



GUJARAT TECHNOLOGICAL UNIVERSITY

Program Name: Bachelor of Vocation

Level: Under Graduate

Branch: Practical Accounting and Tax (DPATP) & TALLY

Course / Subject Code : BV01008051

Course / Subject Name : Vocational Practical-1

w. e. f. Academic Year:	2024-25
Semester:	1
Category of the Course:	Core Course

Prerequisite:	Passion to Learn
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Course Outcome:

After Completion of the Course, Student will able to:

No	Course Outcomes
01	Accounting Software and accountants
02	Tally and the salient its features of Tally
03	The Company Creation and Master Setting using Tally
04	Ledger Group Creations & Account Creation and Invoice Set up using Tally

Teaching and Examination Scheme:

Teaching Scheme (in Hours)			Total Credits L+T+ (PR/2)	Assessment Pattern and Marks				Total Marks
L	T	PR	C	Theory		Tutorial / Practical		
				ESE (E)	PA / CA (M)	PA/CA (I)	ESE (V)	
0	0	2	1	0	0	20	30	50

Course Content:

Unit No.	Content	No. of Hours	% of Weightage
1.	Company Creation and Master Setting using Tally Select Company, Shut Company, Create Company, Alter Company, Security Control, Split Company Data, Backup, Restore	15	50
2.	Ledger Group & Account Creation and Invoice Set up using Tally	15	50



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	Accounting Configuration & Features, Group Creation, Multiple Group Creation, Ledger Creation, Multiple Ledger Creation, New Voucher Creation, Advance Ledger Creation		
	Total		100

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