

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with updated APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPs) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

- Reminders:**
- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPs and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
 - 2.0 All information must be provided accurately.
 - 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
 - 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
 - 5.0 For items not included on the list of PART II, a separate file, with the name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.ai/hosse>.
 - 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPs account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
 - 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPs account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
 - 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-9478245 (Globe) or 0918-2954426 (Smart), or email appcsedead@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Hermosa Water District
 Region: III
 Address: Magsaysay St., Brgy. Sto. Cristo, Hermosa, Batangas
 Agency Code/UMCS: X396
 Organization Type: Government Owned and Controlled Corporation
 Contract Person: Eng. Gleason S. De Leon
 Position: General Manager
 Email: hermosa.waterdist@alioo.com
 Telephone/Mobile Nos.: 0998 505 4385
 Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2022.

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for the year									
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
ALCOHOL OR ACETONE BASED RUBBER ANTISEPTICS																									
1 12191601-4L-6B4 ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	50.96	0.00
2 12191601-4L-6D3 ALCOHOL, Ethyl, 1 Gallon	gallon	2	2	2	6	2,708.16	2	2	2	6	2,708.16	2	2	2	6	2,708.16	2	2	2	6	2,708.16	24	451.36	10,832.64	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3 60121413-3B-701 CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	35.35	0.00
4 60121413-3B-702 CLEARBOOK, Legal size	box	20	0	0	20	769.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	20	38.48	769.60
5 60121534-8R-701 ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	9.36	0.00
6 60121534-9P-001 SIGN PEN, Extra Fine Tip, Black	piece	20	20	20	60	1,560.00	20	20	20	60	1,560.00	20	20	20	60	1,560.00	20	20	20	60	1,560.00	240	26.00	6,240.00	
7 60121534-9P-004 SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	44.72	0.00
8 60121534-9P-007 SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	57.20	0.00
9 60121534-9P-002 SIGN PEN, Extra Fine Tip, Blue	piece	10	0	0	10	260.00	10	0	0	10	260.00	10	0	0	10	260.00	10	0	0	10	260.00	40	26.00	1,040.00	
10 60121534-9P-005 SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	44.72	0.00
11 60121534-9P-008 SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	57.20	0.00
12 60121534-9P-003 SIGN PEN, Extra Fine Tip, Red	piece	10	0	0	10	260.00	10	0	0	10	260.00	10	0	0	10	260.00	10	0	0	10	260.00	40	26.00	1,040.00	
13 60121534-9P-006 SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	45.76	0.00
14 60121534-9P-009 SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	57.20	0.00
15 60121244-WR-701 WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																									
16 46121517-7O-003 DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	25,536.16	0.00
17 46111609-WM-701 MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																									
18 26111702-8T-702 BATTERY, dry cell, size AA	pack	5	0	0	5	109.20	5	0	0	5	109.20	5	0	0	5	109.20	5	0	0	5	109.20	20	21.84	436.80	
19 26111702-8T-701 BATTERY, dry cell, size AAA	pack	5	0	0	5	98.80	5	0	0	5	98.80	5	0	0	5	98.80	5	0	0	5	98.80	20	19.76	395.20	
20 26111702-8T-703 BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																									

Item #	Item & Specifications	Units of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year													
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount					
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
21	4713102-AE-A01 AIR FRESHENER	can	2	2	2	6	524.16	2	2	2	6	524.16	2	2	2	6	524.16	2	2	2	6	524.16	2	2	2	6	524.16	24	87.36	2,086.64
22	4713104-RE-S01 BROOM (Nails Temno)	piece	3	0	0	3	383.76	3	0	0	3	383.76	3	0	0	3	383.76	3	0	0	3	383.76	0	0	0	3	383.76	12	127.92	1,535.04
23	4713104-BE-T01 BROOM (Nails Tng-Ing)	piece	3	0	0	3	71.76	3	0	0	3	71.76	3	0	0	3	71.76	3	0	0	3	71.76	0	0	0	3	71.76	12	23.92	287.04
24	4713103-TE-C01 CLEANER, Toilet Bowl and Urinal	bottle	4	4	4	12	536.64	4	4	4	12	536.64	4	4	4	12	536.64	4	4	4	12	536.64	0	0	0	0	0	44.22	2,146.56	
25	4713105-CL-P01 CLEANER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00
26	4713181-DE-S02 DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
27	4713181-DE-P02 DETERGENT POWDER, all purpose	pouch	3	0	0	3	265.20	3	0	0	3	265.20	3	0	0	3	265.20	3	0	0	3	265.20	0	0	0	0	0.00	12	88.40	1,660.80
28	4713183-DS-A01 DISINFECTANT SPRAY	can	3	3	3	9	1,357.20	3	3	3	9	1,357.20	3	3	3	9	1,357.20	3	3	3	9	1,357.20	0	0	0	0	0.00	36	150.80	5,428.80
29	47131801-DU-P01 DUST PAN	piece	2	0	0	2	93.60	2	0	0	2	93.60	2	0	0	2	93.60	2	0	0	2	93.60	0	0	0	0	0.00	8	46.80	374.40
30	4713182-FM-P03 FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	155.20	0.00
31	4713183-FC-A01 FURNITURE CLEANER	can	4	0	0	4	906.88	4	0	0	4	906.88	4	0	0	4	906.88	4	0	0	4	906.88	0	0	0	0	0.00	16	226.72	3,627.52
32	7301012-4S-L01 HAND SOAP, liquid	bottle	4	4	4	12	515.40	4	4	4	12	515.40	4	4	4	12	515.40	4	4	4	12	515.40	0	0	0	0	0.00	48	42.95	2,061.60
33	4721804-ME-R01 MOP BUCKET	unit	1	0	0	1	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,288.00	2,288.00
34	4713163-ME-H02 MOP HANDLE, heavy duty	piece	4	0	0	4	536.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	134.16	536.64
35	4713163-ME-R01 MOPHEAD, made of rayon	piece	2	0	0	2	228.08	2	0	0	2	228.08	2	0	0	2	228.08	2	0	0	2	228.08	0	0	0	0	0.00	8	114.04	912.32
36	47131801-RG-C01 RAGS	kilo	5	0	0	5	286.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	57.20	286.00
37	47131602-SC-M01 SCOURING PAD	pack	5	0	0	5	447.20	0	0	0	0	0.00	5	0	0	5	447.20	0	0	0	0	0.00	0	0	0	0	0.00	10	89.44	894.40
38	47121701-TR-P04 TRO-SH/BAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
39	47121701-TR-P05 TRO-SH/BAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.28	0.00
40	47121701-TR-P06 TRO-SH/BAG, XL size	pack/roll	3	3	3	9	833.04	3	3	3	9	833.04	3	3	3	9	833.04	3	3	3	9	833.04	0	0	0	0	0.00	36	92.56	3,333.16
41	47121702-ME-P01 WASTEBASKET	piece	3	0	0	3	131.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	43.88	131.04
COLOR COMPONDS AND DISPENSERS																3	0.00	131.04												
42	1217203-SI-P01 INK, for stamp pad	bottle	3	0	0	3	92.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	31.20	93.60
CONSUMER ELECTRONICS																														
43	5216155-OV-R01 DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00
FACE MASK																														
44	42131713-SH-M05 FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
FITNESS																														
45	1311203-AC-F01 ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
46	1311201-CF-F02 CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
FIRE FIGHTING EQUIPMENT																														
47	46191501-FE-M01 FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00
48	46191501-FE-H01 FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																														
49	55121905-PH-P01 PHILIPPINE NATIONAL FLAG	piece	3	0	0	3	654.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	284.84	654.52
FURNITURE AND FURNISHINGS																														
50	56101504-CH-R01 MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00
51	56101504-CH-W01 MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00
52	56101515-TM-S01 MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
53	56101515-TM-S02 MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																														
54	40101604-EF-C01 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.88	0.00
55	40101604-EF-G01 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
56	40101604-EF-S01 ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00
57	40101604-EF-W01 ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00

Item & Specifications

Monthly Quantity Requirement

Total Quantity for the year

Total Amount for the year

ITEMIZATION AND COMMODIFICATION TECHNOLOGY (CCT) EQUIPMENT AND DEVICES AND ACCESSORIES	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year														
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount						
43211507-DE8003	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24,793.60	0.00		
43211507-DE8004	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,390.40	0.00		
43201827-HD-X02	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,018.08	0.00		
43200010-FH-U04	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	224.64	0.00		
43211503-LAP004	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,380.00	0.00		
43211503-LAP003	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	46,800.00	0.00		
43211708-MO-C02	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	169.32	0.00		
43212102-PR-D02	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33,015.84	0.00		
43212102-PR-S01	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,014.64	0.00		
43212105-PR-U01	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,063.04	0.00		
39010528-BL-U01	piece	3	0	0	3	243.36	3	0	0	3	243.36	3	0	0	3	243.36	3	0	0	3	243.36	12	81.12	973.44						
39010528-LT-U01	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	205.62	0.00		
31201610-G-U01	jar	2	0	0	2	141.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	2	70.72	141.44						
31151904-SW-H01	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	22.56	0.00	
31151904-SW-S01	box	10	0	0	10	237.60	10	0	0	10	237.60	10	0	0	10	237.60	10	0	0	0	10	40	23.76	950.40						
31201502-7A-B01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	19.45	0.00		
31201503-7A-M01	roll	5	0	0	5	309.40	5	0	0	5	309.40	5	0	0	5	309.40	5	0	0	0	5	20	61.88	1,237.60						
31201502-7A-M02	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	121.16	0.00		
31201512-7A-R01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	30.16	0.00		
31201512-7A-T01	roll	6	0	0	6	68.64	6	0	0	6	68.64	6	0	0	6	68.64	6	0	0	0	6	24	11.44	274.56						
31201512-7A-T02	roll	3	0	0	3	71.76	3	0	0	3	71.76	3	0	0	3	71.76	3	0	0	0	3	12	23.92	287.04						
31151507-7W-R01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	70.72	0.00		
41111604-RU-F02	piece	10	0	0	10	208.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	10	20.80	208.00							
44121612-BL-H01	blade	3	0	0	3	48.00	3	0	0	3	48.00	3	0	0	3	48.00	3	0	0	0	3	12	16.00	192.00						
44101602-PS-M01	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	10,104.64	0.00		
44101807-GA-C01	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	287.04	0.00		
44121710-CH-W01	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	32.97	0.00		
44122105-BF-C01	box	6	0	0	6	56.16	6	0	0	6	56.16	6	0	0	6	56.16	6	0	0	0	6	12	9.36	112.32						
44122105-BF-C02	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	15.60	0.00		
44122105-BF-C03	box	6	0	0	6	162.24	6	0	0	6	162.24	6	0	0	6	162.24	6	0	0	0	6	12	27.04	324.48						
44122105-BF-C04	box	6	0	0	6	361.92	6	0	0	6	361.92	6	0	0	6	361.92	6	0	0	0	6	12	60.32	723.84						
44121801-CT-R02	piece	12	0	0	12	138.36	12	0	0	12	138.36	12	0	0	12	138.36	12	0	0	0	12	24	11.53	276.72						
44121612-CH-H01	piece	6	0	0	6	190.32	6	0	0	6	190.32	6	0	0	6	190.32	6	0	0	0	6	12	31.72	380.64						
44111515-SF-R01	piece	10	0	0	10	772.00	10	0	0	10	772.00	10	0	0	10	772.00	10	0	0	0	10	20	77.20	1,544.00						
44121011-DF-F01	piece	6	0	0	6	411.84	6	0	0	6	411.84	6	0	0	6	411.84	6	0	0	0	6	12	68.64	843.68						
44101020-DS-M01	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	469.78	0.00		
44121506-BH-D01	box	1	0	0	1	840.32	0	0	0	1	840.32	0	0	0	1	840.32	0	0	0	0	1	1	840.32	840.32						
44121506-BH-D02	box	1	0	0	1	1,078.48	0	0	0	1	1,078.48	0	0	0	1	1,078.48	0	0	0	0	1	1	1,078.48	1,078.48						
44121506-BH-X01	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	1,374.88	0.00		
44121506-BH-X02	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	30.49	0.00		

MANUFACTURING COMPONENTS AND SUPPLIES

MANUFACTURING COMPONENTS AND SUPPLIES																													
31201610-G-U01	jar	2	0	0	2	141.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	2	70.72	141.44						
31151904-SW-H01	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	22.56	0.00	
31151904-SW-S01	box	10	0	0	10	237.60	10	0	0	10	237.60	10	0	0	10	237.60	10	0	0	0	10	40	23.76	950.40					
31201502-7A-B01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	19.45	0.00	
31201503-7A-M01	roll	5	0	0	5	309.40	5	0	0	5	309.40	5	0	0	5	309.40	5	0	0	0	5	20	61.88	1,237.60					
31201502-7A-M02	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	121.16	0.00	
31201512-7A-R01	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	30.16	0.00	
31201512-7A-T01	roll	6	0	0	6	68.64	6	0	0	6	68.64	6	0	0	6	68.64	6	0	0	0	6	24	11.44	274.56					
31201512-7A-T02	roll	3	0	0	3																								

Item #	Item Description	Unit of Measure	Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	Total Quantity for the Year	Price	Total Amount for the Year																		
																										1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
																										0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
98	4412196-FM-W02	ENVELOPE, Manilla	box	1	0	0	1	466.96	1	0	0	1	466.96	1	0	0	1	466.96	1	0	0	1	466.96	4	466.96	1,867.84																	
99	4412150-FM-W02	ENVELOPE, Manilla, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00																	
100	4411912-ER-801	ERASER, blk, for blackboard/windowboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00																	
101	4412218-FR-P01	FASTENER	box	5	0	0	5	473.20	5	0	0	5	473.20	5	0	0	5	473.20	5	0	0	5	473.20	20	94.64	1,892.80																	
102	4411151-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	5	0	0	5	426.00	0	0	0	5	0.00	0	0	0	5	0.00	0	0	0	5	0.00	5	85.20	426.00																	
103	4412201-FT-001	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00																	
104	4412201-FT-002	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00																	
105	4412201-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00																	
106	4412201-FO-R02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00																	
107	4412201-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00																	
108	4412201-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00																	
109	4412207-FO-P01	FOLDER, preboard	box	1	0	0	1	952.64	0	0	0	1	952.64	0	0	0	1	952.64	0	0	0	1	952.64	2	1,905.28	0.00																	
110	4412201-FO-T03	FOLDER with tab, A4	pack	1	0	0	1	388.96	0	0	0	1	388.96	1	0	0	1	388.96	0	0	0	1	388.96	2	388.96	777.92																	
111	4412201-FO-T04	FOLDER with tab, Legal	pack	1	0	0	1	427.44	1	0	0	1	427.44	1	0	0	1	427.44	1	0	0	1	427.44	4	427.44	1,709.76																	
112	4412208-TI-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00																	
113	4411151-FF-802	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00																	
114	4412176-FM-F01	MARKER, Fluorescent	set	3	0	0	3	127.92	3	0	0	3	127.92	3	0	0	3	127.92	3	0	0	3	127.92	12	42.64	511.88																	
115	4412178-PM-801	MARKER, Permanent, Black	piece	12	0	0	12	187.20	0	0	0	12	0.00	0	0	0	12	0.00	0	0	0	12	0.00	24	15.60	374.40																	
116	4412178-PM-802	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00																	
117	4412178-PM-803	MARKER, Permanent, Red	piece	6	0	0	6	93.60	0	0	0	6	0.00	0	0	0	6	0.00	0	0	0	6	0.00	12	15.60	187.20																	
118	4412178-PM-801	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00																	
119	4412178-PM-802	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00																	
120	4412178-PM-803	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00																	
121	4412210-FC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	10	0	0	10	93.60	0	0	0	10	0.00	0	0	0	10	0.00	0	0	0	10	0.00	20	9.36	187.20																	
122	4412210-FC-002	PAPER CLIP, vinyl/plastic coated, Junjo, 50mm	box	10	0	0	10	239.20	0	0	0	10	0.00	0	0	0	10	0.00	0	0	0	10	0.00	20	23.92	478.40																	
123	4410603-PS-402	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00																	
124	4410601-PT-401	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00																	
125	4412129-PE-L01	PENCIL, lead/graphite, with eraser	box	1	0	0	1	41.60	0	0	0	1	0.00	0	0	0	1	0.00	0	0	0	1	0.00	2	41.60	83.20																	
126	44121619-PS-401	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.20	0.00																	
127	44101602-PT-401	PUNCHER, paper, heavy duty	piece	2	0	0	2	324.48	0	0	0	2	0.00	0	0	0	2	0.00	0	0	0	2	0.00	2	162.24	324.48																	
128	4412037-4B-PT0	BINDING RING/COMB, plastic, 32mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00																	
129	44122101-RU-801	RUBBER BAND No. 18	box	1	0	0	1	165.36	1	0	0	1	165.36	1	0	0	1	165.36	1	0	0	1	165.36	4	165.36	661.44																	
130	44121905-SP-PT0	STAMP PAD, felt	piece	2	0	0	2	85.28	0	0	0	2	0.00	0	0	0	2	0.00	0	0	0	2	0.00	2	42.64	85.28																	
131	44121618-SS-901	SCISSORS, symmetrical/asymmetrical	pair	6	0	0	6	249.60	0	0	0	6	0.00	0	0	0	6	0.00	0	0	0	6	0.00	6	41.60	249.60																	
132	44121615-ST-901	STAPLER, standard type	piece	3	0	0	3	438.80	0	0	0	3	0.00	0	0	0	3	0.00	0	0	0	3	0.00	3	145.60	438.80																	
133	44121615-ST-901	STAPLER, heavy duty (Junjo)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72	0.00																	
134	44121615-PR-902	STAPLE REMOVER, pier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.84	0.00																	
135	44121605-TP-101	TAPE DISPENSER, table top	piece	2	0	0	2	158.00	0	0	0	2	0.00	0	0	0	2	0.00	0	0	0	2	0.00	2	78.00	156.00																	
PAPER MATERIALS AND PRODUCTS																																											
136	1411155-QA-401	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	0.00																	
137	1411196-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00																	
138	1411196-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00																	
139	1411196-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,632.96	0.00																	
140	1411196-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00																	
141	1411196-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00																	

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year											
			Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	%						
			quantity	quantity	quantity	quantity	quantity	quantity	quantity	quantity	quantity	quantity	quantity	quantity				quantity	quantity	quantity	quantity	quantity	quantity	quantity				
142	COMPUTER CONTINUOUS FORM, 3 Ply, 280mm x 378mm	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,629.69	0.00		
143	LOOSELEAF COVER	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	794.96	0.00	
144	NOTEBOOK, stick-on, 50mm x 76mm	pad	6	0	0	6	6	0	0	0	0	0	6	6	0	0	6	6	237.12	0	0	0	0	0	6	237.12	24	39.52
145	NOTEBOOK, stick-on, 76mm x 100mm	pad	3	0	0	3	190.32	3	0	0	3	190.32	3	0	0	3	190.32	3	0	0	0	3	190.32	3	0	63.44	63.44	
146	NOTEBOOK, stick-on, 76mm x 76mm	pad	6	0	0	6	361.92	6	0	0	6	361.92	6	0	0	6	361.92	6	0	0	6	361.92	6	0	60.32	60.32		
147	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	23.92	23.92	
148	PAPER, MULTICOPIY A4	ream	15	0	0	15	2,698.80	15	0	0	15	2,698.80	15	0	0	15	2,698.80	15	0	0	15	2,698.80	15	0	179.92	179.92		
149	PAPER, MULTICOPIY LEGAL	ream	20	0	0	20	4,222.40	20	0	0	20	4,222.40	20	0	0	20	4,222.40	20	0	0	20	4,222.40	20	0	211.12	211.12		
150	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	163.28	163.28	
151	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	185.12	185.12	
152	PAID PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	35.36	35.36	
153	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	189.28	189.28	
154	RECORD BOOK, 300 PAGES	book	3	0	0	3	218.40	3	0	0	3	218.40	3	0	0	3	218.40	3	0	0	3	218.40	3	0	0	72.80	72.80	
155	RECORD BOOK, 500 PAGES	book	3	0	0	3	315.12	3	0	0	3	315.12	3	0	0	3	315.12	3	0	0	3	315.12	3	0	0	105.04	105.04	
156	TISSUE, INTERFOLDED PAPER TOWEL	pack	30	30	30	2,620.80	30	30	30	30	2,620.80	30	30	30	30	2,620.80	30	30	30	30	2,620.80	30	30	30	30	29.12	29.12	
157	TOILET TISSUE PAPER, 2 Ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	100.88	100.88	
PERFUMES OR COLONIES OR FRAGRANCES																												
158	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	87.36	87.36	
PESTICIDES OR PEST REPELLENTS																												
159	INSECTICIDE	can	3	0	0	3	773.76	3	0	0	3	773.76	3	0	0	3	773.76	3	0	0	3	773.76	3	0	0	257.92	257.92	
PRINTED PUBLICATIONS																												
160	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	37.21	37.21	
PRINTERS OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																												
1	DRUM CARTRIDGE, BROTHER DR-365, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	6,397.20	6,397.20	
2	INK CARTRIDGE, CANON C-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,126.32	1,126.32	
3	INK CARTRIDGE, CANON C-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,178.32	1,178.32	
4	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	861.12	861.12	
5	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	892.32	892.32	
6	INK CARTRIDGE, EPSON C137864100 (T5641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	231.90	231.90	
7	INK CARTRIDGE, EPSON C137864300 (T5643), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	242.20	242.20	
8	INK CARTRIDGE, EPSON C137864400 (T5644), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	242.20	242.20	
9	INK CARTRIDGE, EPSON C137864400 (T5644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	242.20	242.20	
10	INK CARTRIDGE, HP C2806A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	852.90	852.90	
11	INK CARTRIDGE, HP C2806A (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,046.32	1,046.32	
12	INK CARTRIDGE, HP C9351A (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	910.00	910.00	
13	INK CARTRIDGE, HP C9352A (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,053.52	1,053.52	
14	INK CARTRIDGE, HP C9400A (HP50), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	880.88	880.88	
15	INK CARTRIDGE, HP C9400A (HP50), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,047.28	1,047.28	
16	INK CARTRIDGE, HP C972A (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	823.68	823.68	
17	INK CARTRIDGE, HP C972A (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	823.68	823.68	
18	INK CARTRIDGE, HP C973A (HP920X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	823.68	823.68	
19	INK CARTRIDGE, HP C974A (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,541.28	1,541.28	
20	INK CARTRIDGE, HP C975A (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	865.38	865.38	
21	INK CARTRIDGE, HP C981A (HP81), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	1,066.00	1,066.00	
22	INK CARTRIDGE, HP C985A (HP85), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	935.00	935.00	

Item #	Item Description	Units or Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year											
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
113	TONER CARTRIDGE, HP C413A (HP410A), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,039.80	0.00		
114	TONER CARTRIDGE, HP C413XC (HP410XC), Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,522.80	0.00		
115	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,744.00	0.00		
116	TONER CARTRIDGE, HP Q2524A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,880.00	0.00		
SOFTWARE																												
1	Business function specific software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
2	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
3	Computer game or entertainment software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
4	Content authoring and editing software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
5	Content management software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
6	Data management and query software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
7	Development software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
8	Educational or reference software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
9	Industry specific software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
10	Information exchange software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
11	Network applications software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
12	Network management software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
13	Networking software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
14	Operating environment software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
15	Security and protection software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
16	Utility and device driver software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00


PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

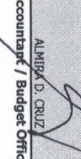
1	80141505-TS-001	BALLPEN	piece	20	20	20	60	600.00	20	20	20	60	600.00	20	20	20	60	600.00	20	20	20	60	600.00	240	10.00	2,400.00		
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0		
3	80141505-TS-003	LAMINATING FILM	pack	3	0	0	3	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	3	100.00	300.00		
4	80141505-TS-004	STICKER PAPER	pack	5	0	0	5	200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	5	40.00	200.00		
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	5	0	0	5	125.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	5	25.00	125.00		
6	80141505-TS-006	PHOTO PAPER	pack	5	0	0	5	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	5	100.00	500.00		
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
8	80141505-TS-008	CERTIFICATE FRAME	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
9	80141505-TS-009	CERTIFICATE HOLDER	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
10	80141505-TS-010	UNINTERCHANGEABLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
15	80141505-TS-015	MEDICAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
16	80141505-TS-016	DISHWASHING LIQUID	bottle	3	0	0	3	1,050.00	0	0	0	0	1,050.00	3	0	0	0	3	1,050.00	3	0	0	0	3	1,050.00	12	350.00	4,200.00
17	80141505-TS-017	PLASTIC FASTENER	box	6	0	0	6	240.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
19	80141505-TS-019	VELLUM BOARD PAPER	pack	3	0	0	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
22	80141505-TS-022	COLORIED PAPER	pack	5	0	0	5	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00		

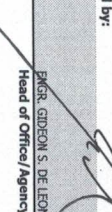
	Item & Specifications	Units or Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year					
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	Year
			Q1			Q2			Q3			Q4						Year				
24	80141505-75-024	PUSH PIN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
25	80141505-75-025	DOOR MAT	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	6	120.00	720.00	
26	80141505-75-026	GLUE STICK (PASTE)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
27	80141505-75-027	GLUE STICK (FOR GLUE GUN)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
28	80141505-75-028	DEODORANT CAKE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
29	80141505-75-029	DISPOSABLE GLOVES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
30	80141505-75-030	OFFICE CHAIR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
31	80141505-75-031	MANILA PAPER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
32	80141505-75-032	AUTOMOTIVE BATTERIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
33	80141505-75-033	PADLOCK	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
34	80141505-75-034	MOBILE PHONE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
35	80141505-75-035	COMPACT DISC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
36	80141505-75-036	AMPLIFIER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
37	80141505-75-037	STORAGE BOX	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500.00	500.00	
38	80141505-75-038	PLASTIC ENVELOPE	20	0	0	20	0	0	0	0	0	0	0	0	0	0	0	0	20	10.00	200.00	
39	80141505-75-039	DOCUMENT SCANNER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
40	80141505-75-040	WATER DISPENSER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
41	80141505-75-041	PROJECTOR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
42	80141505-75-042	GLUE GUN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
43	80141505-75-043	INKJET PRINTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
44	80141505-75-044	SPEAKERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
45	80141505-75-045	PODDONE (ODINE)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
46	80141505-75-046	KEYBOARD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
47	80141505-75-047	DSL/CAMERA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
48	80141505-75-048	STEEL RACK	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
49	80141505-75-049	LAMINATING MACHINE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
50	80141505-75-050	FUEL FILTERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
51	80141505-75-051	AIRLINE TICKETS (DOMESTIC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
52	80141505-75-052	AIRLINE TICKETS (INTERNATIONAL)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
53	80141505-75-053	CAR (Sedan or Hatchback)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
46	80141505-75-054	MULTI-PURPOSE VEHICLE (MPV)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
47	80141505-75-055	SPORTS UTILITY VEHICLE (SUV)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
48	80141505-75-056	PASSENGER VAN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
49	80141505-75-057	VAN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
50	80141505-75-058	TRE-WHEEL VEHICLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
51	80141505-75-059	PICK-UP TRUCK	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
52	80141505-75-060	ALL-TERRAIN VEHICLE (ATV)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
53	80141505-75-061	ASSEMBLED OWNER-TYPE REP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
50	80141505-75-062	ASSEMBLED PASSENGER-BEHEM-TYPE VEHICLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
51	80141505-75-063	MOTORCYCLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
52	80141505-75-064	BUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
53	80141505-75-065	MINI BUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
A. TOTAL																								P	129,382.28
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	13,028.73
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																								P	
D. GRAND TOTAL: (A + B + C)																								P	143,411.01
E. APPROVED BUDGET BY THE AGENCY HEAD																									
In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
 MARIA ELENA A. JASING
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

 ALMIR D. CRUZ
 Accountant / Budget Officer

Approved by: 
 ERIC GIDEON S. DE LEON
 Head of Office/Agency

Date Prepared: _____