



GUJARAT TECHNOLOGICAL UNIVERSITY

Program Name: Bachelor of Vocation

Level: Under Graduate

Branch: Practical Accounting and Tax (DPATP) & TALLY

Course / Subject Code : BV01008061

Course / Subject Name : Vocational Practical-2

w. e. f. Academic Year:	2024-25
Semester:	1
Category of the Course:	Core Course

Prerequisite:	Passion to Learn
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Course Outcome:

After Completion of the Course, Student will able to:

No	Course Outcomes
01	Tally for Basic Accounting
02	Read and understand Voucher
03	Manage Inventory Information in Tally
04	Voucher Entry and Bank Statement Entry using Tally
05	Advance Features of Tally

Teaching and Examination Scheme:

Teaching Scheme (in Hours)			Total Credits L+T+ (PR/2)	Assessment Pattern and Marks				Total Marks
L	T	PR	C	Theory		Tutorial / Practical		
				ESE (E)	PA / CA (M)	PA/CA (I)	ESE (V)	
0	0	2	1	0	0	20	30	50

Course Content:

Unit No.	Content	No. of Hours	% of Weightage
1.	Voucher Entry, Inventory Information & Bank Statement Entry using Tally Accounting Voucher, Inventory Voucher, Optional & non-Accounting Voucher, Order Processing, Advance Voucher Entry, Inventory, Inventory Info Menu, Stock Groups, Stock Category, Stock Item, Unit	15	50



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	of Measurement, Bill of Materials, Locations, Godowns, Batches & Expiry, Inventory Voucher Type, HSN Code Updates, Bank Statement Entry		
2.	Advance Features of Tally Advance Accounting Features, Quick Setups, Taxation, Data management & administration, Various Reports	15	50
	Total		100

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