



**DEPARTMENT ADMINISTRATIVE ORDER NO. 09-02**  
Series of 2009

**SUBJECT: AMENDING THE PROVISIONS OF DTAO NO. 80, S. 1982  
ON BUSINESS NAME APPLICATION, RENEWAL AND  
CANCELLATION**

**WHEREAS**, among the declared policies of the State are to uphold the business enterprise as the basis of economic growth, expansion and change, and undertake a thorough study of all trade and industry related laws and regulations for streamlining, simplification and reorientation towards increased entrepreneurial activity and improved industrial productivity;

**WHEREAS**, DTI is mandated by law to be the primary coordinative, promotive, facilitative and regulatory arm of the government for the country's trade, industry and investment activities;

**WHEREAS**, to fulfill the said mandate, DTI has been authorized and empowered by law to formulate and implement programs to strengthen industries adversely affected by the economic crisis.

**NOW, THEREFORE**, by virtue of the powers vested in the undersigned by Executive Order No. 292, otherwise known as the Administrative Code of 1987, the provisions of Domestic Trade Administrative Order No. 80, Series of 1982 concerning applications, renewals and cancellation of business names are hereby amended as follows:

**Section 1.** Post Verification of New Applications for Business Name Registration. – All new applications for business name registration shall be submitted to the concerned DTI office together with the other requirements. Upon receipt thereof, DTI shall immediately process the same.

**Section 2.** Renewal of Business Name Registrations. – All business name registrations that are due for renewal on the date this Order takes effect shall automatically be renewed by DTI.

**Section 3.** Cancellation of Automatically Renewed Business Name Registrations. – Failure to pay the renewal fee within the period of six months from expiration date shall be a ground for the automatic cancellation of the Certificate of Business Name Registration. Within ten (10) days from date of cancellation, the registrant shall be notified of the same.


**OFFICE OF THE SECRETARY**

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**SECTION 4.** Effect of this Order on Existing Orders and Directives. – All existing orders and directives inconsistent herewith are hereby modified accordingly.

**SECTION 5.** This Department Administrative Order shall take effect immediately after its publication in two (2) newspapers of general circulation.

Issued this 26<sup>th</sup> day of February 2009 in Makati City.

  
**PETER B. FAVILA**  
Secretary 