

**FORM A**  
**PERFORMANCE TARGETS**

**LWD NAME: ORION WATER DISTRICT (ORIWAD)**

MF0s AND PERFORMANCE INDICATORS		FY 2018 ACTUAL ACCOMPLISHMENT	FY 2019 TARGET	RESPONSIBLE OFFICE / UNIT	FY 2019 ACTUAL ACCOMPLISHMENT RATE	ACCOMPLISHMENT RATE	REMARKS
<b>A. Water Facility Service Management</b>							
<b>2019 Budget</b>							
PI 1 (Quantity) Access to potable water	Percentage of barangay with access to potable water against the total number of barangays within the coverage of the LWD	<b>6,232 Households</b>	6,732 Households	Technical	<b>6,381 active concessionaires or Household / 6,732 Household</b>	<b>95%</b>	Rehabilitation and Upgrading of mainlines and Expansion of service area in these certain barangays in Orion- Sto. Domingo, Lati to Daan Bilolo, Daan Bago and Villa Angeles, Balagtas, Subil II. Drilling of new water source at Brgy. Wawa.
PI 2 (Quality) Reliability of service	Percentage of household connections receiving 24/7 supply of water	<b>100% (6,232 out of 6,232 Households)</b>	100%	Technical	<b>100% (6,381 out of 6,381 households)</b>	<b>100%</b>	All concessionaires receive 24 hour adequate water supply.
PI 3 (Timeliness) Adequacy	Source Capacity of LWD to meet demands for 24/7 supply of water	174%	250%	Technical	Total Rated Capacity – 3,144,412.56 cu.m. Total Demand Requirement - 1,164,532.50 cu.m. <b>270%</b>	<b>108%</b>	Two new water sources of ORIWAD this Y2019. (1) Canyon Ville Subdivision acquired through donation/ turn-over by the developer (2) Drilling of new well in Pag-asa, Wawa.
<b>B. Water Distribution Service Management</b>							
<b>2019 Budget</b>							
PI 1 (Quantity) NRW	Percentage of unbilled water to water production	20%	20%	Technical and Commercial	<b>20%</b>	<b>100%</b>	Proper installation of pipelines to prevent leaks. Leak repair is always prioritized, even after office hours & weekends.
PI 2 (Quality) Potability	Average deviation from PNSDW (chlorine residual requirements) from January 1 to December 31	0.3 – 0.8 Always within the acceptable range	0.3 – 0.8	Technical	0.3 – 0.7	<b>100%</b>	Minimum chlorine residue in our water sources. Always within the acceptable range.
PI 3 (Timeliness) Adequacy/ Reliability of Service	Average response time to restore service when there are interruptions based on the Citizen's Charter of LWD proposed for approval by CSC	For minor repairs, within 30 mins. Maximum of 8 hours for major repairs (depending on the scale of repair).	Within 30 mins. for minor repairs Max 8 hours for major repairs	Technical	Minor repairs - Within 30 mins. Major repairs – Max of 8 hours	<b>100%</b>	The Technical team immediately repairs leaks & other problems that causes water interruption or water supply problems, even during weekends and after office hours. Purchased several units of

							generators for continuous water supply during power failures/ interruptions.
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**FORM A**  
**PERFORMANCE TARGETS**

**LWD NAME: ORION WATER DISTRICT (ORIWD)**

MFOs AND PERFORMANCE INDICATORS		FY 2018 ACTUAL ACCOMPLISHMENT	FY 2019 TARGET	RESPONSIBLE OFFICE / UNIT	FY 2019 ACTUAL ACCOMPLISHMENT RATE	ACCOMPLISHMENT RATE	REMARKS
<b>Support to Operation</b>							
<b>2019 Budget</b>							
PI 1 Staff Productivity Index	The Staff Productivity Index of one (1) position for every one hundred (100) service connections for Category D, and one hundred twenty (120) service connections for Categories A to C, shall be strictly observed in the determination of the total number of positions in a LWD	<b>1:208 Ratio</b>  As of December 31, 2018 30 employees vs 6,232 active connections	1:200 Ratio	Admin & Commercial	<b>1:228 Ratio</b>  <b>As of December 31, 2019</b> <b>28 employees vs</b> <b>6,381 active</b>	<b>114%</b>	Increase in concessionaires because of various projects: mainline expansion and rehabilitation of distribution lines for improved water flow (upgrading of mainlines / increase in pipe diameter).
PI 2 Affordability	Reasonableness/Affordability of water rates to consumers with access connections. Water rate for the 1 <sup>st</sup> cu.m. must not exceed 5% of the average income of LIG.	Water rate for 1 <sup>st</sup> cu.m. – P150.00 Average Income of LIG – P12,238.00 5% of Average Income of LIG – P611.90	No water rate increase for 2018. No increase in membership fee also.	Admin & Commercial	Same water rate. No increase.	<b>100%</b>	Last increase on Sept 10, 2010 w/ public hearing. No plans for water rate increase in the succeeding years. Our present rate can sustain our OPEX.
PI 3 Customer Satisfaction	Percentage of Customer Complaints acted upon against received complaints	100%	100%	Tech & Commercial	100%	100%	The District immediately resolve all complaints the soonest possible time.
<b>General Administration and Support Services (GASS)</b>							
<b>2019 Budget</b>							
PI 1	Financial viability & sustainability of LWD operations (Collection Ratio, Operating Ratio, Current Ratio)	Collection Efficiency – 93.46%  + Net Balance in the Average Net Income for 12 months – ₱334,163.06  Current Ratio – 5.08	Collection Efficiency – 93%  + Net Balance in the Average Net Income for 12 months – ₱416,123.12  Current Ratio – 4	Admin & Commercial	<b>Collection Efficiency – 90.53%</b>  + Net Balance in the Average Net Income for 12 months – ₱340,788.10  <b>Current Ratio – 4.77</b>	<b>97%</b>  <b>82%</b>  <b>1.19%</b>	

**FORM A**

# PERFORMANCE TARGETS


LWD NAME: ORION WATER DISTRICT (ORIWD)

MFOs AND PERFORMANCE INDICATORS		FY 2018 ACTUAL ACCOMPLISHMENT	FY 2019 TARGET	RESPONSIBLE OFFICE / UNIT	FY 2019 ACTUAL ACCOMPLISHMENT RATE	ACCOMPLISHMENT RATE	REMARKS
PI 2	a. Compliance with COA reporting requirements Submission of five financial reports i.e. Statement of Financial Position, Statement of Income and Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statement, Report on Ageing of Cash Advance	All required reports submitted to COA on time.	On or before February 14	Administration and Finance Section	All required reports submitted to COA on time.	100%	Orion Water District has been consistent in submitting all reportorial requirements on time.
	b. Compliance with LWUA reporting requirements in accordance to content and period of submission i.e. MDS, Financial Statements, Microbiological /Physical Chemical /Chlorine residual report, Approved WD budget with Annual Procurement Plan, Annual Report	All required reports submitted to LWUA on time.	100% compliance on time	Administration, Commercial & Technical	All required reports submitted to LWUA on time.	100%	Orion Water District has been consistent in submitting all reportorial requirements on time.
PI 3	Compliance to COA AOM	<b>50%</b> As per COA's Financial Audit Report, from the total 18 AOMs, 9 are fully implemented, 5 are partially implemented while the remaining 4 are not yet implemented.	<b>30%</b> Resolve at least 30% of COA findings stated in the COA AOM 2016 & 2017 issued to the agency last June 7, 2018.	Administration, Commercial & Technical	<b>94.44%</b> As per COA's Financial Audit Report, from the total 18 AOMs, 17 are fully implemented, 1 is partially implemented.	<b>314.80%</b>	

**FORM A  
PERFORMANCE TARGETS**

MFOs AND PERFORMANCE INDICATORS		FY 2018 ACTUAL ACCOMPLISHMENT	FY 2019 TARGET	RESPONSIBLE OFFICE / UNIT	FY 2019 ACTUAL ACCOMPLISHMENT RATE	ACCOMPLISHMENT RATE	REMARKS
PI 4	Budget Utilization Rate (BUR)	85%	85%	Administration & Technical	98%	<b>115%</b>	ORIWAD is continuously upgrading its facilities. Drilling of a new well, acquisition of water source through donation/turnover , construction of new pump houses, , mainline expansion & rehabilitation, and procurement of machines & equipment (spare pumps and motor, generator sets), acquisition of lot were accomplished in 2019.

Recommending Approval:

  
Edna B. Ramos  
Planning Officer

date

Prepared by:

  
Lilibeth F. Salderon  
Budget Officer

date

Approved by:

  
Genie T. Reyes  
Acting General Manager/Agency Head

date

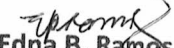
FORM A-1

DETAILS OF DELIVERY UNIT/OFFICE PERFORMANCE INDICATORS AND TARGETS

LWD NAME: ORION WATER DISTRICT (ORIWAD)

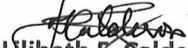
Major Final Outputs / Responsible Bureaus	Performance Indicator 1	FY 2019 TARGET for Performance Indicator 1	FY ACCOMPLISHMENT for Performance Indicator 1	Performance Indicator 2	FY 2019 TARGET for PI 2	FY 2019 ACCOMPLISHMENT for PI 2	Performance Indicator 3	FY 2019 TARGET for Performance Indicator 3	FY 2019 ACCOMPLISHMENT for PI 3	Remarks
<b>A. Water Facility Service Management</b>										
Delivery Unit 1 Delivery Unit 2 Delivery Unit 3	Quantity	6,732 Households	95% 6,381 HH / 6,732HH	Quality	100%	100%	Timeliness	250%	270%	All Performance Indicator targets were met. Source capacity of our water sources delivered much more than the required.
<b>B. Water Distribution Service Management</b>										
Delivery Unit 1 Delivery Unit 2 Delivery Unit 3	Quantity	20%	20%	Quality	0.3 – 0.8	0.3 – 0.7	Timeliness	30 minutes	Within 30 minutes./ 100%	101% accomplishment rate for NRW based on set target. 100% achievement for the other 2 Performance Indicators.
<b>C. Support to Operations (STO)</b>										
Delivery Unit 1 Delivery Unit 2 Delivery Unit 3	Staff Productivity Index	1:200	1:228	Affordability	Water Rate for 1 <sup>st</sup> cu.m. – P150.00	Same water rate. No increase.	Customer Satisfaction	100%	100%	104% achievement for Staff Ratio. And 100% for the last 2 Performance Indicators.
<b>D. General Administration and Support Services (GASS)</b>										
Delivery Unit 1 Delivery Unit 2 Delivery Unit 3	Financial Viability	Collection Efficiency – 93.46% + Net Balance in the Average Net Income for 12 months – ₱334,163.06 Current Ratio – 5.08	Collection Efficiency – 93% + Net Balance in the Average Net Income for 12 months – ₱416,123.12 Current Ratio – 4	Compliance with COA & LWUA Reporting Requirements	a) COA - On or before February 14, 2019 b) LWUA – monthly submission	Always submitted prior the deadline.	PI 3 Compliance to COA AOM PI 4 Budget Utilization Rate	30% 85%	94.44% 98%	The financial aspect of operations has always been outstanding (collections, operational expenses, savings). ORIWAD is consistent in the timely submission of reports.

Recommending Approval:

  
Edna B. Ramos  
Planning Officer

date

Prepared by:

  
Lilibeth F. Calderon  
Budget Officer

date

Approved by:

  
Genie T. Reyes  
Acting General Manager/Agency Head

date



MODIFIED FORM A-DETAILS OF AGENCY/OFFICE PERFORMANCE REPORT

ORION WATER DISTRICT

NAME OF SERVICES	NUMBER OF STEPS		TURNAROUND TIME		NUMBER OF SIGNATURES		NUMBER OF REQUIRED DOCUMENTS		TRANSACTION COST				SUBSTANTIVE COMPLIANCE		CLIENT/CUSTOMER	
	TARGET IN FY 2019	STATUS OF STREAMLINING EFFORT	TARGET IN FY 2019	STATUS OF STREAMLINING EFFORT	TARGET IN FY 2019	STATUS OF STREAMLINING EFFORT	TARGET IN FY 2019	STATUS OF STREAMLINING EFFORT	PRIMARY COSTS		OTHER TRANSACTION COST		COSTS		SATISFACTION RESULTS	
									TARGET IN FY 2019	STATUS OF STREAMLINING EFFORT	TARGET IN FY 2019	STATUS OF STREAMLINING EFFORT	TARGET IN FY 2019	STATUS OF STREAMLINING EFFORT	TARGET IN FY 2019	STATUS OF STREAMLINING EFFORT
NEW SERVICE APPLICATION/ NEW CONNECTION	5 steps	Maintained 5 steps	13 hours and 23 minutes	Maintained: 13 hours and 23 minutes	3 signatures	Maintained: 3 signatures	5 forms	Maintained: 5 forms	Php 2,400.00 1,060.00	Php 2,400.00 1,060.00	N/A	N/A	N/A	N/A	To attain Very satisfactory	Attained Very Satisfactory
PAYMENT OF WATER BILL	3 steps with or without regular bill	Maintained 3 steps with or without regular bill	with or without regular bill 3 minutes	Maintained with or without regular bill 3 minutes	1 signature	Maintained 1 signature	1 form	Maintained 1 form	Amount to be paid	Amount to be paid	N/A	N/A	N/A	N/A	To attain Very satisfactory	Attained Very Satisfactory
RECONNECTION OF WATER SERVICES	4 steps	Maintained 4 steps	4 hours and 13 minutes	Maintained 4 hours and 13 minutes	1 signature	Maintained 1 signature	1 form	Maintained 1 form	Water bill amount Reconnection fee Php 100.00	Water bill amount Reconnection fee Php 100.00	N/A	N/A	N/A	N/A	To attain Very satisfactory	Attained Very Satisfactory
REPAIR OF WATER PIPES AND SERVICES	3 steps	Maintained 3 steps	7 hours and 55 minutes	maintained 7 hours and 55 minutes	1 signature	Maintained 1 signature	1 form	Maintained 1 form	No fees required	No fees required	N/A	N/A	N/A	N/A	To attain Very satisfactory	Attained Very Satisfactory
DISCONNECTION OF WATER LINE VOLUNTARY	3 steps	Maintained 3 steps	30 minutes	Maintained 30 minutes	1 signature	Maintained 1 signature	1 form	Maintained 1 form	No fees required	No fees required	N/A	N/A	N/A	N/A	To attain Very satisfactory	Attained Very Satisfactory

Prepared by:

  
EDNA B. RAMOS  
Commercial Section Head

Approved by:

  
GENIE T. REYES  
Acting General Manager

# MODIFIED FORM A- DEPARTMENT/ AGENCY PERFORMANCE REPORT (PAGE 2)

## I. GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS) A. Budget Utilization Rate (BUR)

BUR	FY 2018 ACCOMPLISHMENT	FY 2019 ACCOMPLISHMENT	REMARKS
• Obligations BUR	100%	100%	
• Disbursement BUR	91%	87%	

## B. Sustained Compliance with Audit Findings

TOTAL NUMBER AUDIT RECOMMENDATION S	NUMBER OF FULLY IMPLEMENTED RECOMMENDATION S	NUMBER OF PARTIALLY IMPLEMENTED RECOMMENDATION S	NUMBER OF RECOMMENDATION S NOT IMPLEMENTED	PERCENTAGE (%) OF FULL IMPLEMENTATION
18	17	1	0	94.44%

## C. Compliance with Quarterly Submission of Financial Reports

- Quarterly BFARs:
  - 1<sup>st</sup> Quarter BFAR Date posted in online URS: N/A
  - 2<sup>nd</sup> Quarter BFAR Date posted in online URS: N/A
  - 3<sup>rd</sup> Quarter BFAR Date posted in online URS: N/A
  - 4<sup>th</sup> Quarter BFAR Date posted in online URS: N/A

- COA Financial Reports Date submitted to COA: January 29, 2019

## D. Compliance with Procurement Requirements

- FY 2019 APP-non CSE Date posted on TS Page: October 31, 2019
- Indicative FY 2020 APP-non CSE Date posted on TS Page: N/A
- FY 2020 APP-CSE Date Submitted to DBM-PS: October 22, 2019

Date posted on TS Page: October 31, 2019

- Result of FY 2018 APCPI System Date submitted to GPPB-TSO: : N/A

## II. GOOD GOVERNANCE CONDITIONS (GGC)

- A. Maintain/ Update the Transparency Seal Date update TS with all requirements: February 6, 2020

- B. Post/ Update PhilGEPS Postings Date update PhilGEPS postings: N/A  
If UNABLE to post or update the BAC Resolution, Notice of Award/ Bid Result, Actual Approved/ Awarded Contracts and/or Notices to Proceed/Purchase Orders for transactions above one million (PHP 1,000,000), submit a letter of explanation to AO25 Secretariat (see Annex 6)

Date submitted the explanation/s: \_\_\_\_\_

## C. Certificate of Agency's QMS

- Posting of certification on TS Page Date posted on TS Page: N/A
- Submission of ISO QMS certification Date submitted on SPIB: N/A

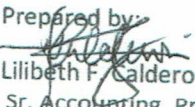
## III. Other cross-cutting requirements

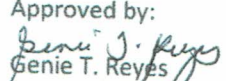
- A. Establishment and Conduct of Agency Date posted on TS Page: September 30, 2019

## B. Compliance with FOI Program

- People's FOI Manual Date emailed to PCOO: September 27, 2017  
Date posted on TS page: September 27, 2017
- Agency Information Inventory Date emailed on PCOO: January 23, 2020  
Date posted on TS page: January 23, 2020
- 2019 Summary Report and 2019 FOI Registry Date emailed to PCOO: January 23, 2020  
Date posted on TS page: January 23, 2020
- Screenshot of agency's home page Date emailed to PCOO: October 30, 2019

- C. Agency's System of Ranking Delivery Units Date posted on TS page: September 30, 2019

Prepared by:  
  
Lilibeth F. Calderon  
Sr. Accounting Processor B

Approved by:  
  
Genie T. Reyes  
Acting General Manager

**MODIFIED FORM A1- DETAILS OF AGENCY/OFFICE PERFORMANCE REPORT**

Name of Agency: ORION WATER DISTRICT

Name of Service: New Service Application/New Connection


Responsible Delivery Section: Commercial Section

Identified Clients/Customer	Number of Clients Served in 2019	Volume of Transaction in 2019
Applicant for New Connection	325	440

<u>CRITERIA</u>	<u>STATUS AS OF FY 2018</u>	<u>TARGET IN FY 2019</u>	<u>FY 2019 STATUS OF STREAMLINING</u>	<u>REMARKS</u>
1. Number of Steps	Maintained 5 steps	Maintain 5 steps	Maintained 5 steps	
2. Turnaround Time (TAT)	Maintained 13 hours and 23 minutes	Maintain 13 hours and 23 minutes	Maintained 13 hours and 23 minutes	
3. Number of signatures	Maintained 3 signatures	Maintain 3 signatures	Maintained 3 signatures	
4. Number of required documents	Maintained 5 forms	Maintain 5 forms	Maintained 5 forms	
5. Transaction Costs				
a. Primary Costs	Php 2,400.00 for membership fee Cost of materials	Php 2,400.00 for membership fee Cost of materials	Php 2,400.00 for membership fee Cost of materials	
b. Other transaction Costs	N/A	N/A	N/A	
6. Substantive Compliance Costs	N/A	N/A	N/A	
7. Client/Citizen Satisfaction Results	Attained Very Satisfactory	To attain very satisfactory	Attained very satisfactory	

Prepared by:

  
**EDNA B. RAMOS**  
COMMERCIAL SECTION-HEAD

Approved by:   
**GENIE T. REYES**  
ACTING GENERAL MANAGER



**MODIFIED FORM A1- DETAILS OF AGENCY/OFFICE PERFORMANCE REPORT**

Name of Agency: ORION WATER DISTRICT

Name of Service: Reconnection

Responsible Delivery Section: Commercial Section

Identified Clients/Customer	Number of Clients Served in 2019	Volume of Transaction in 2019
with two months unpaid water bill	1,051	1,051

<u>CRITERIA</u>	<u>STATUS AS OF FY 2018</u>	<u>TARGET IN FY 2019</u>	<u>FY 2019 STATUS OF STREAMLINING</u>	<u>REMARKS</u>
1. Number of Steps	Maintained 4 steps	Maintain 4 steps	Maintained 4 steps	
2. Turnaround Time (TAT)	Maintained 4hours and 13 minutes	Maintain 4hours and 13 minutes	Maintained 30 minutes	
3. Number of signatures	Maintained 1 signature	Maintain 1 signature	Maintained 1 signature	
4. Number of required documents	Maintained 1 form	Maintain 1 form	Maintained 1 form	
5. Transaction Costs				
a. Primary Costs	Water bill amount and reconnection fee	Water bill amount and reconnection fee	Water bill amount and reconnection fee	
b. Other transaction Costs	N/A	N/A	N/A	
6. Substantive Compliance Costs	N/A	N/A	N/A	
7. Client/Citizen Satisfaction Results	Attained Very Satisfactory	To attain Very Satisfactory	Attained Very Satisfactory	

Prepared by:

  
**EDNA B. RAMOS**

COMMERCIAL SECTION-HEAD

Approved by:

  
**GENIE T. REYES**

ACTING GENERAL MANAGER

**MODIFIED FORM A1- DETAILS OF AGENCY/OFFICE PERFORMANCE REPORT**

Name of Agency: ORION WATER DISTRICT

Name of Service: Payment of Water Bills

Responsible Delivery Section: Commercial Section

Identified Clients/Customer	Number of Clients Served in 2019	Volume of Transaction in 2019
Concessionaires with unpaid water bill	59,400	59,400

<u>CRITERIA</u>	<u>STATUS AS OF FY 2018</u>	<u>TARGET IN FY 2019</u>	<u>FY 2019 STATUS OF STREAMLINING</u>	<u>REMARKS</u>
1. Number of Steps	Maintained 3 steps	Maintain 3 steps	Maintained 3 steps	
2. Turnaround Time (TAT)	Maintained 3 minutes	Maintain 3 minutes	Maintained 3 minutes	
3. Number of signatures	Maintained 1 signature	Maintain 1 signature	Maintained 1 signature	
4. Number of required documents	Maintained 1 form	Maintain 1 form	Maintained 1 form	
5. Transaction Costs				
a. Primary Costs	Amount of Water bill to be paid	Amount of Water bill to be paid	Amount of Water bill to be paid	
b. Other transaction Costs	N/A	N/A	N/A	
6. Substantive Compliance Costs	N/A	N/A	N/A	
7. Client/Citizen Satisfaction Results	Attained Very Satisfactory	To attain very satisfactory	Attained Very Satisfactory	

Prepared by:

  
**EDNA B. RAMOS**

COMMERCIAL SECTION-HEAD

Approved by:

  
**GENIE T. REYES**

ACTING GENERAL MANAGER

**MODIFIED FORM A1- DETAILS OF AGENCY/OFFICE PERFORMANCE REPORT**

Name of Agency: **ORION WATER DISTRICT**

Name of Service: **Disconnection of twomonths unpaid water bill**

Responsible Delivery Section: **Commercial Section**

Identified Clients/Customer	Number of Clients Served in 2019	Volume of Transaction in 2019
with two months unpaid water bill	1,051	1,051

<u>CRITERIA</u>	<u>STATUS AS OF FY 2018</u>	<u>TARGET IN FY 2019</u>	<u>FY 2019 STATUS OF STREAMLINING</u>	<u>REMARKS</u>
1. Number of Steps	Maintained 3 steps	Maintained 3 steps	Maintained 3 steps	
2. Turnaround Time (TAT)	Maintained 30 minutes	Maintained 30 minutes	Maintained 30 minutes	
3. Number of signatures	Maintained 1 signature	Maintained 1 signature	Maintained 1 signature	
4. Number of required documents	Maintained 1 form	Maintained 1 form	Maintained 1 form	
5. Transaction Costs				
a. Primary Costs	No fees required	No fees required	No fees required	
b. Other transaction Costs	N/A	N/A	N/A	
6. Substantive Compliance Costs	N/A	N/A	N/A	
7. Client/Citizen Satisfaction Results	Attained Very Satisfactory	To attain Very Satisfactory	Attained Very Satisfactory	

Prepared by:

  
**EDNA B. RAMOS**

COMMERCIAL SECTION-HEAD

Approved by:

  
**GENIE T. REYES**

ACTING GENERAL MANAGER

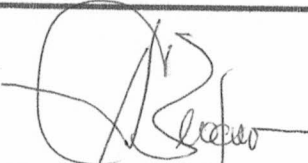
**MODIFIED FORM A1- DETAILS OF AGENCY/OFFICE PERFORMANCE REPORT**

Name of Agency: ORION WATER DISTRICT  
 Name of Service: Repair of water pipes and services  
 Responsible Delivery Section: Technical Section


Identified Clients/Customer	Number of Clients Served in 2019	Volume of Transaction in 2019
Main and Service lines leak	679	679

<u>CRITERIA</u>	<u>STATUS AS OF FY 2018</u>	<u>TARGET IN FY 2019</u>	<u>FY 2019 STATUS OF STREAMLINING</u>	<u>REMARKS</u>
1. Number of Steps	Maintained 3 steps	Maintain 3 steps	Maintained 3 steps	
2. Turnaround Time (TAT)	Maintained 7 hours and 55 minutes	Maintain 7 hours and 55 minutes	Maintained 7 hours and 55 minutes	
3. Number of signatures	Maintained 1 signature	Maintain 1 signature	Maintained 1 signature	
4. Number of required documents	Maintained 1 form	Maintain 1 form	Maintained 1 form	
5. Transaction Costs				
a. Primary Costs	No fees required	No fees required	No fees required	
b. Other transaction Costs	N/A	N/A	N/A	
6. Substantive Compliance Costs	N/A	N/A	N/A	
7. Client/Citizen Satisfaction Results	Attained Very Satisfactory	To attain Very Satisfactory	Attained Very Satisfactory	

Prepared by:

  
**ALEXANDER C. TEODORO**  
 TECHNICAL SECTION-HEAD

Approved by:

  
**GENIE T. REYES**  
 ACTING GENERAL MANAGER



## MODIFIED FORM A- DEPARTMENT/ AGENCY PERFORMANCE REPORT (PAGE 2)

### I. GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS)

#### A. Budget Utilization Rate (BUR)

BUR	FY 2018 ACCOMPLISHMENT	FY 2019 ACCOMPLISHMENT	REMARKS
• Obligations BUR	100%	100%	
• Disbursement BUR	91%	87%	

#### B. Sustained Compliance with Audit Findings

TOTAL NUMBER AUDIT RECOMMENDATION S	NUMBER OF FULLY IMPLEMENTED RECOMMENDATION S	NUMBER OF PARTIALLY IMPLEMENTED RECOMMENDATION S	NUMBER OF RECOMMENDATION S NOT IMPLEMENTED	PERCENTAGE (%) OF FULL IMPLEMENTATION
18	17	1	0	94.44%

#### C. Compliance with Quarterly Submission of Financial Reports

- Quarterly BFARs:
 

1 <sup>st</sup> Quarter BFAR	Date posted in online URS: <u>N/A</u>
2 <sup>nd</sup> Quarter BFAR	Date posted in online URS: <u>N/A</u>
3 <sup>rd</sup> Quarter BFAR	Date posted in online URS: <u>N/A</u>
4 <sup>th</sup> Quarter BFAR	Date posted in online URS: <u>N/A</u>

- COA Financial Reports Date submitted to COA: January 29, 2019

#### D. Compliance with Procurement Requirements

- FY 2019 APP-non CSE Date posted on TS Page: October 31, 2019
- Indicative FY 2020 APP-non CSE Date posted on TS Page: N/A
- FY 2020 APP-CSE Date Submitted to DBM-PS: October 22, 2019  
Date posted on TS Page: October 31, 2019
- Result of FY 2018 APCPI System Date submitted to GPPB-TSO: N/A

### II. GOOD GOVERNANCE CONDITIONS (GGC)

#### A. Maintain/ Update the Transparency Seal Date update TS with all requirements: February 6, 2020

#### B. Post/ Update PhilGEPS Postings Date update PhilGEPS postings: N/A

If UNABLE to post or update the BAC Resolution, Notice of Award/ Bid Result, Actual Approved/ Awarded Contracts and/or Notices to Proceed/Purchase Orders for transactions above one million (PHP 1,000,000), submit a letter of explanation to AO25 Secretariat (see Annex 6)

Date submitted the explanation/s: \_\_\_\_\_

#### C. Certificate of Agency's QMS

- Posting of certification on TS Page Date posted on TS Page: N/A
- Submission of ISO QMS certification Date submitted on SPIB: N/A

### III. Other cross-cutting requirements

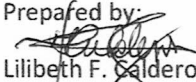
#### A. Establishment and Conduct of Agency Date posted on TS Page: September 30, 2019

#### B. Compliance with FOI Program

- People's FOI Manual Date emailed to PCOO: September 27, 2017  
Date posted on TS page: September 27, 2017
- Agency Information Inventory Date emailed on PCOO: January 23, 2020  
Date posted on TS page: January 23, 2020
- 2019 Summary Report and 2019 FOI Registry Date emailed to PCOO: January 23, 2020  
Date posted on TS page: January 23, 2020
- Screenshot of agency's home page Date emailed to PCOO: October 30, 2019

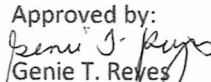
#### C. Agency's System of Ranking Delivery Units Date posted on TS page: September 30, 2019

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