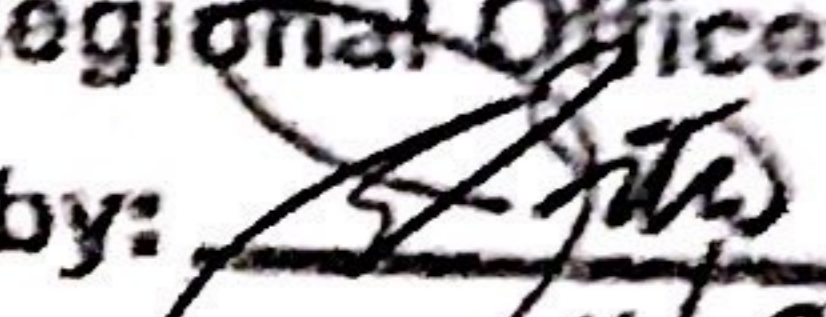


Corporate Government
Water Districts Audit Group
 COA-Regional Office No. III
 Received by: 
 Date: 11/29/2023
 Time: _____

Hermosa Water District
Province of Bataan

List of Officials and Employees With Outstanding Cash Advances of P50,000.00 and Above Aged 30 Days or Over or Over from Due Date of
 Liquidation per COA Circular No. 97-002 and Status of Submission of Required Documents per COA Memorandum No. 2004-014
 As of November 15, 2023

No.	Name	Designation	Amount	Date of Cash Advance	Purpose of Cash Advances	Status of Submission of Following Documents (Pls. Check)					
						Statement of		Certified	Certified	Certified	
						Cash Advance/	Demand	Copy of	Copy of	Copy of	
						Liquidation	Letter	Voucher	Check	Report	Remarks
1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2											
3											

Prepared by:

 Almira D. Cruz
 Corporate Budget Specialist A

Noted by:

 Engr. Gideon S. De Leon
 General Manager

Verified by:

 Ms. Josephine E. Santos
 Audit Team Leader- Water Districts Audit Group (COA)

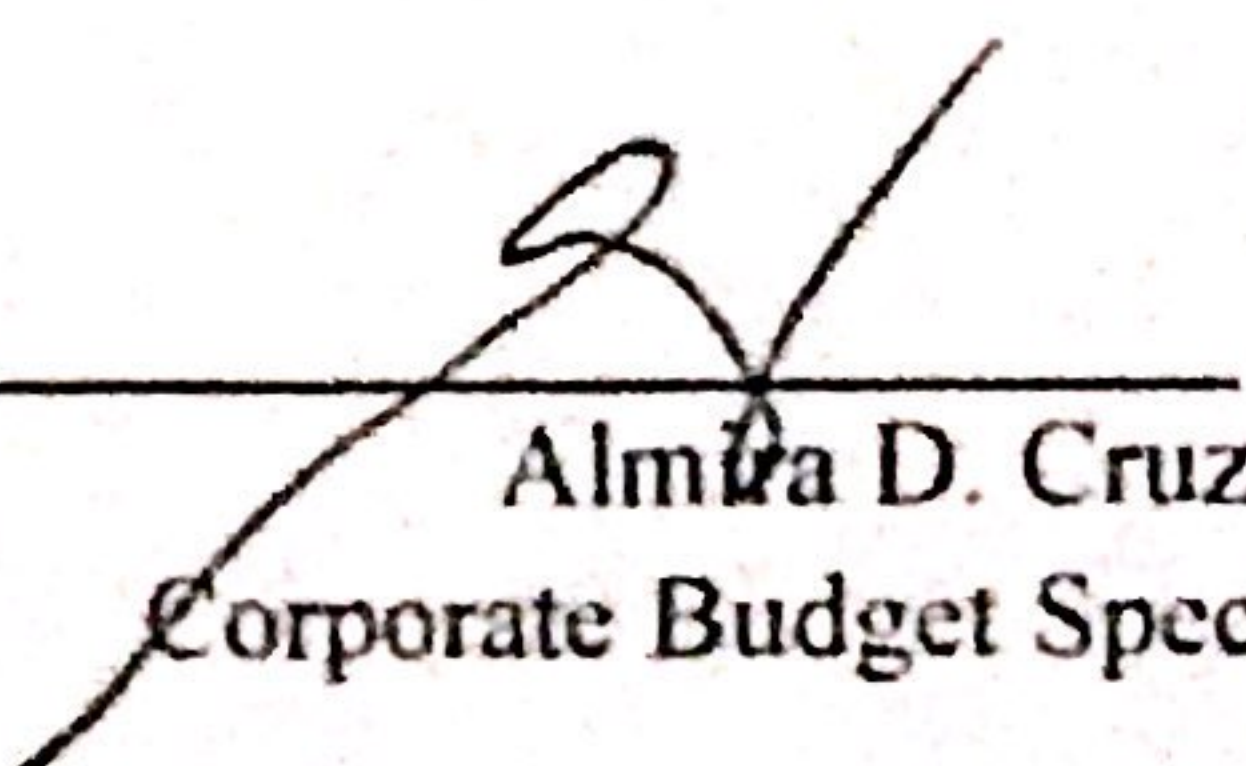


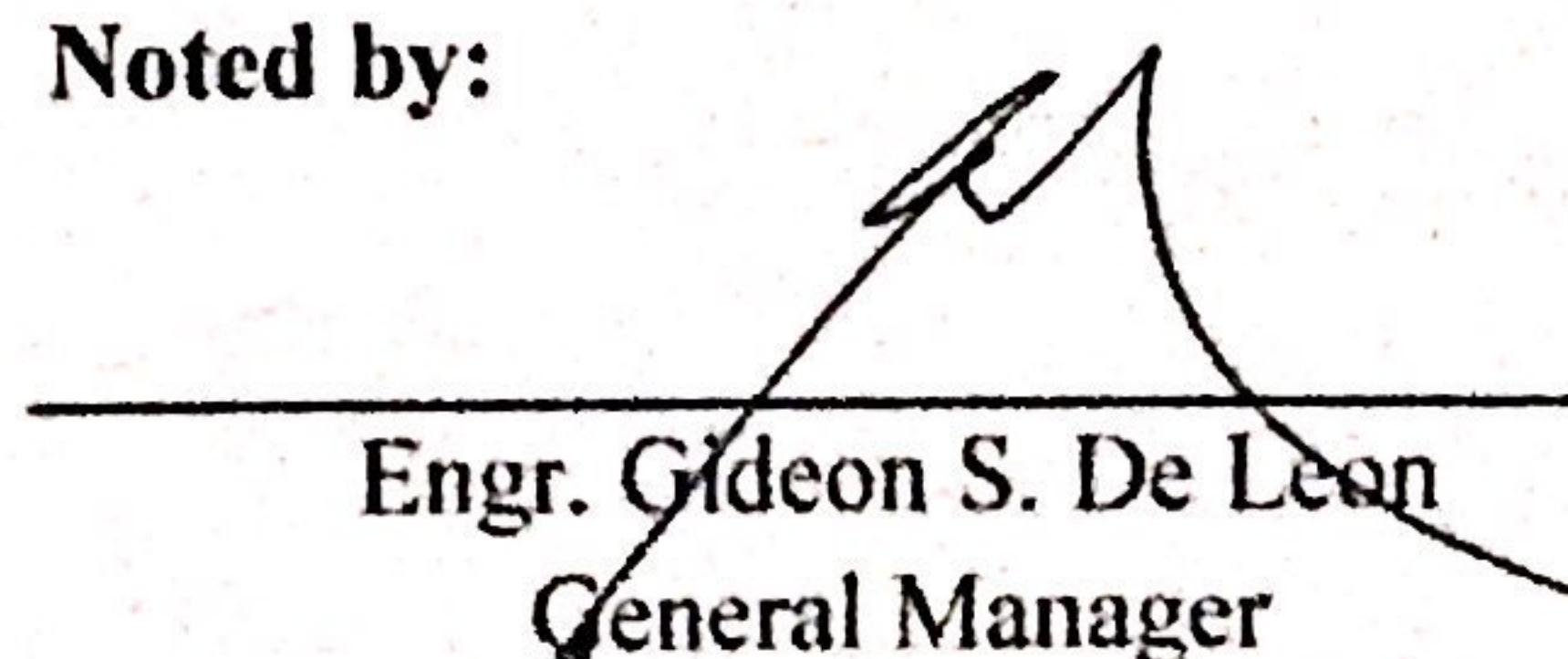
Hermosa Water District
Province of Bataan
REPORT ON AGEING OF CASH ADVANCE
Schedule of Advances of Officers and Employees
As of November 15, 2023

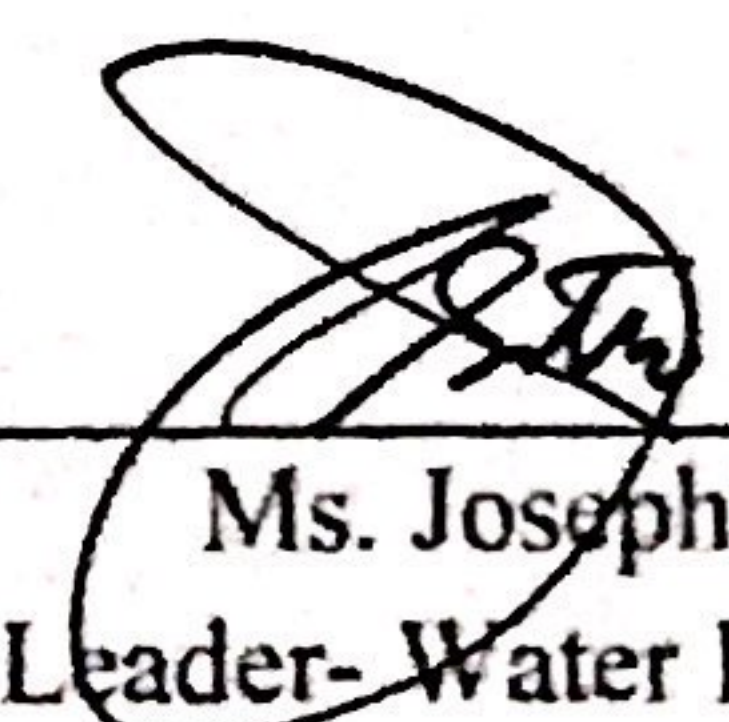
No.	Name/ Designation	Purpose of Cash Advances	Date of Cash Advance	Check Number	Total Amount	Less Than 30 days	31-60 Days	61-365 Days	Over 1 Year	Remarks
1	Elizabeth Ann S. Yandoc	Cash advance used in purchased of office supplies.	January 16, 2023	592658	16,000.00	16,000.00	-	-	-	Liquidated
2	Engr. Gideon S. De Leon	Cash advance used in registration of service vehicle- Nissan Navara.	January 18, 2023	592660	3,000.00	3,000.00	-	-	-	Liquidated
3	Engr. Gideon S. De Leon	Cash advance used in HWD summer outing 2023.	February 20, 2023	592727	100,000.00	100,000.00	-	-	-	Liquidated
4	Engr. Gideon S. De Leon	Cash advance used for Integrated Policy Maker Seminar on April 26-28, 2023 at Tagaytay City.	April 20, 2023	592853	60,000.00	60,000.00	-	-	-	Liquidated
5	Elizabeth Ann S. Yandoc	Cash advance used to purchased office supplies.	May 23, 2023	592905	20,000.00	20,000.00	-	-	-	Liquidated

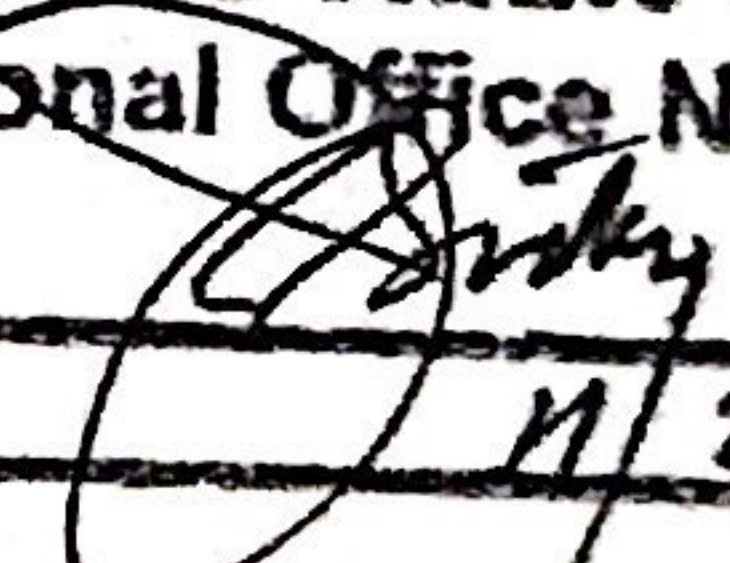
6	Engr. Gideon S. De Leon	Cash advance to be used in tree planting activity to be conducted on June 29, 2023 by the DENR-CENRO Dinalupihan.	June 21, 2023	592962	35,000.00	35,000.00	-	-	-	Liquidated
7	Engr. Gideon S. De Leon	Cash advance to be used for COA Exit Conference for year 2022.	August 07, 2023	641538	15,000.00	15,000.00	-	-	-	Liquidated
8	Engr. Gideon S. De Leon	Cash advance to be used in attending 2023 PAWD Convergence on August 29 - 31, 2023 at Iloilo Convention Center, Iloilo City.	August 23, 2023	641572	100,000.00	100,000.00	-	-	-	Liquidated
9	Elizabeth Ann S. Yandoc	Cash advance to be used for purchase office supplies.	September 07, 2023	641604	35,000.00	35,000.00	-	-	-	Liquidated
10	Moises G. Santos	Cash advance to be used in registration of service vehicle - SJR 239 and Barako SE 7090.	September 19, 2023	641622	5,000.00	5,000.00	-	-	-	Liquidated
11	Engr. Gideon S. De Leon	Cash advance for HWD Sportsfest 2023.	September 21, 2023	641633	50,000.00	50,000.00	-	-	-	Liquidated

12	Engr. Gideon S. De Leon	Cash advance for HWD Sportsfest 2023.	September 28, 2023	641645	50,000.00	50,000.00	-	-	-	Liquidated
13	Engr. Gideon S. De Leon	Cash advance for BATAWD Sportsfest 2023.	October 18, 2023	641693	20,000.00	20,000.00	-	-	-	Liquidated
14	Engr. Gideon S. De Leon	Cash advance for Policy Makers Seminar on October 24 - 26, 2023 at Tagaytay City.	October 23, 2023	641698	30,000.00	30,000.00	-	-	-	Liquidated
15	Santirey S. Carbungco	Cash advance for BATAWD Sportsfest 2023 - Semi-Finals.	October 25, 2023	641703	25,000.00	25,000.00	-	-	-	Liquidated
					564,000.00	564,000.00				

Prepared by:

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 Audit Team Leader- Water Districts Audit Group (COA)

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