



GUJARAT TECHNOLOGICAL UNIVERSITY

Program Name: Bachelor of Vocation

Level: Under Graduate

Branch: Practical Accounting & Tax (DPATP) & Tally

Course / Subject Code : BV02008041

Course / Subject Name : Accounting & Inventories Practices

w. e. f. Academic Year:	2024-25
Semester:	2
Category of the Course:	Core Course

Prerequisite:	Desire to learn
Rationale:	To understand and get training for general accounting and inventories

Course Outcome:

After Completion of the Course, Student will able to:

No	Course Outcomes
01	To understand details required for preparing finalized annual account
02	To understand and practice Tally for preparing account
03	To practice various reports from Tally

Teaching and Examination Scheme:

Teaching Scheme (in Hours)			Total Credits L+T+ (PR/2)	Assessment Pattern and Marks				Total Marks
L	T	PR	C	Theory		Tutorial / Practical		
				ESE (E)	PA / CA (M)	PA/CA (I)	ESE (V)	
0	0	2	1	0	0	20	30	50

Course Content:

Unit No.	Content	No. of Hours	% of Weightage
1.	Finalization of Annual Accounts Using Tally: Details Requirements for Finalization of Annual Account, Process of Finalization of Accounts, Use and Advantages of Using Tally in Finalization of Annual Accounts	15	50
2.	Exporting Various Reports from Tally: Exporting Various Reports like Outstanding Report, Profit & Loss Report, Cash Flow, Fund Flow, Ratio Analysis Report, Balance Sheet, Stock Summary Report, Stock Aging Analysis, GST Reports, E-way Bill Report, etc	15	50
Total		30	100
