form fees will be refunded in student's account.

(8) Students whose exam form will be reject by the institute, will not be able to get hall tickets even though they have filled the exam form fees.

Important Instruction:

(1) Students are informed to fill their exam form and should pay the required exam fees as per the schedule mentioned in Table-A.
(2) Term Extension Students are informed to fill their exam form and should pay the term extension Fees of Rs 5000/- and the required exam fees as per the schedule mentioned in Table-A.
(3) Exam forms will not be accepted after the schedule mentioned in Table-A gets over.

Table-A

Course	Sem	Exam Form Type	Dates for filling the exam form & payment of exam fees by Students	Penalty (Rs.)
DE	3 & 4	Remedial & Term Extension Remedial (UFM release)	27-10-2026 to 03-12-2026	NIL
DE (Working Professional)	3 & 4	Remedial (UFM release)	27-10-2026 to 03-12-2026	NIL

26/10/26
Registrar