

**GUJARAT TECHNOLOGICAL UNIVERSITY****Syllabus for Bachelor of Vocation (B.Voc), 1st Semester****Branch: Banking Finance Services and Insurance****Subject Name: Mutual Fund Operations – I****Subject Code: 1112104****With effective
from academic
year 2019-20****Teaching and Examination Scheme:**

Teaching Scheme			Credits	Examination Marks				Total Marks
L	P	OJT		Theory		Tutorial/ Practical		
			University exams (ESE)	Progressive Assessment (PA)	External Practical /viva Exam (ESE)	Internal evaluation Practical /viva Exam (PA)		
3	-	-	3	50	-	-	-	50

L- Lectures; P- Practical; OJT- On Job Training; C- Credit; ESE- End Semester Examination; PA- Progressive Assessment

Content:

Sr. No.	Content	Hrs.
1	STRUCTURE AND CONSTITUENTS OF MUTUAL FUNDS: Meaning of Mutual Fund, Organization of Mutual Fund, Types of Mutual Funds, Advantages and Limitations of Mutual Funds.	10
2	MUTUAL FUND PRODUCTS: Fixed Income category, Govt. Bonds, Corporate Bonds, Debt Instruments, Indexed Funds, Balanced Funds, Money Market Funds.	10
3	APPLICABLE NAV AND CUT – OFF TIME: Definition of NAV, components of NAV, Calculation of NAV, Factors for NAV calculation.	10
4	PURCHASE, REDEMPTION AND SYSTEMATIC TRANSACTIONS: Mutual Fund – fees , Mutual Fund Purchase, (direct Purchase, and Purchase through broker). Redemption Procedure , Systematic Investment in Mutual Funds.	10
Total		40

Suggested Specification table with Marks (Theory):

Distribution of Theory Marks				
R Level	U Level	A Level	N Level	E Level
5	10	20	10	5

Legends: R: Remembrance; U: Understanding; A: Application, N: Analyze and E: Evaluate and above Levels (Bloom’s Taxonomy)

Reference Books:

1. Mobius Mark, “ Mutual Funds: An Introduction to the Core Concepts”, Wiley.com
2. Khan, M.Y.,“:Financial Services”, Tata McGraw Hill, New Delhi.
3. Shashikant, Abraham and Bhargava, “Understanding Mutual Funds”, McGraw Hill Publications.
4. Mobius Mark, “ Mutual Funds: An Introduction to the Core Concepts”, Wiley.com

Course Outcomes:

After learning the course the students should be able to:

1. Understand the fundamental concept of mutual fund.
2. Understand the risk factors in the matter of investment in the market.