



GUJARAT TECHNOLOGICAL UNIVERSITY

Program Name: Bachelor of Vocation

Level: Under Graduate

Branch: Food Processing and Quality Control

Subject Code: BV01009041

Subject Name: Communication Skill in English

w. e. f. Academic Year:	2024-25
Semester:	1
Category of the Course:	HSMC-Humanities and Social Science, including Management Courses

Prerequisite:	NA
Rationale:	The "Communication Skills in English" course is designed to provide students with foundational proficiency in English language skills essential for both academic and professional environments. By focusing on grammar, listening, speaking, reading, and writing, this course enables students to develop effective communication skills. Through targeted practice and theory, students will build confidence in their language use, allowing them to express ideas clearly, interact proficiently in various settings, and enhance their academic reading and writing abilities.

Course Outcome:

After Completion of the Course, Student will able to:

No	Course Outcomes
01	Re-introduce students to the basics of English grammar so that they may comprehend, speak and write grammatical correct English.
02	Enable the students to speak English confidently and effectively in a wide variety of situations.
03	Enable students to improve their reading efficiency by refining their reading strategies
04	Develop the ability to compose pieces of literary writing.

Teaching and Examination Scheme:

Teaching Scheme (in Hours)			Total Credits L+T+ (PR/2) C	Assessment Pattern and Marks				Total Marks
L	T	PR		Theory		Tutorial / Practical		
			ESE (E)	PA / CA (M)	PA/CA (I)	ESE (V)		
3	0	0	3	50	0	0	0	50



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Course Content:

Unit No.	Content	No. of Hours	% of Weightage
1.	Grammar: Articles, The Verb, Active and Passive Voice, Tenses, Concord, Modal Auxiliaries, The Adverb, The Preposition, Conjunction, Idioms, Phrasal Verbs, Direct and Indirect Speech.	10	22
2.	Listening: Active listening, Barriers to listening, Listening and note taking, listening to announcements, Listening to news on the radio and television.	9	20
3.	Speaking: Brief introduction to the Phonetic script, Falling and rising tones, participating in conversations, Small Talk, Making a short formal speech, telephone skills.	8	18
4.	Reading: theory and Practice, Scanning, surveying a textbook using an index, reading for information, understanding text structure, locating main points.	9	20
5.	Writing: Describing people, place, events and things, Short Stories, Vocabulary and Comprehension, Guide to letter writing.	9	20
Total		45	100

Suggested Specification Table with Marks (Theory):

Distribution of Theory Marks					
R Level	U Level	A Level	N Level	E Level	C Level
25	15	15	15	15	15

Where R: Remember; U: Understanding; A: Application, N: Analyze and E: Evaluate C: Create (as per Revised Bloom's Taxonomy)



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References/Suggested Learning Resources:

(a) Books:

1. Sasikumar V, Kiranmai Dutt, P and Geetha Rajeevan (2007), “Communication Skills in English”, Cambridge University Press, New Delhi.
2. Alec Fisher (2011), “Critical Thinking: An Introduction”, Cambridge University Press, New Delhi.
3. Stephen Bailey, (2010), “Academic Writing: A Handbook for International Students”, Routledge Publishers.
4. Ilona Leki (1998), “Academic Writing: Exploring Processes and Strategies”, Cambridge University Press. New Delhi.
5. Patsy McCarthy, Caroline Hatcher (2002), “Presentation Skills: The Essential Guide for Students (Study Skills), SAGE Publishers

(b) Open-source software and website:

1. **Grammarly** - <https://www.grammarly.com/>
Offers free grammar checking and suggestions, useful for improving writing accuracy.
2. **Duolingo** - <https://www.duolingo.com/>
Provides free language learning tools and interactive English exercises that improve vocabulary and grammar.
3. **Project Gutenberg** - <https://www.gutenberg.org/>
A library of free e-books that helps improve reading skills with a wide range of classic literature.
4. **BBC Learning English** - <https://www.bbc.co.uk/learningenglish>
Offers listening exercises, grammar tutorials, and pronunciation guides, ideal for language skill development.
5. **TED Talks** - <https://www.ted.com/>
Provides engaging talks on diverse topics, useful for enhancing listening skills and learning effective speech patterns.

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