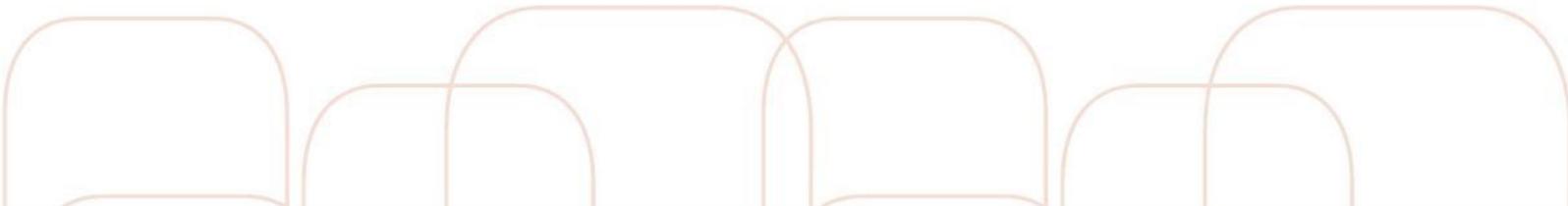# Saudi Commission for Health Specialties (SCFHS)
Kingdom of Saudi Arabia
FAQs

1. **What is the DataFlow Group?**

The DataFlow Group is a leading global provider of specialized Primary Source Verification (PSV) solutions, and background screening and immigration compliance services. Clients across the public and private sectors rely on the DataFlow Group to mitigate potential risk by exposing fraudulent academic degrees, employment certificates, practice licenses, work permits and passports, among other documents.

To ensure that hired professionals have the qualifications they claim, the DataFlow Group utilizes cutting-edge technologies and leverages an expansive network of over 60,000 issuing authorities throughout more than 200 countries and territories to liaise with primary sources and verify the authenticity of documents submitted by candidates, in accordance with global industry best practices and Joint Commission International (JCI) guidelines.

The DataFlow Group undertakes hundreds of thousands of immigration compliance screening and verification service transactions for professionals each year on behalf of various government, quasi-government, regulatory and large multinational organizations worldwide.

2. **How can I apply for PSV with the DataFlow Group?**

To apply for PSV, visit www.dfscfhs.com and create a DataFlow Group account. Read the instructions carefully and upload clear documents to avoid any delays.

3. **What information and documents do I need to submit?**

Attach and submit all documents relevant to the position you are applying for, as listed in the online DataFlow Group application.

4. **What is the fee for the PSV application?**

Fees vary depending on the number of documents that need to be verified.

Note: The only payment fee required by the DataFlow Group is settled during the application stage. If any party claims the need for additional fees, please notify us immediately via the Contact Us page on the DataFlow Group website.

5. Is it possible to submit documents and information for verification at a later stage?

All relevant details and documents must be submitted at the time of application. Anything submitted at a later stage will be subject to additional costs and will delay the final report. This being said, if any details and documents must be submitted at a later stage, click on the 'Additional Document' tab and enter your SCFHS reference number to proceed further.

6. How do I pay?

Several payment options are currently available.

- Applicants in Saudi Arabia may visit DataFlow Group branch in Riyadh (Office #213, Al Nemer Center Building No. 1, Musa Bin Naser Street, Olaya Street, Riyadh, Saudi Arabia) and take assistance in submission process however payment will be only accepted through credit card
- Applicants outside Saudi Arabia have to submit application online and pay via credit card (www.dfscfhs.com)
- Applicants from India and the Philippines have option to submit their application at our service centers. For more details on this please visit https://corp.dataflowgroup.com/

7. What happens after I submit my DataFlow Group documents and online PSV application?

After submitting your application, the DataFlow Group will send your details to the SCFHS and commence the verification process. Once complete, applicants with 'Positive' DataFlow Group reports will be eligible for a SCFHS license, while applicants with 'Negative' or 'Unable to Verify' reports will be rejected.

8. How can I follow up on the status of my PSV application?

Click here to check the current status of your application. This can be done by entering your Dataflow Case Number or Reference Number and Passport Number.

9. My request for a SCFHS license was rejected, may I request a refund?

Requests for refund must be submitted within a maximum of 48 hours from payment of the DataFlow Group fee.

Therefore, we recommend that you carefully read the instructions and review SCFHS criteria to determine whether you are eligible for a license before applying with the DataFlow Group.

10. I received a 'Negative' or 'Unable to Verify' DataFlow Group report. May I request a re-verification?

Click here to submit your request - quoting your Dataflow Case Number or Reference Number and provide any additional details and documents you might have to help us conduct the re-verification. The DataFlow Group team will review and respond to your query within 48 hours.

11. Is this service mandatory for obtaining a SCFHS license?

The purpose of this service is to speed up the registration process, allow applicants to obtain health licenses within a short period of time, as well as protect the general public from potential occupational fraud. Therefore, it is mandatory for all healthcare professionals.

12. I have forgotten my password. How can I reset it?

Visit https://www.dfscfhs.com/ and click on the 'Forgot Password' tab to receive a new password at your registered email address.

If this doesn't help, **click here** and send a screenshot of the appearing error message. The DataFlow Group team will revert shortly.

13. Am I allowed to apply for a license in Saudi Arabia without securing a job there first?

Yes, applicants may apply before securing employment in Saudi Arabia. This being said, the process must be completed in conjunction with Prometric examinations and the instructions laid down by the SCFHS.

14. Can a representative submit the documents at a DataFlow Group helpdesk on behalf of the applicant? If yes, is an authorisation letter or an authorisation letter with a form required?

Applications are only accepted online. No documents are accepted at the DataFlow Group helpdesks. DataFlow Group customer service agents only guide applicants and facilities on the process.

15. Can I login to my account and add/edit/delete uploaded documents?

Applicants are only allowed to add/edit/delete information and documents before making the payment.

16. I was unable to find an answer to my query, and I still have a question.

Click here to submit your request, quoting your Dataflow Case Number or Reference Number. The DataFlow Group team will revert at the earliest.