



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

## ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦૦૭ દ્વારા સ્થાપિત)

No: GTU/Exam Form/MBA/W2020/ ૪૭૫૫

Date: 25-11-2020

### INSTRUCTIONS FOR FILLING THE MBA TERM EXTENSION EXAM FORMS OF WINTER-2020 EXAMINATION

#### **Reference:**

1) Ref No:GTU/ExamCenter/Winter/2020/8606 dated:11/11/2020

To make examination system more reliable, transparent, accountable and to promote the digitalization in the system, Gujarat Technological University (GTU) has taken a step forward through online exam form filling with student's login id on GTU portal and pay their fees through digital gateway.

### MBA TERM EXTENSION [REMEDIAL]

#### **Instruction for Students:**

- (1) For filling the exam form and payment student has to login at <https://www.student.gtu.ac.in>
- (2) Kindly refer Instruction Guidelines for more details:-  
[https://www.student.gtu.ac.in/Sample/Examform\\_student\\_guide.pdf](https://www.student.gtu.ac.in/Sample/Examform_student_guide.pdf)
- (3) Student has to strictly follow the exam form schedule as mentioned in Table A.
- (4) For any query regarding exam form contact your parent institute only. So students/guardian are instructed not to contact University in this regard.
- (5) If student find any mismatch in name, enrolment no, subject code, subject name and other details, they have to immediately contact parent institute.
- (6) If due to technical problem, payment is deducted for more than once for single form and student has not received the refund within 07 working days then please mail us at: [epay\\_query@gtu.edu.in](mailto:epay_query@gtu.edu.in)

#### **Important Instruction:**

- (1) Students are informed to fill their exam form and should pay the required exam fees as per the schedule mentioned in Table-A. Exam forms will not be accepted after the schedule mentioned in Table-A gets over.
- (2) Students have to first fill their exam forms and pay the required exam fees. Once the exam fees will be received by the University, Students will have to compulsorily give choice for 3 exam centers from which they want to appear in Winter 2020 Theory Examination through their student portal. Allocation of the exam center to the student is subject to the student capacity of the exam center. Exam center will be allocated to the students based on first come first serve basis.
- (3) Exam center choice will be taken into consideration for only the students who have successfully paid exam fees.
- (4) Exam center choice once given by the students can't be changed.
- (5) If students will not give their exam center choice, University will allocate exam center in their institute's district.



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**Table A**  
**Exam Form filling schedule.**

Course	Sem	Exam Form Type	Dates for filling the exam form & payment by Student
MBA	ALL SEM	TERM EXTENSION STUDENTS (REMEDIAL)	25-11-2020 TO 30-11-2020

  
REGISTRAR