

GUJARAT TECHNOLOGICAL UNIVERSITY (GTU)

IV - SEMESTER

Course Title: Professional Ethics

(Course Code: 1343405)

Diploma Programme in which this course is offered	Semester in which offered
Mechanical (Manufacturing Technology)	Fourth Semester

Module.	Topics	Hours
Module 1	Introduction to Ethics, Cultures and Values 1.1 Ethics – Definition 1.2 Culture – Definition 1.2.1 Strong Cultures 1.2.2 Weak Cultures 1.3 Values 1.3.1 Definition 1.3.2 Characteristics of Values	3 h
Module 2	Importance of Good Work Ethic 2.1 Introduction 2.2 Character 2.3 Team work 2.4 Appearance 2.5 Professional Attitude	3 h
Module 3	Positive Work Ethics 3.1 Attitude 3.2 Communication Ability 3.3 Behavior towards Coworker 3.4 Honesty 3.5 Accountability	3 h
Module 4	Importance of Ethics 4.1 Introduction 4.2 Impact for Employers 4.3 Effects around the workplace	3 h
Module 5	Five Characteristics of Good Work Ethics 5.1 Dedication 5.2 Honesty 5.3 Understanding values of Diversity 5.4 Respect to others 5.5 Cooperation	3 h
Module 6	Developing Strong Work Ethic 6.1 Introduction 6.2 Stay Positive 6.3 Refuse to Procrastinate 6.4 Keep your Focus 6.5 Set a Goal of Dependability 6.6 Meet dead line 6.7 Step up to Good Work Ethic	3 h

Module 7	Professionalism and Work Ethic 7.1 Introduction 7.2 Definition 7.3 Features 7.4 Function 7.5 Effects 7.6 Consideration	3 h
Module 8	Motivation to improve Work Ethics 8.1 Introduction 8.2 Setting Example 8.3 Public Recognition	3 h