

Emmaus Intranet User Agreement Policy

Please read these “Terms of Use” carefully before using the Emmaus Intranet (link: <http://intranet.emmausefc.sg/>).

Your access to and use of this Intranet is conditioned on your acceptance of and compliance with these “Terms and Conditions”. These “Terms and Conditions” apply to all uses to access the Emmaus Intranet.

By using the Intranet, you agree to be bound by these “Terms and Conditions”. If you disagree with any part of these “Terms and Conditions”, you may not access the Intranet.

User Agreement “Terms and Conditions”

(1) Governing Law

Your use of the Intranet and any dispute arising out of such use of the Intranet is subjected to the laws of the Republic of Singapore.

(2) Intellectual Property Rights

Unless otherwise stated, Emmaus EFC owns the intellectual property rights and all the materials in this Intranet.

You must not:

- (i) republish materials from this Intranet (including republication onto another website)
- (ii) sell, rent or sub-license materials from the Intranet.
- (iii) show any materials from the Intranet in public
- (iv) reproduce, duplicate, copy or otherwise exploit materials on this Intranet for commercial purposes.
- (v) redistribute materials from the Intranet (except for content specifically and expressly made available for redistribution)

Where content is specifically made available for redistribution, it can only be redistributed after gaining the permissions from the Elders of the church.

(3) Accounts and Confidentiality of Personal Information

You are responsible to safeguard the password you use to access the Intranet as well as for any other activities or actions under your account.

You agree not to disclose your password to any third party. If you suspect any unauthorized use of your account, you are to notify the Web Administrator at the earliest possible opportunity.

(4) Appropriate Use of Emmaus Intranet

The Emmaus Intranet is to be used for church-related matters. You must not use this Intranet in any way that may cause damage to the Intranet; impairment to the availability; accessibility of the Intranet or in any way which is unlawful, illegal or harmful in purposes or activities. Any use of the Intranet to facilitate unlawful activity is strictly prohibited.

You should not seek information on, obtain copies of, or modify files, other data, or passwords belonging to other members unless authorized by key ministry leaders.

The Web Administrator may the examine usage, e-mails, Web pages, hard drives, files, and any other facilities for the purpose of resolving technical issues or investigate possible violation of church user policy.

By using the Emmaus Intranet, you consent to the review of your use of the Intranet. If any investigation of Intranet use reveals possible evidence of unlawful activity carried out by you, disciplinary actions will be taken.

(5) User content

In these *“Terms and Conditions”*, “your user content” refers to the materials you submit to this website for whatever purpose. Your user content must not be illegal or unlawful, must not infringe any third party’s legal rights, and must not be liable of giving rise to legal action whether against you or a third party.

The Web Administrator may edit, and/or remove any material that, in the Emmaus EFC Council’s judgment, has infringed upon the church’s policies.

(6) Communications within the Intranet

You are not to circumvent login procedures on any computer system.

The disruption or misuse of church communications, the harassment of Intranet members; and the unauthorized access to communications or functions are not allowed.

The use of our Intranet to infiltrate other computer system(s) and/or damage the software components of a computer system(s) are not allowed.

All Intranet information must be written in respectful and professional language. Any use of discriminatory, threatening, offensive, disrespectful, or sexually suggestive language is prohibited.

Members should report any knowledge of infringement on this policy to any member in Emmaus EFC’s Council. Reports of violations will be investigated by the Elders of Emmaus EFC.

(7) Indemnity

You indemnify Emmaus EFC and undertake to keep Emmaus EFC indemnified against any losses, damages, cost, liabilities and expenses incurred arising out of any breach of any provision of these “*Terms and Conditions*”.

(8) Termination

Emmaus EFC may terminate or suspend your access to the Intranet immediately if you breach the “*Terms and Conditions*” in this User Agreement Policy.

(9) Changes to “*Terms and Conditions*”

Emmaus EFC reserves the right to modify, and/or replace these terms at any time. Prior notice will be given before any necessary revision of the “*Terms and Conditions*” take place.

If you infringe on a particular clause written in this agreement policy, you should expect that your account rights to be terminated immediately, and disciplinary actions will be taken against you by Emmaus EFC’s Council.

Updated on: 1st May 2018