



## REGISTRATION INFORMATION

### REGISTRATION RATES

Registration Type	Web Hot Special <i>(before 29 February 2012)</i>	Earlybird <i>(before 30 June 2012)</i>
PMGlobal Member Full Registration	\$970.00	\$1,070.00
Member Full Registration	\$1,070.00	\$1,170.00
Non Member Full Registration	\$1,170.00	\$1,270.00
Company Group Full Registration (5+)	\$900.00	\$1,000.00
Member Day Registration	\$600.00	\$600.00
Non Member Day Registration	\$700.00	\$700.00
Speaker Full Registration	\$800.00	\$800.00
Speaker Day Registration	\$500.00	\$500.00

**Note: A late fee of \$150.00 applies for all registrations received after 1 July 2012.**

\*PMGlobal Membership rates are available to those who register as a member of PMGlobal on the PMGlobal website.

\*\*Membership rates are available to those who are a member of the Conference's supporters or sponsors

### REGISTRATION INCLUSIONS

#### Full Registrations include:

- Entry to all Conference sessions (Wednesday and Thursday)
- Arrival tea and coffee, morning tea, lunch and afternoon tea daily
- One ticket to the Welcome Reception (Tuesday, 14 August 2012)
- One ticket to the Conference Dinner (Wednesday, 15 August 2012)
- Access to the Trade Exhibition
- Conference materials

#### Day Registration inclusions:

- Entry to all Conference sessions held on registration day
- Arrival tea and coffee, morning tea, lunch and afternoon tea on registered day
- Access to the Trade Exhibition on registered day
- Conference materials

## REGISTRATION TERMS & CONDITIONS

### Payment

All prices are in Australian dollars and are GST inclusive. Payment can be made by cheque or credit card. Cheques must be made in Australian currency, drawn on an Australian Bank and made payable to *Eventcorp Pty Ltd - PMOZ* acting as Agents ABN 15 125 587 546. Payment by credit card is acceptable for Visa, MasterCard and American Express card.

Faxed registration forms are acceptable only if payment is by credit card. Please post registration forms with accompanying cheques or credit card details. Registrations will not be confirmed until payment is received. Please refer to Manual Interaction Fee below for details of fees payable.

All credit card payments incur a 3% surcharge when registering.

### Manual Interaction Fee

Self-managed online registrations at [www.pmoz.com.au](http://www.pmoz.com.au) with direct debit or credit card payment do not attract a manual interaction fee. Submission of a manual registration form, payment by cheque, printing of invoices and replacement delegates will attract a manual interaction fee of \$22.00 per registration.

### Confirmation of bookings and changes

Registrations, accommodation and applicable fees will be acknowledged via email. When you register online you will be provided with an access key. This will enable you to confirm/edit your details online until **Thursday, 9 August 2012**. The cut off date for online registration is **Thursday, 9 August 2012**. Registrations will be accepted after this date, however will not be processed until on-site at the Conference.

### Late Fee

All Registrations received from **Sunday, 1 July 2012** will be applicable to a late fee of \$150.00 per registration. This fee will be implied for all registrations, regardless of registration process.

### Cancellations and refunds

Cancellations must be made in writing to the Conference Office. Cancellations received before **Friday, 15 June 2012** will be entitled to a full refund, less an administration fee of \$220.00. After this date, no refunds will apply, however substitute delegates will be welcome.

### Disclaimer

All information is correct at time of printing. The Conference organisers reserve the right to change speakers, events and/or time slots, dates, prices and other details as necessary. All prices quoted in this brochure include GST. The organisers reserve the right to charge delegates for the correct amount where the wrong amount of money has been provided.

### Managed by

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