

November 23, 2018

Ms. Carmelita R. Alvarez
Supervising Auditor
Water Districts Audit Group
Commission on Audit
Regional Government Center, Maimpis,
San Fernando City, Pampanga 2000

Thru: **Ms. Josephine Santos**Audit Team Leader

Dear Madam:

Greetings!

We hereby submit ORIWAD's Report on Ageing of Cash Advance and Cash Advance Report with outstanding balance of fifty thousand pesos (P50,000) and above as of November 15, 2018 for your appropriate action.

porate Government Sector .

Kindly acknowledge receipt.

Thank you and our best regards.

Respectfully yours,

DAPHNE N. CAJAYON General Manager



ORION WATER DISTRICT

REPORT ON AGEING OF CASH ADVANCE

Schedule of Advances to Officers and Employees
As of November 15, 2018

г	_	_	_	Т	_	_	_	_	_	_		
						L.	2	, _		No.	•	
						Cash Advance for Special Purpose	2 Cash Advance for Foreign Travel	Cash Advance for Local Travel		Name/Designation		4
						NONE	NONE	NONE		Advance	Purpose of Cash	
						n/a	n/a	n/a		Cash Advance	Date of	
						n/a	n/a	n/a		Check#		
						1				Amount	Total	
						-				30 Days	Less than	
						ı		-		days	31 - 60	
							1	•		days	Less than 31 - 60 61 - 365 Over 1	
					9	1	•	'		year	Over 1	
										Kemarks		

CERTIFIED CORRECT:

ILIBETH F. CALDERON
Accounting Processor A

APPROVED BY:

DAPHNE N. CAJAYON
General Manager

& F. SANTUS

Andit Team leader

Orion Water District Province of Bataan

List of Officials and Employees With Outstanding Cash Advances of P50,000.00 and Above Aged 30 Days or Over or Over from Due Date of Liquidation per COA Circular No. 97-002 and Status of Submission of Required Documents per COA Memorandum No. 2004-014 As of November 15, 2018

		_					_			
ယ	2	1			No.					
		NONE	Name							
			Designation							
			Amount							
			Date of Cash Advance							
			Purpose of Cash Advances							
			Liquidation	Cash Advance/	Statement of		Status o			
			Letter	vance/ Demand			of Submissi			
,			Voucher	Copy of	Certified		on of Follow			
			Check	Paid	Copy of	Certified	status of Submission of Following Documents (Pls. Check)			
			Report	Narrative			its (Pls. Che			
			Remarks				ck)			

Certified Correct:

LILIBETH CALDERON

Accounting Processor A

Approved by:

DAPHNE N. CAJAYON General Manager

TILLE SANTIS

Audit Team Lander