

Welcome to the Department of Community Development

We have partnered with the DataFlow Group for the Primary Source Verification of your Qualifications, Experience Credentials or previous Professional License.

The process is very straightforward and comprises of three main steps:

- 1 Enter your details
- 2 Sign an authorization letter
- 3 Upload copies of your respective documents and any supporting information.

Once your verification has been processed we will both receive your report.

You can click [here](#) to register and start the process or scan the QR code with your phone.



IMPORTANT NOTE: Before starting your application, please review the list of documents required based on your profession

	Packages	Components	Required Documents *
UAE Nationals or Local Experience and Qualification	Package 1: AED 300 + VAT	Primary Source Verification Verification (PSV): - Highest Education qualification completed in UAE (1 nos.)	Clear scanned copies of the following: - Passport - Degree/Diploma certificate(s)
	Package 2: AED 500 + VAT	Primary Source Verification Verification (PSV): - Highest Education qualification completed in UAE (1 nos) - Experience certificate from an UAE organization (1 nos.)	Clear scanned copies of the following: - Passport - Degree/Diploma certificate(s) - Previous Experience Letter(s)
	Package 3: AED 700 + VAT	Primary Source Verification Verification (PSV): - Education qualification completed in UAE (2 nos) - Experience certificate from an UAE organization (1 nos.)	Clear scanned copies of the following: - Passport - Degree/Diploma certificate(s) - Previous Experience Letter(s)
	Additional Document (optional): AED 200 + VAT	Primary Source Verification on one (1) additional document from the scope listed above	Clear scanned copies of the following: - Passport - Degree/Diploma certificate(s), or - Previous Experience Letter(s)
International Applicants	Package 1: AED 900 + VAT	Primary Source Verification Verification (PSV): - Education qualification (2 nos.) - Good standing certificate from previous regulator or employer (1 nos.) - Experience certificate (1 nos.)	Clear scanned copies of the following: - Passport - Degree/Diploma certificate(s) - Previous Experience Letter(s) - Certificate of Good Standing
	Additional Document (optional): AED 300 + VAT	Primary Source Verification on one (1) additional document from the scope listed above	Clear scanned copies of the following: - Passport - Degree/Diploma certificate(s), or - Previous Experience Letter(s), or - Certificate of Good Standing
Report Transfer	Report Transfer UAE Regulator: AED 100 + VAT	Transferring a candidate's report, a previous verification process was obtained from Data Flow to a UAE government regulatory body, provided that the report does not include new documents.	Clear scanned copies of the following: - Passport - Previous DataFlow Case Number
	Report Transfer NON UAE Regulator: AED 200 + VAT	Transferring a candidate's report, a previous verification process was obtained from Data Flow to a non-UAE governmental regulatory body, provided that the report does not include new documents	Clear scanned copies of the following: - Passport - Previous DataFlow Case Number

A Step-By-Step Application Guide



To apply for your Primary Source Verification for Department of Community Development Abu Dhabi - simply click [here](#) or scan the QR code



1

Fill the Application Registration Form and select 'Social Services Department' from the dropdown menu



2

Once you submit the form, you will receive an email containing an activation link



3

Activate your account, then enter your registered email ID and password



4

Click on the 'Detailed Case Entry' button to initiate your application



5

Provide all information and documents listed on the following pages:

- Personal Details
- Education
- Employment
- Certificate of Good Standing



6

After entering all component details and uploading the required documents - download, sign, scan and upload your Letter of Authorization



7

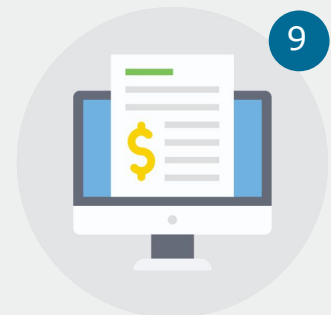
Carefully review your details before submitting your application

***To edit, click on the 'Edit' tab**



8

On the 'Payment' page, view the overall fee and click 'Submit Application' to proceed to the payment gateway



9

Once the payment is finalized, the system will automatically populate a printable payment receipt and forward your case to initiate the verification process

You can track the status of your application at any time - simply click on the '**Check Your Status**' button



To Note: once your final DataFlow Group report is completed, you will be able to download a copy for your reference