



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સીટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦૦૭ દ્વારા સ્થાપિત)

Ref No: GTU/Exam Form/MBA-MCA/1526

Date: 20-03-2021
22

Instructions for filling the Exam Forms of Winter-2020 Examination of MBA, MBA PART Time, MBA Integrated, MCA, MCA Integrated and PGDDS SEM 1 (Newly 2020 enrolled students) Regular

To make examination system more reliable, transparent, accountable and to promote the digitalization in the system, Gujarat Technological University (GTU) has taken a step forward and adopted a digital method for exam form filling with student's login id and pay their exam fees through digital gateway. All the institutes and students are informed to refer below mentioned instructions and manuals/guidelines provided.

Instructions for Students :

1. For filling the exam form and payment, students of SEM 1 – **Regular (Newly 2020 enrolled student)** have to login at below mentioned link:
Link : <https://gtu.iweb.online/Account/LoginMVC>
2. Students are requestd to refer Manual of Exam forms and fees payment attached as **Annexure – 1**.
3. Students have to strictly follow the exam form filling schedule as mentioned in Table-A. Exam forms will not be accepted after the schedule mentioned in Table-A gets over.
4. Once penalty phase is started, student has to pay the fees along with penalty then only his exam form will be accepted.
5. If the last date to fill the exam form and to pay the exam fee is over, then automatically the “Pay Online” button will get disabled and student will not be able to pay fees.
6. For any query regarding exam form contact your parent institute only. Students/Guardians are instructed to first contact their parent institute.
7. If student finds any mismatch in name, enrolment no, subject code, subject name and other details, they have to immediately contact their parent institute.
8. In case of payment failure at the first attempt, student shall try after 45 minutes.

Instructions for Institutes:

1. Institutes must inform students to fill exam form and pay exam fees through login at below link:
 - **Link for Newly 2020 enrolled student:** <https://gtu.iweb.online/Account/LoginMVC>
2. If student is semester detained by institute then he/she can't fill exam form and can't pay the fees.



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3. If student is subject(s) detained by institute then he/she can't pay exam fees for those particular subject(s).
4. For any exam form query by students, institute have to inform university. Institute shall help students by forwarding their queries to University instead of advising them to directly contact University.

TABLE-A : Exam form filling schedule

Course	Sem	Exam Form Type	Duration for filling the exam form and exam fees payment by students	Penalty (Rs.)
MBA (Branch:92,93,94,95 and 96) , MBA Part Time, MBA Integrated, MCA, MCA Integrated and PGDDS	1	Regular	24-03-2021 to 31-03-2021	NIL
			01-04-2021 to 02-04-2021	500/-
			03-04-2021 to 04-04-2021	1000/-
			05-04-2021 to 06-04-2021	2000/-


12/3/21
Registrar