

Hermosa Water District
Procurement Monitoring Report as of June 30, 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Actual Procurement Activity							
					Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution Recommending Award
COMPLETED PROCUREMENT ACTIVITIES												
	Purchase of office supplies	All departments	NO	Shopping								
	Purchase of printer toner cartridge for Accounting Department	Finance Section	NO	Shopping								
	Purchase of office supplies	All departments	NO	Shopping								
	Purchase of Cash Register Tapes and Ribbon Cartridge for Cashier	Commercial Section	NO	Shopping		23-Jan-25						
	Purchase of chlorine for water treatment	Production Section	NO	Shopping		18-Mar-25						
	Purchase of service connection materials	Engineering Section	NO	Shopping		30-Oct-24						
	Purchase of 3000VA UPS	Admin Section	NO	Shopping		23-Jan-25						
	Purchase of service connection materials	Engineering Section	NO	Shopping		11-Oct-24						
	Purchase of service connection materials	Engineering Section	NO	Shopping		04-Feb-25						
	Purchase of brass safety valve	Engineering Section	NO	Shopping		11-Mar-25						
	Purchase of uPVC Pipes for expansion projects	Engineering Section	NO	Shopping		03-Apr-25						
	Purchase of volumetric water meter	Engineering Section	NO	NP-53.9 - Small Value Procurement		30-Apr-25						
	Purchase of projector	All departments	NO	Shopping		23-Jan-25						
	Purchase of printer for cashier and accounting department	Admin/Finance Section	NO	Shopping		07-Apr-25						
	Purchase of 6 sets All in One PC and 2 units Laptop	Admin/Finance Section	NO	Shopping		13-May-25						
	Purchase of 1 unit Submersible Pump and 1 unit Generator	Production Section	NO	NP-53.9 - Small Value Procurement		29-Apr-25						
	Purchase of tools for maintenance man	Engineering Section	NO	Shopping		24-Feb-25						
	Replacement of cabinet at Cashier's section	Admin Section	NO	Shopping								
	Purchase of office furnitures	All departments	NO	Shopping		07-Apr-25						
	Purchase of 3 drawer filing cabinet	Finance Section	NO	Shopping		25-Apr-25						
ON-GOING PROCUREMENT ACTIVITIES												
	Variable Frequency Drive, 20Hp, 230V, 3 Phase for upgrading of pumping equipment at Balsik PS	Production Section	NO	NP-53.9 - Small Value Procurement		3-Jun-25						
	Purchase of 2 units 26 KVA Diesel Generator Set	Production Section	NO	NP-53.9 - Small Value Procurement		19-Jun-25						
	Purchase of service connection materials	Engineering Section	NO	Shopping		25-Jun-25						
	Purchase of HDPE Tubing	Engineering Section	NO	Shopping		27-Jun-25						

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Actual Procurement Activity					Source of Funds	ABC (PhP)		
					Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance		Total	MOOE	CO
COMPLETED PROCUREMENT ACTIVITIES													
	Purchase of office supplies	All departments	NO	Shopping				17-Jan-25	17-Jan-25	Corporate Budget	17,500.00	17,500.00	
	Purchase of printer toner cartridge for Accounting Department	Finance Section	NO	Shopping				05-Feb-25	05-Feb-25	Corporate Budget	15,000.00	15,000.00	
	Purchase of office supplies	All departments	NO	Shopping				07-Feb-25	07-Feb-25	Corporate Budget	30,000.00	30,000.00	
	Purchase of Cash Register Tapes and Ribbon Cartridge for Cashier	Commercial Section	NO	Shopping				25-Feb-25	25-Feb-25	Corporate Budget	53,000.00	53,000.00	
	Purchase of chlorine for water treatment	Production Section	NO	Shopping				25-Apr-25	25-Apr-25	Corporate Budget	300,000.00	300,000.00	
	Purchase of service connection materials	Engineering Section	NO	Shopping				09-Jan-25	09-Jan-25	Corporate Budget	445,020.00	445,020.00	
	Purchase of 3000VA UPS	Admin Section	NO	Shopping				05-Mar-25	05-Mar-25	Corporate Budget	13,000.00	13,000.00	
	Purchase of service connection materials	Engineering Section	NO	Shopping				13-Jan-25	13-Jan-25	Corporate Budget	346,530.00	346,530.00	
	Purchase of service connection materials	Engineering Section	NO	Shopping				18-Mar-25	18-Mar-25	Corporate Budget	488,000.00	488,000.00	
	Purchase of brass safety valve	Engineering Section	NO	Shopping				29-Apr-25	29-Apr-25	Corporate Budget	256,520.00	256,520.00	
	Purchase of uPVC Pipes for expansion projects	Engineering Section	NO	Shopping				16-May-25	16-May-25	Corporate Budget	180,000.00	180,000.00	
	Purchase of volumetric water meter	Engineering Section	NO	NP-53.9 - Small Value Procurement				15-May-25	15-May-25	Corporate Budget	1,325,000.00	1,325,000.00	
	Purchase of projector	All departments	NO	Shopping				05-Mar-25	05-Mar-25	Corporate Budget	26,000.00	26,000.00	
	Purchase of printer for cashier and accounting department	Admin/Finance Section	NO	Shopping				21-May-25	21-May-25	Corporate Budget	23,000.00	23,000.00	
	Purchase of 6 sets All in One PC and 2 units Laptop	Admin/Finance Section	NO	Shopping				20-Jun-25	20-Jun-25	Corporate Budget	290,000.00	290,000.00	
	Purchase of 1 unit Submersible Pump and 1 unit Generator	Production Section	NO	NP-53.9 - Small Value Procurement				05-May-25	05-May-25	Corporate Budget	60,000.00	60,000.00	
	Purchase of tools for maintenance man	Engineering Section	NO	Shopping				18-Mar-25	18-Mar-25	Corporate Budget	88,700.00	88,700.00	
	Replacement of cabinet at Cashier's section	Admin Section	NO	Shopping				21-Apr-25	21-Apr-25	Corporate Budget	37,500.00	37,500.00	
	Purchase of office furnitures	All departments	NO	Shopping				19-May-25	19-May-25	Corporate Budget	128,500.00	128,500.00	
	Purchase of 3 drawer filing cabinet	Finance Section	NO	Shopping				27-May-25	27-May-25	Corporate Budget	15,000.00	15,000.00	
Total Alloted Budget of Procurement Activities													
Total Contract Price of Procurement Activities Conducted													
Total Savings (Total Alloted Budget - Total Contract Price)													
ON-GOING PROCUREMENT ACTIVITIES													
	Variable Frequency Drive, 20Hp, 230V, 3 Phase for upgrading of pumping equipment at Balsik PS	Production Section	NO	NP-53.9 - Small Value Procurement						Corporate Budget	470,000.00	470,000.00	
	Purchase of 2 units 26 KVA Diesel Generator Set	Production Section	NO	NP-53.9 - Small Value Procurement						Corporate Budget	900,000.00	900,000.00	
	Purchase of service connection materials	Engineering Section	NO	Shopping						Corporate Budget	954,995.00	954,995.00	
Total Alloted Budget of On-going Procurement Activities												2,469,195.00	

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurem ent Activity?	Mode of Procurement	Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation						Remarks (Explaining changes from original estimate)	
					Total	MOOE	CO		Pre-bid Conf	Eligibilit y Check	Sub/Open of Bids	Bid Evaluati on	Post Qual	Delivery/ Completion / Acceptance (if applicable)		
COMPLETED PROCUREMENT ACTIVITIES																
	Purchase of office supplies	All departments	NO	Shopping	16,904.40	16,904.40										
	Purchase of printer toner cartridge for Accounting Department	Finance Section	NO	Shopping	14,112.00	14,112.00										
	Purchase of office supplies	All departments	NO	Shopping	29,560.00	29,560.00										
	Purchase of Cash Register Tapes and Ribbon Cartridge for Cashier	Commercial Section	NO	Shopping	50,000.00	50,000.00										
	Purchase of chlorine for water treatment	Production Section	NO	Shopping	225,000.00	225,000.00										
	Purchase of service connection materials	Engineering Section	NO	Shopping	434,370.00	434,370.00										
	Purchase of 3000VA UPS	Admin Section	NO	Shopping	11,448.00	11,448.00										
	Purchase of service connection materials	Engineering Section	NO	Shopping	271,295.00	271,295.00										
	Purchase of service connection materials	Engineering Section	NO	Shopping	465,235.00	465,235.00										
	Purchase of brass safety valve	Engineering Section	NO	Shopping	152,936.00	152,936.00										
	Purchase of uPVC Pipes for expansion projects	Engineering Section	NO	Shopping	145,800.00	145,800.00										
	Purchase of volumetric water meter	Engineering Section	NO	NP-53.9 - Small Value Procurement	1,317,500.00	1,317,500.00										
	Purchase of projector	All departments	NO	Shopping	24,274.00	24,274.00										
	Purchase of printer for cashier and accounting department	Admin/Finance Section	NO	Shopping	20,500.00	20,500.00										
	Purchase of 6 sets All in One PC and 2 units Laptop	Admin/Finance Section	NO	Shopping	281,964.00	281,964.00										
	Purchase of 1 unit Submersible Pump and 1 unit Generator	Production Section	NO	NP-53.9 - Small Value Procurement	54,500.00	54,500.00										
	Purchase of tools for maintenance man	Engineering Section	NO	Shopping	88,695.00	88,695.00										
	Replacement of cabinet at Cashier's section	Admin Section	NO	Shopping	36,370.00	36,370.00										
	Purchase of office furnitures	All departments	NO	Shopping	122,887.00	122,887.00										
	Purchase of 3 drawer filing cabinet	Finance Section	NO	Shopping	10,999.00	10,999.00										
Total Contract Price of Procurement Actitvites Conducted																

ON-GOING PROCUREMENT ACTIVITIES													
Variable Frequency Drive, 20Hp, 230V, 3 Phase for upgrading of pumping equipment at Balsik PS	Production Section	NO	NP-53.9 - Small Value Procurement	459,800.00	459,800.00								
Purchase of 2 units 26 KVA Diesel Generator Set	Production Section	NO	NP-53.9 - Small Value Procurement										
Purchase of service connection materials	Engineering Section	NO	Shopping	838,065.00	838,065.00								
Purchase of HDPE Tubing	Engineering Section	NO	Shopping	131,010.00	131,010.00								
Total													

Prepared by:


ELIZABETH ANN S. YANDOC
BAC Secretariat

Recommended for Approval by:


MARY ANN V. FLORES
BAC Chairperson

APPROVED:


ENGR. GIDEON S. DE LEON
General Manager

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ON-GOING PROCUREMENT ACTIVITIES														
Total							1,428,875.00							

Prepared by:


ELIZABETH ANN S. YANDOC
BAC Secretariat

Recommended for Approval by:


MARY ANN V. FLORES
BAC Chairperson

APPROVED: 
ENGR. GIDEON S. DE LEON
General Manager