

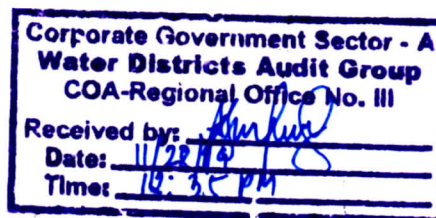


ORION WATER DISTRICT

November 26, 2019

Ms. Carmelita R. Alvarez
Supervising Auditor
Water Districts Audit Group
Commission on Audit
Regional Government Center, Maimpis,
San Fernando City, Pampanga 2000

Thru: **Ms. Josephine Santos**
Audit Team Leader



Dear Madam:

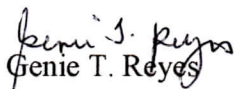
Greetings!

We hereby submit ORIWAD's Report on Ageing of Cash Advance and Cash Advance Report with outstanding balance of fifty thousand pesos (P50,000) and above as of November 15, 2019 for your appropriate action.

Kindly acknowledge receipt.

Thank you and our best regards.

Very truly yours,


Genie T. Reyes
Acting General Manager



ORION WATER DISTRICT

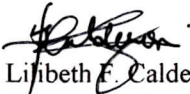
REPORT ON AGEING OF CASH ADVANCE

Schedule of Advances to Officers and Employees


As of November 15, 2019

No.	Name/Designation	Purpose of Cash Advance	Date of Cash Advance	Check#	Total Amount	Less than 30 Days	31 - 60 days	61 - 365 days	Over 1 year	Remarks
1	Cash Advance for Local Travel	NONE	n/a	n/a	-	-	-	-	-	
2	Cash Advance for Foreign Travel	NONE	n/a	n/a	-	-	-	-	-	
3	Cash Advance for Special Purpose	NONE	n/a	n/a	-	-	-	-	-	

Certified Correct:


Libeth F. Calderon
Sr. Accounting Processor B

Approved by:


Genie T. Reyes
Acting General Manager

Verified by:


Josephine E. Santos
Audit Team Leader

**Orion Water District
Province of Bataan**


List of Officials and Employees With Outstanding Cash Advances of P50,000.00 and Above Aged 30 Days or Over or Over from Due Date of
Liquidation per COA Circular No. 97-002 and Status of Submission of Required Documents per COA Memorandum No. 2004-014
As of November 15, 2019

No.	Name	Designation	Amount	Date of Cash Advance	Purpose of Cash Advances	Status of Submission of Following Documents (Pls. Check)					
									Certified		
						Statement of		Certified	Copy of		
						Cash Advance/ Liquidation	Demand Letter	Copy of Voucher	Paid Check	Narrative Report	Remarks
1	NONE										
2											
3											

Certified Correct:


Lilibeth F. Calderon
Sr. Accounting Processor B

Approved by:


Genie T. Reyes
Acting General Manager

Verified by:

Josephine E. Santos
Audit Team Leader