



GUJARAT TECHNOLOGICAL UNIVERSITY
Integrated Master of Science (Biotechnology)

Semester: 5

Subject Name: Indian Administration & Constitution of India

Subject Code: 1350406

Teaching and Examination Scheme:

Teaching Scheme			Credits	Examination Marks				Total Marks
L	T	P		Theory Marks		Practical Marks		
			ESE (E)	PA (M)	ESE (V)	PA (I)		
0	0	4	2	0	0	0	50	50

Prerequisite:

Students should have knowledge of their roles and responsibility towards country. Students should have knowledge about central and state government functionalities in India.

Rationale:

This course is aimed to make the students understand the concept of Indian constitution, Administration, Public Administration, Meaning, Nature and Scope of Public Administration.

Course Content:

Unit No.	Content	No. of Hours	Weightage (%)
1	History of Making of the Indian Constitution History, Drafting Committee (Composition & Working)	3	10
2	Contours of Constitutional Rights & Duties Fundamental Rights, Right to Equality, Right to Freedom, Right against Exploitation, Right to Freedom of Religion, Cultural and Educational Rights, Right to Constitutional Remedies, Directive Principles of State Policy, Fundamental Duties	6	20
3	Organs of Governance Parliament, Composition, Qualifications and Disqualifications, Powers and Functions, Executive, President, Governor, Council of Ministers, Judiciary, Appointment and Transfer of Judges, Qualifications, Powers and Functions	6	20
4	Local Administration District's Administration head: Role and Importance, Municipalities: Introduction, Mayor and role of Elected Representative, CEO of Municipal Corporation. Panchayat raj: Introduction, PRI: District Panchayat. Elected officials and their roles, CEO District Panchayat: Position and role. Block level: Organizational Hierarchy (Different departments), Village level: Role of Elected and Appointed officials, Importance of grass root democracy	10	34
5	Election Commission Election Commission: Role and Functioning. Chief Election Commissioner and Election Commissioners.	5	16



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	State Election Commission: Role and Functioning. Institute and Bodies for the welfare of SC/ST/OBC and women.		
	Total Hours:	30	

Textbook:

1. Dr. S. N. Busi, Dr. B. R. Ambedkar framing of Indian Constitution, 1st Edition, 2015.
2. D.D. Basu, Introduction to the Constitution of India, Lexis Nexis, 2015.

Reference Books:

1. The Constitution of India, 1950 (Bare Act), Government Publication.
2. M. P. Jain, Indian Constitution Law, 7th Edn., Lexis Nexis, 2014.

Course Outcomes:

No.	Course Outcomes	RBT Level*
1	Understanding of Indian constitution	UN,RM
2	Understanding of Basic Public Administration in India	UN,RM

*RM: Remember, UN: Understand, AP: Apply, AN: Analyze, EL: Evaluate, CR: Create

Suggested Course Practical List:

List of Laboratory/Learning Resources Required

1. https://onlinecourses.nptel.ac.in/noc20_1w03/preview
2. https://onlinecourses.swayam2.ac.in/cec19_hs18/preview