Instructions for filling the Regular Students Exam Forms of BE Sem – 2 (Regular), BE(Part-time)/PDDC Sem – 2 (Regular), BHMCT Sem – 2 (Regular), B.Voc Sem – 2 (Regular) and B.Arch Sem – 2 (Regular) Summer 2022 Examination

To make the examination system more reliable, transparent, accountable and to promote the digitalization of the system, Gujarat Technological University (GTU) has taken a step forward through online exam form filling with students' login id and payment of their exam fees through a digital gateway.

Instruction for Students:

1. For filling the exam form and payment student has to login at below mentioned link: https://gtu.iweb.online/Account/LoginMVC
2. Kindly refer Manual of Exam forms and fees for students (Annexure - 1)
3. Student has to strictly follow the exam form filling schedule as mentioned in Table-A. Exam forms will not be accepted after the schedule mentioned in Table-A gets over.
4. If the last date to fill the exam form and to pay the exam fee is over, automatically the Pay Online button will get disabled and student will not be able to pay fees.
5. For any query regarding the exam form, contact your parent institute only. Students/Guardians are instructed not to contact the university in this regard.
6. If student finds any mismatch in name, enrolment no, subject code, subject name and other details, they have to immediately contact their parent institute.
7. In case of payment failure at first attempt, student shall try after 45 minutes.
8. After the term ends, if an institute detains the students, then such students will not get a hall ticket even though they have paid the exam form fees. The exam form fees of such students will be refunded to the student's account.

Instruction for Institutes:

1. Institutes must inform students to fill exam form and pay exam fees through login at https://gtu.iweb.online/Account/LoginMVC
2. If student is semester rejected by Institute then he/she can’t fill exam form and can’t pay the fees.
3. If an institute detains the students after the term ends, then such students will not get a hall ticket even though they have paid the exam form fees. The exam form fees of such students will be refunded to the student's account.
<table>
<thead>
<tr>
<th>Course</th>
<th>Sem</th>
<th>Exam Form Type</th>
<th>Dates for Detention by Institute</th>
<th>Duration for filling the exam form and payment by student through student portal</th>
<th>Penalty (per student) Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>BE(Part-time)/PDDC, BHMCT, B.Voc and B.Arch</td>
<td>2</td>
<td>Regular</td>
<td>16-07-2022 to 18-07-2022</td>
<td>02-07-2022 to 15-07-2022</td>
<td>Rs.500/-</td>
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</tbody>
</table>